

THE THIRTY-FOURTH

### ANNUAL REPORT

OF THE

Committee of Management

OF THE

# Geelong Infirmary

AND

### BENEVOLENT ASYLUM,

(INCORPORATED,)

WITH THE

Financial Statement, List of Subscriptions and Donations,

AND

Statistical Table of Cases treated during the Year

1885.

Geelong:

PRINTED BY HENRY THACKER, RYRIE STREET.

1886.







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1886.

Bresident :

WM. SOMMERS, Esq.

Wice-Presidents:

JOSHUA VINES, Esq. +

GEORGE MARTIN, Eso.

Monorary Treasurer:

A. R. REED, Esq.

#### General Committee:

REV. CANON CHALMERS. REV. CANON GOODMAN.

REV. J. H. TOMS.

MR. ANDERSON, W. R. †
"BRADLEY, WM.
"CAKEBREAD, GEO. †

, CARR, W. P.

" CROSTHWAITE, B. \*

DANIEL, J.

MR. DONAGHY, J.

" GARDINER, WM. " HOWARD, H. T.

" HUMBLE, WM.

" MUNDAY, J. " POYNTER, C. M. +

" RICHARDSON, JAS, \*

" SHANNON, CHAS. †

WOOD, WILSON. \*

#### Honorary Medical Officers:

REID, D. B., Esq., M.R.C.S. CROKER, P. A., Esq., M.B., Ch. M. SMITH, S. MABERLY, Esq. M.R.C.S., L.M. WYER, C. ERSKINE, Esq., M.R.C.S.

Becretary and Superintendent: EDWARD SHARP.

Resident Surgeon:

F. J. NEWMAN, Esq., M.B., Ch. B.

Auditors:

MESSRS. WHEATLAND & WHITFIELD.

Collector:

J. W. DWYER, Geelong.

<sup>\*</sup> Members of the House Committee, † Members of the Finance Committee,

#### THE THIRTY-FOURTH ANNUAL REPORT

OF THE

#### GEELONG

### Ansirmary and Penevolent Asylum,

(Incorporated.)

THE Committee of Management have the honor to present to the Governors, Subscribers and Friends of the Charity their Annual Report for the year 1885, with the Financial Statement showing the Receipts and Expenditure for the same period.

2722 Cases have received relief, viz:-

666 Indoor Patients.

134 Inmates of the Benevolent Asylum.

1922 Outdoor Hospital Patients.

#### Of the Patients received,

566 were discharged.

63 died.

37 under treatment on 31st December, 1885.

#### Of the Inmates of the Benevolent Asylum,

22 were discharged or left at their own request.

SO died.

82 remained on the 31st December, 1895.

The daily average in the Institution has been 135.

The rate of mortality has been 11.6 per cent. for all cases, and 9.4 per cent. for Hospital In-Patients.

The total number remaining in the House, December 31st-119.

### The Religion and Birthplaces of the Patients and Inmates have been as follows—

RELIGION.	BIRTHPLACES.
Church of England         352           Roman Catholics         248           Presbyterians         98	Victoria
Wesleyans         84           Other Protestants         17           Jews         1	Scotland 74 Other British Possessions 19 Foreign Countries 27 China 2
enterve	
800	800

Statistical Returns shewing the ages both male and female, and their diseases, are given elsewhere.

The Financial Statement (duly audited) shows the total receipts from all sources, being £4275 7s. 7d., exclusive of £646 18s. 5d. brought forward from last year, with an expenditure of £4585 6s. for general maintenance, and £194 6s. 6d. for repairs, fixtures and fittings, leaving a balance of £142 13s. 6d. to credit, besides £700 due from the Government.

The Endowment Fund amounts to £2135 10s.

The Committee desire especially to acknowledge the receipt of Fifty Guineas generously presented by Wm. Fagg, Esq., who has been made a Life Governor of the Institution.

£89 ls. 9d. has been received from the Hospital Sunday Committee, (1884); £44 5s from the Ven. Archdeacon Slattery, being collections made in Roman Catholic Churches; besides £50 9s. 3d., collections made in other churches and schools in town and country; £20 from the Independent Order of Odd Fellows; also amounts received from municipal bodies, landholders, and others in the country districts, who have liberally responded to the applications made for contributions during the year.

The sincere thanks of the Committee are tendered to the various ministers of religion who have attended to the spiritual wants of the patients; to the Honorary Medical Staff for their able, gratuitous services; to the ladies and others who visit the Institution regularly, and by their kind offices and sympathy assist in many ways those confined to the wards; to the Proprietors of the local and other journals for the gratuitous copies of their daily papers, and to the press for their interest taken in the welfare of the Institution; to those who have forwarded illustrated and entertaining literature, which is much appreciated.

The Committee likewise feel indebted to the ladies of the Flower Mission, who have never failed to provide a weekly bouquet for each inmate, thereby contributing to their comfort and pleasure. The Committee also acknowledge the kind efforts of those who have provided musical and other entertainments.

During the past year the chapel at the rear of the main building has undergone a thorough repair, and has been painted throughout, while some other external necessary repairs to the principal building have also been done.

There have been held during the past year, 15 meetings of the General Committee of Management, 52 of the House Committee, 14 of the Finance Committee, 1 of the Sub-Committee. The attendances of Members will be found elsewhere.

Visitations by Members of the General and House Committees have been regularly carried out; the garden and grounds of the Institution are kept in good and creditable order by the inmates, and vegetables are abundantly supplied therefrom to all in the house.

In conclusion, the Committee submit the claims of the GEELONG INFIRMARY AND BENEVOLENT ASYLUM to the generous consideration of the public, without whose continued co-operation its successful working and maintenance would be impossible.

The amount of relief afforded in the past is, it is hoped, a sufficient reason for asking for a generous and hearty support in the coming year.

GEO. MARTIN,

President.

GEELONG HOSPITAL,

Jan. 13th, 1886.



### ATTENDANCE LIST FOR 1885.

names.			General Committee of Management, 15 Meetings.	House Committee, 52 Meetings.	Finance Committee, 14 Meetings.	Sub-Committee, 1 Meeting.
Martin, Geo., President -	_	-	14	3	1 6 12 5.	1
Vines, Joshua, Vice-Presiden	t -	-	7		6	
Vines, Joshua, Vice-Presiden Howard, H. T., Vice-Presiden	at -	-	18	20	12	
Reed, A. R., Hon. Treasurer		_	12		5.	
Anderson, W. R.	-		12	42		
Chalmers, Rev. Canon -	•	-	8			1
Cakebread, Geo.	-	-	11	2*		
Carr, W. P	-	-	5	1*		,
Crosthwaite, B	-	-	5	36		
Davey, R	-	•	14 5		12	
Donaghy, J.	• •	-	5			
Freeman, B	-	-	7			_
Goodman, Rev. Canon -	-	-	13	36	74	1
Gardiner, Wm.	•	-	10	50	1*	
Humble, Wm.	-	•	9 14			
Jones, E. J Munday, J	-	-	10			
Poynter, C. M.	-	-	3		7	
Richardson, Jas.	-	•	10	86	7	ļ
Shannon, Chas	-	-		50	10	1
Tully, J. F.	_	-	7 9	1*	10	1
Wood, Wilson	-	-	14	49		1
Price, J. L.	-	-	1*	T. U		<u> </u>
Couves, T. N.	-	-	1*	1*		

<sup>\*</sup> Retired in January, 1885.

### Geelong Infirmary and Benevolent Asylum, (Incorporated.)

#### STATEMENT OF RECEIPTS & EXPENDITURE for the Year ending 31st December, 1885.

Dr,		·	Cr.
To Balance brought forward from last year Government Grant, 1884-85, 1885-86  Private Contributions Municipal Grants Hospital Sunday, (1884) Other Church Collections Net Proceeds of Entertainments, &c. Legacy  Paying Patients Government on account of Lunatics Interest on Debentures, &c Other Sources Sundries Sold, &c	## S. d. ## S. d.  1600 0 0  700 0 0  1073 18 10  1600 0 0  2300 0 0  2300 0 0  2300 0 0  24 14 3  35 3 6  5 0 0  327 11 1  71 0 0  134 8 10  39 12 8  29 0 8  601 13 3	By Repairs to Buildings, &c. Fixtures and Furniture, &c.  Salaries Wages Groceries and General Stores Meat Bread Milk Fuel and Light Drugs and Surgical Instatuments, &c. Medical Comforts Advertising, Printing, and Stationery Clothing, Bedding, Outfit, &c. Sunfries Collector's Salary and Commission Funerals	## S. d. ## S. d.  177 7 6  16 19 0  750 0 0  824 5 2  609 10 11  486 0 4  187 10 8  269 13 9  422 3 3  281 17 8  146 10 4  125 6 11  170 16 8  105 17 3  112 19 7  92 13 6
		Balance in Bank 31st December, 1885	£4779 12 6 142 13 6
	TOTAL £4922 6 0		TOTAL £4922 6 0

Audited and found correct January 5th, 1886.

(Signed) B. W. WHEATLAND, JOHN A. WHITFIELD, Auditors.

(Signed) ALFRED R. REED, Hon. Treasurer. EDWARD SHARP, Secretary.

#### ENDOWMENT FUND,

For the Year ending 31st December, 1885.

			£	s.	đ.									£	в.	đ
To Balance from last year			2135	10	0	Ву	Amount in	G	vernment	Debe	ntures,	and	on			
Interest on Debentures, &c.	••		134	8	10		Deposi	t	••		••			2135	10	C
							Interest car	rried	to Gener	al Acc	ount		• •	134	8	10
													_			
	TOTAL		£2269	18	10						TOTAL		£	2269	18	10
		•			_								=			
Balance to Credit of the Fund	l, £2135	10s.														

Audited and found correct,

January 5th, 1886.

(Signed) B. W. WHEATLAND,
JOHN A. WHITFIELD,

Auditors.

(Signed) ALFRED R. REED,

Hon. Treasurer.

EDWARD SHARP, Secretary.

#### VITAL STATISTICS

OF THE

# Geelong Infirmary and Benevolent Asylum,

(INCORPORATED,)

For the Year ending December 31st, 1885.

TABLE I	М	ALI	s.							
	AGES.									
· · · · · · · · · · · · · · · · · · ·	All Ages	Below 5	5 to 10	10 to 15	15 to 25	25 to 35	35 to 45	45 to 55	55 to 65	65 and upwards
Number remaining on Jan. 1st, 1885, from previous year	92		2 16	46	 7 88	8 45	8 82	4 51	10 49	58 109
Total Number treated	533	5	18	46	95	48	40	55	59	167
Number discharged cured, or relieved	862	4	18	44	88	38	32	42	40	50
Number discharged incurable, or left at own request Number died	18 69	1		1	1	6	4	1 6	2 9	15 41
Remaining in the House, Dec. 31st, 1885	84			1	6	4	3	7	. 0	54
Total	538	5	18	46	95	48	30	56	60	166

#### TABLE II.-FEMALES.

					AGI	is.				
	All Ages	Below 5	5 to 10	10 to 15	15 to 25	25 to 35	35 to 45	45 to 55	55 to 65	65 and upwards
Number remaining on Jan. 1st, 1885, from previous year	47		9	1 10	4 72	6 34	1 18	4 24	8 19	28 80
Total Number treated	267	4	0	11	76	40	19	28	22	58
Number discharged cured, or relieved Number discharged incurable, or left at own		3	9	11	69	38	16	21	14	21
request					5	1	1	3	2 2	3 11
Remaining in the House, Dec. 81st, 1885	36	i		:	2	1	2	8	. 4	28
Total	267	4	0	11	76	40	19	28	22	58

F. J. NEWMAN,

Resident Sungeon.

### STATISTICAL STATEMENT.

RETURN of the Number of Cases of Disease and of Injuries treated, and of the Deaths from each cause in the Geelong Infirmary and Benevolent Asylum, during the Year 1885.

					No.	of Ca	ses.	No.	of Des	iths,
CLASS, ORI	DER A	nd Dise.	ase.		Males.	Females.	Total.	Males.	Females.	Total.
I.—Zymotic Diseas	ies.									
Measles	-	•	-	-		1	1			
Scarlatina	-		-	-	2		2	]		
Quinsy			-	- 1	2	1	3			
Whooping Cou	gh		-	-		1	1			l
Simple and Ty	phoid	Fever	-	-	16	21	37	3		3
Erysipelas	٠.		-		3		8			l
Carbuncle	-	-		-	1	i	1		,	1
Influenza		•	-	- 1	8	1	4	)		}
Dysentery	-	_	-		1	1	2			1
Diarrhœa	-	_		-	2	2	4			
Remittent Feve	er			_	1	_	1	1 1		l
Rheumatism		-		_	14	8	22			ŀ
Rheumatic Fey	er		-	_	Б	2	7			
Syphilis			-	_	8	2	5	1		ł
Gonorrhœa			_	_	2	ı ~	2			1
Stricture of the	a Ura	thra.		_	8		8	1		1
Delirium Trem		-	_	_	2	1	2	1		-
Alcoholism	-	-	_ [·	-	ี้ 8	2	5	!		
Hydatids	_	_	_	-	2	4	6	ľ		ļ
Scabies	-	-		-	2	*	2			ĺ
II.—Constitutional	Dina	anaa								
Dropsy -	שונו	usts.				2	2			ì
Cancer -	-	-	•	•	6	5	11	3		
Tumor -	•	•	-	-	1	5	6	) 5	4	7
Bedsores	•	•	-	-	3	0	3	1 . '		1 _
Scrofula	•	-	•	-		ļ		3		3
Phthisis -	•	-	-	-	2		2	Ĺ		
Haemoptysis	•	•	-	-	20	12	32	8	8	11
Abscess -	•	-	•	-	4	1	5			
Auscess -	-	.*		-	4	2	6	ļ.,		]
III.—Local Diseas	es.				ļ .	1	l			
<b>A</b> poplex <del>y</del>	-	-		-	4		4	4	1	4
Paralysis		-			23	4	27	4	1	4
Insanity	•	-			17	18	35	-	Ì	**
Chorea	-		-		l i	ĭ	2	l		1
$\mathbf{E}_{\mathbf{pilepsy}}$		-	-	_	l ī	1 -	ĩ			1
Convulsions				_	li	1	2			
Brain Disease	-		-	-	3	lî	4	2		2
Neuralgia	-		_	_	5	5	10	ا م		2
Ophthalmia					4	2	6	] ,		
Pericarditis		-	-	-	1 1	"	1			ŀ
Heart Disease		-	-	-	20	В	23	,		
Aneurism		-	-	•	1 40	1	1 25	8	2	5
	-	•	•		ŀ	ł T	Ť	1 .		ļ

#### STATISTICAL STATEMENT (continued.)

		No.	of Ca	ses.	Nu I	ımber Deaths	of
CLASS, ORDER AND DISEASE.		Males.	Females.	Total.	Males.	Females.	Total.
Local Discases - (continued.)							
Laryngitis	-	)	1)	1	)	1	1
Bronchitis		24	11	35	2	2	4
Pleurisy		6	5	11	ľ		
Pneumonia		13	2	15	3	1	4
Congestion of the Lungs -		7	_	7	5		5
Asthma	-	6	1	7	2	İ	2
Lung Disease	_	3	1	4	1		1
Gastritis		3	4	7	1		
Enteritis		2	1	3			
Peritonitis		1	_	1		ì	
Hernia		6	1	6	- 1	i 1	
Intestinal Obstruction		Ĭ	1	ı İ	1	1	2
Dyspepsia	_	12	6	18		ĺ	
Haematemesis	_	3	١	3	- 1	1	
Liver Disease	-	3	2	5	- 1	1	
Cirrhosis of Liver	-	ĺi	- 1	ĭ	1 1	1	1
Ischuria -	-	$\hat{2}$		2	_	i 1	
Bright's Disease	-	4	3	7	1	1	2
Diabetes - : -	-	7	ĭ	il	-		
Cystitis	-	3		3	1		1
Prostatic Disease	-	3		3			_
Kidney Disease	-	1	4	5		1	1
Orchitis	•	2	-#	2	. !	- 1	_
Hysteritis	-	"	8	8			
Ovarian Disease		l	.g	3		1	1.
	-	3	1	4	1	-	ī
Caries and Necrosis	-	5	6	11	•		
Joint Disease	-	7	4	11			
Phlegmon, Whitlow, &c.	-	9	3	12			İ
Eczema	-	3	1 3	3	1	( '	
Psoriasis	-	18	9	27			1
Ulcer	-	10	1 9	1 21	}	,	•
IV.—Developmental Diseases.		1	1	ĺ		1	
Paramenia	-	1	11	11	ì	1	1
Old Age		21	11	32	7	2	١.
Atrophy and Debility	-	45	34	79	10	4	1
		)			1	1	1
V.—Accidents, &c. Fractures and Contusions		76	20	96	2		2
	-	36	20	38	~		^
Wounds Burns and Scalds	-	9	6	15	}	1	1
Sunstroke	-	3	1 0	3	1	1 -	l i
Cut-Throat	-	1 1	١.	i	•	1	\
	-	"	2	2		-	Ì
Poisoning		.					
Total Number of Cases and of Death	s -	588	267	800	69	24	9:

F, J, NEWMAN,

Resident Surgeon.

#### GOVERNORS. LIST OF LIFE

(With the privilege of having a Patient always in the House.)

- Adams, John, Esq. 1854.
- Austin, James, Esq. "
- Cunningham, A. F., Esq. ,,
- Fyfe, A., Esq.
- Hope, G., Esq. ,,
- Nantes, Charles, Esq. 13
- Wilson, Samuel, Esq. ,,
- MacMillan, J. G., Esq. "
- Murchie, Charles, Esq.
- " Officer, Robert, Esq.
- ,,
- Learmonth, Messrs, T. & S. 1855.
- Manifold, Messrs. J. & P. 1856.
- Gregory, J. A., Esq. 1857.
- 1859. Coppin, George, Esq.
- 1860, McLaughlin, Donald, Esq.
- 1861. Bell, William, Esq.
- 1862. Bannister, R. D., Esq.
- 1864. Meakin, Henry, Esq.
- 1865. Ormond, Francis, Esq.
- 1866. Thompson, John, Esq.
- 1870. Finlay, C. C., Esq.
- 1873. Mack, Joseph, Esq.
- 1873. Ronald, Byron, Esq.
- 1875. Austin, Josiah, Esq.
- 1879. Reid, Miss Chrissie M.
- 1883. Branch, William, Esq.
- 1885. Fagg, William, Esq.

#### LIFE SUBSCRIBERS.

- 1859. Holmes, Matthew, Esq.
- Harrison, H. C. A., Esq. 1862.
- 1867. Christy, A., Esq.
- 1873. His Excellency Sir G. F. Bowen, K.C.M.G.
- 1877. Shaw, Thos., Esq.
- 1879. Austin, J., Esq.
- 1883. Grecian, George, Esq.
- 1884. Hanson, Alfred, Esq.
- 1885. Stirling, William, Esq.

### LIST OF

# Contributions and Donations

#### FOR THE YEAR 1885.

	2		_	
	£	8.	d.	### ### ### ### ### ### ### ### ### ##
Australian Mortgage,				Brown, J. C 1 0 0
Land & Finance Co	. 10	10	0	Bews & Co., J 1 1 0
Aitchison, R. M.	- 1	1	0	Buchholz & Son, L 1 1 0
	- 1	0	0	Balding, R 1 0 0 Baxter & Son, J 1 0 0
Appleton, J.	- 1	1.	0	
Alnutt, S. L.	- 1	0	. 0	Brown, H. B 1 1 0 Branch, J. W 1 1 0 Balfour, J 1 1 0 Best, J. L 1 0 0 Branmer, W 1 0 0 Brinsmead Bros 1 1 0
Austin, Jas., per W. H.			_	Branch, J. W 1 1 0
Bullivant Ah Way Anderson, G.,	- 5		0	Balfour, J. 1 1 0
Ah Way	- 1		0	Best, J. L. 1 0 0
Anderson, G.,	- 1	1	0	Brammer, W 1 0 0
Adamson, Rev. Thos.	- 1	. 0		Brinsmead Bros 1 1 0
Armour, S.,	- 1	. 0	0	Bannerman & Jarman - 1 1 U
Anderson, J. W.	- 1	. 0	0	Burridge, Rev. W 1 0 0
Anderson, H.	- 1	. 0	0	Balding, J 1 0 0
Anderson, J. W. Anderson, H. Allan, J. Anonymous Allan, A. Armstrong, J. Anotic, F. nonligh	- 1	. 0	0	Burridge, Rev. W 1 0 0 Balding, J 1 0 0 Blair, Mrs 0 10 0 Banfield, J. H 1 0 0
Anonymous	- 1	. 0	0	Banfield, J. H 1 0 0
Allan, A.	~ ()	10	6	Brearley, J. H., per list - 3 6 0
Armstrong, J.	- 0	10	0	Bell, Mrs. J 1 1 0 Bell, A. S 1 1 0 Butler, P. C 2 2 0
Austru, E., per use	- 4	: 0	U	Bull, A. S 1 1 0
	- 1	0	0	Butler, P. C 2 2 0
Armstrong, J., per	-	_	^	Baillion, G 1 1 0
Geelong Advertiser	- 1			Burns, Mrs. J 1 0 0 Buchan, T. J 4 8 0
Anderson, W. R.	- 1	. 1	0	Buchan, T. J. 4 8 0 Buchanan, J. J., per list 6 18 6 Connor, J. H. 2 2 0 Couves, T. N. 1 1 0 Chadwick, J. 3 8 0 Cunningham, G. 1 1 0 Christie, W. 1 0 0 Cakebread, G. 1 0 0 Calhoun, A. 1 1 0 Chelmans Rev W. 1 1 0
Armstrong, A., per list Bradley & Drew Bright & Hitchcocks	- 4	: ТЯ	0	Buchanan, J. J., per list 0 18 6
Bradley & Drew	- 1	. Î	0	Connor, J. H 2 2 0 Couves, T. N 1 1 0
Bright & Hitchcooks	- 0	. 0	0	Chadwick, J 3 8 0
Brandt, O. Bannister, J.	- 1	Ţ	0	Cunningham, G 1 1 0
Bannister, J.	- !	. I	0	Christie. W 1 0 0
Bennett & Brockwell Bennion, E.	* _	. 1	0	Cakebread, G 1 0 0
Bennion, E.	- 1	. 1		Calhoun, A 1 1 0
Branen, W.	- 2	2		Calhoun, A 1 1 0 Chalmers, Rev. W 1 1 0
Bennion, E. Branch, W. Butterworth, J. T. Broomfield, B. Brown, J. Bannister, Jos.	- 1	. 1		Onamore, not. II
Broomneia, B.	- 1	. 1		
Brown, J.	- J	. 0		Chirnside & Logan, per list - 13 19 0
Dannister, Jos.	- 1	. 0		
Brown, J. Bannister, Jos. Burns, J. J.	- 1 - 1	. 0		Currie, J. L., per list - 18 0 9 Cole, N., per list - 4 13 0
Benari, A.	- 1			Champ. Col., per list - 2 18 0
Drown & son, Iv.	- 1	. 0		Cameron & Gibson - 2 2 0
Duenan,	- 1	. 0 L 0		Convan. M 2 2 0
Benari, A. Brown & Son, R. Buchan, — Best, J. Blair, J. P. Bedggood, C. A. Bennie, J.	* .	. 0	0	Currie, J. L., per list - 18 0 9 Cole, N., per list - 4 13 0 Champ, Col., per list - 2 18 0 Cameron & Gibson - 2 2 0 Conran, M 2 2 0 Coirns, J 1 0 0 Corbett, J 1 0 0 Carr, W. P 1 1 0 Camp, J 1 0 0
Badagood C A	- 1	0		Corbett. J 1 0 0
Bonnio T	- :	l 1		Carr. W. P. 1 1 0
Dunnie, J.	- ;	LI		Carr, W. F
Burn, G.	-	. 0	U	Camp, J 1 0 0

£ s. d.	£ s. d.
	Davis, H 1 0 0
Coleman, Mrs 1 1 0	Drysdale, A. L., per list - 5 15 0
Grangton H . 1 0 0	Darcy, A 2 0 0
Colling E - 1 0 0	Edmundson, W., per list - 8 11 6
Collins, E 1 0 0	Edols, Mrs. Thos 1 1 0
Chirnside, R., per list - 9 1 0 Coleman, Mrs 1 1 0 Cranston, H 1 0 0 Collins, E 1 0 0 Cotton, H 0 10 6 Curnow, W. E 0 10 0 Curtis, W 0 10 0	
Currow W E = 0.10 0	Elder, W. & N. G 1 0 0 Ewart, P 1 0 0
Curnow, W. E 0 10 0	Eyans & Co 2 0 0
Culmb H - 1 1 0	Evans & Co 2 0 0 Earle, H 1 1 0
Сшрп. н.	Fischer, E 1 1 0
Chirnside, Thos., per	Franks & Co., H 2 2 0
Dalgetty and Co 10 0 0	Franks & Co., H 2 2 0 Freeman, B 1 0 0 Few, E 1 1 0
Carr, S 0 10 0	Few. E 1 1 0
Crofts, T 0 10 0	
Corbett, P 1 1 0	Fyans, Miss - 1 0 0
Crosthwaite, B. 2 2 0	Fisher, C. B., per list - 7 18 0
Corridon, W. J 1 0 0	Ferguson, D 1 0 0
Cooper, J 1 0 0	Fink, H 1 1 0
Camp., R 1 0 0 Clarke, C 1 0 0	Fagg, W 52 10 0
Clarke, C 1 0 0	Forster, R 1 0 0
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#### BOROUGH AND SHIRE COUNCILS. s. d. .. 20 0 Hampden Shire Council .. 10 10 0 Winchelses " " n n n .. 10 0 Bellarine " .. 5 5 0 .. 5 5 0 .. 5 5 0 .. 5 5 0 Meredith Corio Ballan " " Queenscliff Borough Mortlake Shire Council Ballan .. 3 8 0 South Barwon ,, .. 3 8 0 Barrabool ,, Bannockburn ,, BANKS. .. 10 10 0 Bank of Australasia New South Wales .. 10 0 0 •• Union Bank .. Colonial Bank ... London Chartered Bank Bank of Victoria National Bank ... Commercial Bank CHURCH COLLECTIONS. Amount received from Hospital Sunday Committee, being allotted portion of Hospital Sunday collections in 1884, per Mr. J. L. Price, Hon. Treasurer .. 89 1 Collected at Roman Catholic Churches, per Ven. Archdeacon .. 44 5 Slattery, D.D. Collected at Christ Church, part collection on Hospital Sunday . . 16 4 Collected at Camperdown and Cobden on Hospital Sunday ... 10 18 Collected at Church of England, Drysdale, Bellerine, and Murradoc, per Rev. G. N. Bishop Collected by the Rev. Geo. Hever Collected at Inverleigh, per Rev. W. F. Price Collected at Christ Church, Birregurra, per Mr. W. Edmundson . . 2 12 0 Collected at All Saints' Church, per Mr. J. Richardson 2 10 0 Collected at Pomborneit, per Rev. W. Thomson 1 16 Collected at Church of England, Anakies, per Mrs. Haworth 1 10 0 Lara, and Little River, per Mr. A. Campbell ... Collected at Saint Marks' Church, Kensington, per Mr. J. L. Price. . Collected at Belmont Sunday School, per Mr. G. Spicer ... BOXES. Box at Queen of South Hotel Union Bank Colonial ,, Savings ,, 11 • • .. 0 0 .. 9 •• ... 0 Bank of Australasia Treasury Railway Station Hospital 0 • • 0 0 11

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J. McInerney, H. Cadwallader, A. Craig, R. Hair, J. Johnson, J. Boyd, J. H. Barling, G. Barling, J. Barling, J. Gooley, J			
Payne, J. Patterson, R. Hall, J. Stephenson, each 2s. 6d.	1	15	0
<ul> <li>C. Forster, G. Palmer, each 2s.</li> <li>J. Hempshaw, M. Kelly, P. Jennyns, J. Hambling, J. Kennedy</li> </ul>	0	4	0
M. Hickey, T. Moran, B. Laughnan, T. Smith, G. Britton	, ,	40	'. A
each 1s.	. 0	10	0
	£4	0	0

Employes McHarry's Lime Works, Lara :-	£		đ.
S. Jenkins, S. Perkins, J. Richards, S. Curlett, J. Foot, each os. J. Gardiner, J. Clarke, G. Hogg, Thos. Dodgson, J. Hodge, J.	•		0
Jenkins, each 2s. 6d.		15	0
	£2	0	0
Employes Munday's Tannery :			
I. Mahon, G. Newell, J. Craig, J. Gooley, J. Rooney, D. McDonald	٠,	r	۸
J. McNeil, M. Hurley, H. Rourke, J. Leybourne, each 2s. 6d. M. Holland, A. Stone, G. Kinsella, E. G. Bees, J. Lambert, each 5s	. 1	T.	0
J. Maroney, J. Dermody, G. Foot, M. Carroll, each 2s.	. (	8	0
T. Cole	. 0		0
- Gooley, - Hayes, each 6d			<del>-,-</del>
	£8	0	0
Collected from Railway Employes, per Mr. C. Thompson :-			
C. Thompson	. 0	Б	0
A. Wakefield, G. Phipps, W. Curtis, Thos. Phipps, M. Tochey, T.	•		
O'Brien, P. McDonald, S. Hoffer, T. Treeves, M. Leary, E Duggan, D. McDonald, Thos. Maddock, R. Knafe, S. Bird, A			
Knowles, W. Rees, J. Mellie, T. Blacker, M. Carmody, Thos	١.		
Law, J. Blacker, R. Anderson, R. McKenzie, J. Wood, A. Way H. Lacy, each 2s. 6d.	, . 8	7	6
P. McMahon, W. Armstrong, A. Newling, T. Downes, J. Atkinson	, ,	•	U
P. McMahon, W. Armstrong, A. Newling, T. Downes, J. Atkinson J. Todd, H. Frisch, R. Curran, J. Rees, R. Lestin, R.			
Dalrymple, J. Weate, J. Bawyer, J. Cahill, T. Hynes, W. Pettitt, each 2s.	•	12	0
S. Marsden, H. Todd, P. O'Brien, J. Hawkesford, T. A. Ham, M		12	U
McKenzie, G. Woolrett, T. Potter, F. Scher, each 1s.	. 0	9	0
	£5	13	6
Collected from Railway Employes, per Mr. Richmond :	_		
Owen Murphy, M. Hickey, each 5s.	. 0	10	0
Chas. Ward	. 0	3	0
<ul> <li>Lemon, Wm. Day, C. Joinnes, J. Slattery, J. Maher, J. Doherty</li> <li>F. S. Hawkins, C. Murphy, J. Maher, H. Hillier, J. Moylan</li> </ul>	,		
J. Clancy, each 2s. 6d.		10	0
E. Fisher, Am Dunn, J. Tibb, each 2s.	Ō		0
	£2	9	0
Tan Key, Collected from Chinamen :-			
Tan Key, William Ah Key, Hin Ping, each 21s. Mee Shang's Garden	. 8		0
John Watt, Tommy Ah Ling, each 10s.	$\begin{array}{cc} \cdot & 2 \\ \cdot & 1 \end{array}$		0
Ah Yeo, Whay Shung, Soo Hawk, Yee Whay, Whay Whoy Whee	7	0	0
Kim, Ling Hawk, Whay Goon, Whay Hun, Ah Key, Goy	7		
Hawk, each 5s. Sun Shing	. 2		0
Lee Haun	. 0	4 3	0
Ah Sooey, Ah Long, Ley Hoon, Ah Loy, Pen Hong, Lung Newery			•
Hock For, Quang You, Hock Kim, Cor Deu, Lung Soon, Chun Way, He Ket, each 2s. 6d.	g	10	٥
Pong Shing, Ah Lung, Quack Jou, Lee Ning, Wing Young, each 2s	. T	12 10	6
Mow Newey	. 0	_	6
$\phi = 0$ , $\phi = 0$	<u>-</u>		
	£ll	TT	0

Employes Tweed Woollen Company:— James Phillips, J. Butterworth, Thomas Fleming, C. Wren, George Gray, L. McInnis, William Anderson, M. Hardyman, William				£	<b>8.</b>	đ.
Ford each 2s. 6d.	n Anderson,	mr. marayman, 111		1	2	6
Thomas Hardyman, James L	a T Curtie	each 2s	•••	ō	_	ŏ
J. Giberney, A. Clements, eac	h 1s	pacte mp.	•••	ŏ	-	ŏ
v. dibortioj, m. Olements, cae	10 10.	••	•	_		
				£1	10	6
				_		
Employes Woodward's Coac	h Factory :-	•				
Thomas Woodward				0	10	6
A. Moir		**		0	5	Ō
J. S. Gill, N. Oliver, - Willia	ms. J. Wilks.	S. Murphy, W. Wa	lshe.	_		-
E. Gorman, each 2s. 6d.				0	17	6
		•••		-		
				£1	13	0
The second secon		• 1		-		
W. Haigh, Victorian Woolle	n Factory:-					
W. Haigh	••			1	1	0
D. Fettmey,		• •		0	10	0
D. Battye, J. Pringle, each 5s.	••			0	10	0
H. Taylor, D. Gray, R. Battye,	R. Dixon, J	. Roebuck, S. Nel	son,			
W. Carroll, J. Shaw, A. M.	Iundy, J. Per	man, H. B. Noble	, T.			
Rout, J. Schofield, J. Dut	hie, each 2s.	6d		1	15	0
E. Cuthbertson, J. Griffen, J.	McManus,	E. Loft, L. Hampsl	nire,			
R. Lopeir, J. Holmes, McDonald, J. Groves, J. 1	R. Irwin,	B. Law, J. Small	I, A.			
McDonald, J. Groves, J. 1	Healey, T. S	standring, R. Croft	, G.			
Williamson, S. Bateson,	A. O'Shan	nessy, T. Lodge,	D.			
Milliken, W. Folley, each	2s.			2	4	0
Mrs. DeCoite, J. Brown, S. Ti	ppett, each 1	s. 6d		0	4	6
W. Penman, M. Wade, E. 1	Buckley, J.	Hunter, E. Nelson	ı, J.			
Cosgrove, R. Henderson, Emonds, G. Corteous, H.	F. Tribolet	, M. Cuthbertson	, S.			
Emonds, G. Corteous, H.	Hague, A. M	cDonald, J. McDor	ıald,			
R. McCutcheon, C. Elliott	J. Elliott,	B. Ryan, J. Kinsl	hole,			
J. Munro, A. Gray, B. Cu	thbertson, I	I. Fowler, S. Bow.	ring,			
L. Henry, M. J. Williams	, A. William	s, J. Griffen, S. Br	own,			•
N. Gibbs, M. Wood, M. J.	Emond, A. (	Coulson, J. C. Bou	ırke,			
L. Coulson, R. Fowler, D.	Ryan, R. Lo	peir, M. McDonald	, A.			
L. Coulson, R. Fowler, D. Scrivenger, M. Anderson	, A. Ridgew	ay, S. McFarlane,	, G.			
Getsen, T. Smith, J. Aitk	en, R. Forber	. J. Stables, J. Hu	thes.			
J. Kenny, W. Renton, W.	. Wood, J. T	homson, H. Hoyle,	М.			
Coleman, J. Coleman, W.	Murphy, J.	J. Minnock, G. Ma	rtin,			
W. Nelson, T. Bradshaw	, M. O'Hallo	oran, Mrs. Wood,	Mrs.			
McCaskill, H. D. Elora, P						
McDonald, S. Robinson,		P. Turley, J. Gill	, J.	_		
Minnock, Q. Milliken, eac	h ls.		:•		15	0
D. Battye, W. Harvey, W. Jer	ikins, — Eve	ret, W. Smith, each	ı 6d.	0	2	6
			£	10	2	0

# Leelong Infirmary & Benevolent Asylum,

(INCORPORATED.)

# An ACT for HOSPITALS and CHARITABLE INSTITUTIONS.

(2ND JUNE, 1864.)

ACT OF THE PARLIAMENT OF VICTORIA, No. 220.

The Sections only of the Act which are of present practical importance are here cited. Of the remaining Sections, 1, 2, and 3 relate to the Mode of Incorporation; Sections 5 and 6 to the First Meeting after Incorporation; Section 10 to the Transfer of existing Trust Property to the New Corporation; Section 16 repeals pro tanto former Acts.

WHEREAS it is expedient to provide for the good government of hospitals and other charitable institutions. Be it therefore enacted by the Queen's Most Excellent Majesty by and with the advice and consent of the Legislative Council and Legislative Assembly of Victoria in this present Parliament assembled and by the authority of the same as follows—

- 4. Every such incorporated institution\* as aforesaid shall be governed by a committee of not less than seven members, to be elected by the contributors for the time being to such institution; and such committee or any four of them shall have and exercise all the powers and authorities by this Act vested in the corporation; and one-fourth part of such committee or such fractional part as shall be nearest to one-fourth part, but no more, may be honorary medical men on the staff of such institution; and the president, vice-presidents and treasurer of every such institution shall by virtue of their respective offices be members of such committee.
- 7. It shall be competent for the corporation of any such institution to make bye-laws for the regulation of its own proceedings, for fixing the number of votes of contributors in proportion to the amount of their contributions, for determining the validity of disputed elections and for conducting such elections, and generally for all matters whatsoever affecting the management of the institution not inconsistent with the laws of this colony; but no such bye-laws shall be of any force or effect until one month after the same shall have been confirmed by a general meeting of contributors specially convened for that purpose and published in the Government Gazette. Provided that no such bye-laws shall enable any contributor to exercise more than three votes.
- 8. The Governor in Council may at any time revoke any such bye-law; and every order by which any such bye-law shall be revoked shall be published in the Government Gazette, and shall take effect from the time of such publication.

<sup>\*</sup>i.e. Every institution incorporated under Sections 1, 2, 3 of this Act. The Geelong Infirmary and Benevolent Asylum was incorporated by Order in Council, dated 11th March, 1872, under the style and title of "The Geelong Infirmary and Benevolent Asylum."

- 9. If any contributor to the support of any such incorporated institution as aforesaid shall desire to dispute the validity of any such bye-law, and shall pay into the Supreme Court the sum of fifteen pounds as security for the costs of the proceedings hereinafter mentioned, it shall be lawful for such contributor to apply to the said court upon an affidavit of the facts for a rule calling upon the corporation to show cause why such bye-law should not be quashed for the illegality thereof; and the said court may make the same absolute, or discharge it with or without payment of costs as to the court shall seem meet.
- 11. On the second Thursday in the month of January in every year one-third part of the elected members of the committee shall go out of office, but may nevertheless be re-elected: and the persons who shall go out of office shall be those who have been the longest in office without re-election, or where two or more shall have been in office for the same length of time, then those who shall go out of office shall be determined by lot.
- 12. If any member of the committee shall die or resign by letter under his hand, addressed to the chairman of the committee, or become insolvent or compound with his creditors, or be convicted of any treason, felony, or misdemeanor, or be absent for four consecutive meetings from the committee, his office shall become vacant; and the remaining members of the committee may declare his office vacant, and temporarily appoint thereto some contributor to such institution until the next annual meeting for the election of the committee, when the person thus temporarily appointed shall retire as one of those who by the provisions of this Act are required to go out of office.
- 13. All notices to any officer or member of or contributor to any present or future charitable institution whether incorporated or not, which by the charter, statutes, laws or rules (as the case may be) of such institution for the time being are or shall be required to be given, may be served by the same being transmitted through the post directed according to an address in this colony (to be left for that purpose by such officer, member or contributor in writing under his hand at the chief establishment of such institution) in such time as to admit of their delivery in the due course of post at or before such period (if any) as is or shall be prescribed by the charter, statutes, laws or rules (as the case may be) for the time being of such institution for the giving of such notices.
- 14. In proving such service as aforesaid it shall be sufficient to prove that such notice was so directed as aforesaid, and put into a general post office in such time as aforesaid; but so nevertheless that nothing in this Act contained shall be held to render invalid any personal service of any notice, or to render necessary to the effectual service of any notice any further act, matter or thing than would have been required for the service thereof by the charter, statutes, laws, or rules for the time being of the institution which the same shall concern if this Act had not been passed.
- 15. No notice of any intended court, board meeting or election shall be required to be served either by post or otherwise on any officer or member of or contributor to any such institution as last aforesaid who shall not have left an address in the manner at the place and for the purpose hereinbefore mentioned, anything in any such charter, statutes, laws or rules to the contrary notwithstanding.

#### BYE-LAWS.

The following are the BYELAWS of THE GEELONG INFIRMARY AND BENEVOLENT ASYLUM, (Incorporated,) made by the Contributors thereof, on the 11th day of April, 1883, and confirmed by a General Meeting of Contributors specially convened for that purpose on the 20th day of April in same year, and\*

#### BYE-LAWS.

Bye-Laws.

1. All Bye-Laws made prior to the date of making these Bye-Laws are hereby repealed, provided always that any regulations made or agreements entered into under Bye-Laws now in force shall be taken to have been made under these Bye-Laws, until the same is amended or rescinded.

#### OBJECTS.

Objects of Insti-

2. That the objects of the Infirmary be to afford medical and surgical aid to poor persons requiring it; to a limited number of paying patients whose admission under special circumstances may be sanctioned by the Committee of Management; and for casualties; but no person who shall meet with casualties and shall be found able to pay for surgical aid, shall receive further than temporary assistance. That the object of the Benevolent Asylum be the reception of the poor and distressed, with a view to afford them consolation and assistance.

#### APPROPRIATION OF BUILDINGS.

Appropriation of Buildings,

3. That a portion of the buildings shall be set apart for the purpose of an Infirmary, and a portion for the purpose of the Benevolent Asylum, at the discretion of the Committee, who shall also be empowered to permit the reception of lunatics, on remand for medical examination, in a ward erected for that purpose.

#### CONSTITUTION.

Constitution.

4. The Corporation shall consist of a President, two Vice-Presidents, Treasurer, Governors, and Contributors,

BENEFACTORS.

#### QUALIFICATION AND PRIVILEGES OF BENEFACTORS.

Qualification.

5. The following shall be the qualification and privileges of Governors and Contributors, viz:—

#50 personal contribution (in one year) Life Governor.

Life Subscriber.

£25 " " " " " ... £50 first-named or acting executor (bequest under will) ...... Governor for eight years Governor for three years

Governor for one year.

£15 minister of church or layman collecting in one year (to nominate for each £15 collected)

£1 and upwards yearly subscription

Contributor

<sup>\*</sup> Published in Government Gazette.

Every firm or partnership subscribing may exercise their privileges through some one member of such firm to be nominated in writing by such firm, and the Trustees or Executors of every Estate subscribing may exercise their privileges through one of themselves to be nominated in writing by such Trustees or Executors, and every Public or Corporate Body subscribing may exercise their privileges through some person in their employ to be nominated in writing by such Public or Corporate Body, the power of voting by nominees at Annual or Special Meetings being limited to three votes for all they represent.

6. Life Governors will be entitled to recommend:—

1 in and 4 out patients always on the books vileges.

Benefactors' privileges.

Life Subscriber 1 in ,, 2 out ,, annually. Governor for years 5 in ,, 10 out ,, ,, Governor for 1 year 10 in ,, 20 out ,, ,,

Contributor , 1 in , 2 out , annually for each £1 subscribed.

7. Recommendations shall be made by ticket, and shall be only decided attendance; the reception of such persons shall be subject to the approval of the Committee of Management, and provided that the funds and accommodation of the Institution admit of their reception.

When recommendations cannot be acceded to, a ticket in lieu of that used shall be returned to the Subscriber. Tickets will be issued by the Secretary to subscribers at the time of payment of subscriptions: but in cases where the payment is made after the 31st of July in any year, the Subscriber shall have the option of taking tickets for that or the following year. Tickets shall only be available till the 31st January in the year after that for which issued. Subscribers shall also have the privilege at any time, on application to the Secretary, of exchanging out-patients' tickets for in-patients', and vice versa, one in-patients' ticket being equivalent to three out-patients.

8. Subscribers of £1 and upwards shall have full power to vote Annual Subscriat all meetings from time of payment, and shall be deemed annual bers. subscribers from date of payment.

- 9. At all Annual and Special Meetings of the Corporation, Life Number of Votes. Governors shall have three votes; Life Subscribers and Annual Governors, two votes; Annual Contributors of £5 5s. and upwards, three votes; £3 3s., two votes; £1, one vote.
- 10. No person shall vote or take part in any Meeting while he is Limitation of a salaried officer or pupil of the Institution.
- 11. Notices of all General and Special Meetings shall be sent Notices of Meet-(by post) by the Secretary to such Contributors as shall leave their ings. address for that purpose in writing under their hands at the Institution.

#### GENERAL MEETINGS.

12. An Annual Meeting of the Contributors shall be held on the second Thursday in the month of January in every year for the following purposes:—

Annual Meeting of the Contributors shall be held on the Meetings, lowing purposes:—

- To receive the report of the Committee of Management for the preceding year, and audited statements of receipts and expenditure.
- (2) For the election of President, Vice-Presidents, and Treasurer, Honorary Medical Staff, and Auditors, for the ensuing year.

- (3) The election of Members of the Committee of Management to fill vacancies.
- (4) For the transaction of any business of which notice has been given, or that may arise at such meeting connected with the Institution.

#### Special Meetings.

- 13. If required by the Committee of Management, or upon the requisition in writing of six members of the Committee or of ten Contributors, the Secretary shall, without delay, convene a special meeting of Contributors, the occasion of calling such meeting being stated in such requisition; and no business shall be transacted at such special meeting except that for which it shall have been summoned.
- 14. All meetings of Contributors shall be called by the Secretary Meetings to be 14. All meetings of Contributors shall be called by the Secretary called by ad- by advertisement in one or more newspapers published in Geelong, for at least one week previous to such meeting.

#### Chairman Meetings.

15. At all meetings of Contributors, the President, or in his absence one of the Vice-Presidents, shall take the chair; but in their absence the meeting shall choose its own chairman, who shall have a casting vote only.

Quorum.

Ten contributors entitled to vote shall constitute a quorum at all meetings of Contributors, and as soon as a quorum be present the chair shall be taken; but if no quorum is present within half-anhour of the time named, such meeting shall stand adjourned for the following week at the same day and hour.

#### Mode of Voting.

17. Every question submitted to a General Meeting, and all elections, shall be decided by a majority of votes of Governors and Contributors present entitled to vote, and shall be taken by show of hands, unless a ballot shall have been previously demanded by any three persons entitled to vote; in which case the voting shall be by ballot, and for such purpose scrutineers shall be appointed before the ballot is taken.

#### COMMITTEE OF MANAGEMENT.

#### Constitution Committee.

The Institution shall be governed by a Committee, each of whom shall be a subscriber of not less than £1 per annum, and shall consist of the President, two Vice-Presidents, Treasurer, and eighteen Governors or Contributors. The Honorary Medical Officers of the Institution may be members of the Committee. Four members of Committee (but not including more than one of the honorary staff) shall form a quorum.

#### Names of Canlivertised.

19. The names of candidates for any offices shall be advertised dates to be ad- in one or more newspapers published in Geelong three clear days before the date of meeting for election. No person shall be considered eligible for election at the annual meeting unless he or some one duly authorised on his behalf shall have given notice in writing to the Secretary at least four days before the date of such meeting, of his intention to become a candidate for one or more of the annual offices, but no person shall hold more than one office whereby a seat at the Board may be vacated. Provided always that in the event of sufficient nominations not being sent in to supply all the offices, it shall be competent for the annual meeting to dispense with the above condition, and to fill up any vacancies which may exist after the formal nominations have been disposed of.

20. The President, Vice-Presidents, Treasurer, Honorary Medi-Annual cal Staff, and Auditors, shall retire annually from their respective offices at the annual meeting of Centributors, but nevertheless be eligible for re-election; and in the event of the annual election to fill vacancies from any cause not taking place on the day appointed, they shall hold office until the elections take place.

retire-

Whenever any vacancy shall occur in the office of President, Occasional the Committee shall appoint one of the Vice-Presidents to fill the same; and if any vacancy shall occur in the office of Vice-President, the Committee shall elect one of their number to the office until the next annual meeting.

cancies of President or Vice-President.

The Committee shall meet at the Institution on the second Meetings of Com-Wednesday in every month, and on such other days as they may appoint for the transaction of general business. Special meetings may be convened, by order of the President, or upon the request in writing of four members of the Committee. Notice of all meetings shall be sent to each member by the Secretary at least twenty-four hours before the time of meeting, stating any special business to be considered.

The President, or in his absence one of the Vice-Presidents. shall preside; if they also be absent the Committee shall elect its own Chairman. The Chairman shall have a casting, but not a deliberate vote. If a quorum be not present on any monthly meeting within twenty minutes of the time fixed, the meeting shall stand adjourned to the following week at the same day and hour.

Chairman Adjournments.

No member of the Committee of Management, or officer Pecuniary of the Institution, shall be a contractor or become security for a contractor, directly or indirectly; but this shall not apply to any member of a company, partnership, or association consisting of more than twenty persons, when such contract shall be entered into for the general benefit of such company, partnership, or association; but no member of the Committee of Management shall be present at the discussion of, nor record his vote upon, any matter in which he shall, by himself or his partners, have any pecuniary interest.

The Committee of Management shall direct the general Powers of Combusiness of the Institution, and frame regulations for its internal management (such regulations not to be repugnant to the Hospital Statute and Bye-laws); they shall appoint and discharge all paid officers and servants of the Institution; and enter into all necessary contracts for the supply of provisions and other articles; and for the repair, alteration, and extension of buildings; they shall direct the collection of the funds, and make all necessary payments in connection with the Institution. They shall superintend or give instructions, and make regulations for the admission, discharge, or dismissal of patients and inmates, in accordance with the objects of the Institution and Bye-laws.

The Committee of Management shall, at its first meeting in Sub-Committees each year, after the annual meeting of Subscribers, choose from among themselves two Sub-Committees, each to be composed of five members—three to form a quorum; one to be designated the House Committee, and the other the Finance Committee, and, when practicable, two or more members of an old may be members of a new Committee. The Committee of Management may also at any time appoint Sub-Committees for any purpose connected with the Institution or its management, and may fix and alter the quorum of, and continue, alter, or discontinue such Committees. The President and Vice-Presidents shall be ex officio members of all Committees, and the Treasurer shall be ex officio member of the Finance Committee.

to be appointed.

Meetings of Sub-Committees.

27. The House, Finance, or other Sub-Committees shall appoint their own Chairman, and meet as directed by the Bye-Laws, or as they may determine, and whenever convened by order of the Chairman. Minutes of their proceedings shall be recorded in a book. and be read to the Committee of Management at each monthly meeting.

Dutles & powers mittee.

28. The House Committee shall meet once at the least in each of House Com- week, and oftener if necessary. They shall have power, subject to the approval of the Committee of Management, to admit patients, and to confirm or otherwise the admission of any cases received during the intervals of their meetings; they shall examine into and report to the General Committee upon all complaints, and be empowered to dismiss patients for misconduct or breach of the rules of the Institution. recording in their minutes reasons for the non-admission or for dismissal; they may engage and discharge servants, order necessary supplies, call for and inspect the half-yearly tenders, and recommend any to the General Committee for acceptance; they shall inspect all books connected with the admission and discharge of patients, receipt and issue of stores, medicines, medical instruments, furniture, bedding, and supplies generally; they, or some of their number, shall weekly inspect the wards, kitchen, and other portions of the Institution: they shall check the tradesmen's monthly bills and other accounts for supplies, and recommend the same to the Finance Committee for payment; and generally shall supervise and regulate the internal management of the Institution, under the direction of the Committee of Management.

Duties & powers mittee.

29. The Finance Committee shall meet at least twice in each of Finance Com- month, and shall examine the Secretary's cash and other books of account, and compare same with Treasurer's bank pass-book; they shall also compare the Collector's books, and receipt butts with advertised list of subscriptions and donations, check additions, and see that the totals correspond with each other and with the amounts acknowledged by the Treasurer; they shall give all needful instructions to the Secretary and Collector with reference to keeping books of accounts and collection of subscriptions and donations, and shall monthly prepare an abstract of all accounts for payment, and submit the same to the Committee of Management at their monthly meetings, and shall in conjunction with the President, or a Vice-President and Secretary, be empowered to make necessary special payments in the intervals between the monthly meetings; they shall see that the vouchers connected with the previous abstract have been properly receipted; and shall also examine the returns prepared for Government, and annual statements of accounts.

Verifying Books

30. In all cases where books or vouchers are checked by the and Accounts. House or Finance Committee, the signature of some member thereof shall be appended, with the date of examination.

Business at Com-

Minutes.

Voting.

Appoint Visitors.

31. At the monthly meetings of the Committee of Management mittee Meetings, the minutes of the previous monthly meeting, and of special meetings during the month, shall be read and confirmed, no discussion being allowed thereon except as to their accuracy; the minutes and reports of all Sub-Committees shall also be read, and on all questions votes shall be taken by show of hands, each member having one vote only. The Committee shall also from among themselves appoint two members (not being members of the House Committee) to be visitors for the month, who shall at the next monthly meeting report the state of the Institution as found by them at their visits. At the monthly meeting in December of each

year the Committee shall consider and determine the rate of salaries and wages of the officers and servants of the Institution for the ensuing year; and should vacancies occur, or by giving three months' Fix Salaries, &c. notice, they shall have power to alter or amend rates of salaries and wages then determined upon.

32. The Committee of Management may suspend any honorary Suspensions. medical officer, or one or more of its own members, on any wellfounded charge, provided that such suspension be approved of by a majority of the members present at a special meeting convened for the consideration of such charge, and provided that the suspension and cause thereof be reported to a general meeting of Contributors. to be specially convened for that purpose within two weeks after the order of suspension is made, and the House Committee may suspend any paid officer of the Institution, and make arrangements for the performance of the duties by other officer or person, provided the suspension be reported to the Committee of Management, and a meeting of such Committee be specially convened for the consideration thereof within one week of such suspension. But in any case of intention to suspend, the person proposed to be suspended shall have immediate notice in writing of such intention, and the reasons or causes for such, and shall have the privilege to claim and have as is customary a Board of Enquiry appointed to hear, consider and record his or her defence, and have witnesses examined for or against him or her.

The Committee of Management shall have power to invest Investments. in Government Debentures, contributions specially given for the purpose of endowment, or any bequests which in the interests of the Institution they consider should be capitalised.

The Committee of Management shall present a general Annual Report report of the affairs of the Institution, together with the duly audited balance sheet, at the annual meeting of Governors and Contributors, in January of each year, such balance sheet to be published once in one or more of the local papers at least three days before such meeting.

Sheet.

35. No regulation or alteration of any resolution made by the Regulations and Committee of Management shall be valid (although ad interin the same may be enforced) unless confirmed at the next subsequent monthly meeting of the Committee to that at which it was decided on; and no resolution passed by the Committee shall be rescinded within three months unless one month's notice respecting same shall be first given. Any regulation may be rescinded and altered by the Contributors at the annual meeting in January, or at a Special Meeting.

alterationswhen valid.

#### COMMON SEAL.

- 36. The common seal of the Corporation shall be kept in the COMMON SHAL. iron chest at the Hospital, in a box with two different locks and keys —one of which shall be kept by the President, and the other by the Secretary.
- The common seal shall not be fixed to any deed or other Authority to affix instrument except by order of the Committee of Management.

#### TREASURER.

38. All monies received on account of the Justitution shall be TREASURER. paid to the Treasurer forthwith, and be deposited without delay to the credit of the Institution in such Bank as the Committee may Receipt of Money from time to time appoint,

Acquittance.

39. Upon receipt of any monies from the Secretary or Collector. the Treasurer shall sign a book, to be kept for the purpose by each. for the amount so paid.

Payments.

40. All payments shall be made by cheques, which shall be signed by the President or a Vice-President, the Treasurer, and countersigned by the Secretary.

Authority payments.

41. Previous to signing any cheques for payment, the Treasurer shall require a warrant, signed by the President or Chairman of the Meeting of Committee of Management, at which the accounts were passed, and countersigned by the Secretary; special payments may nevertheless be made during the month in accordance with Bye-Law No. 28-such special payments to be included in the next warrant passed by the Committee.

Vacancy.

If any vacancy shall occur in the office of Treasurer, the Committee of Management may appoint another to hold office until the annual meeting in January.

#### SECRETARY AND SUPERINTEN-DENT.

#### THE SECRETARY AND SUPERINTENDENT.

tary.

43. He shall attend all general and special meetings of Con-Duties of Secret ributors, and all meetings of the General and Sub-Committees, and take minutes of the proceedings, and shall transcribe them into books to be kept for that purpose; he shall keep the records of the Institution, conduct the correspondence, call all meetings, giving proper notice thereof, and bring the business before the same, and carry out the directions given to him by any of the Committee.

Keep Accounts.

44. He shall be responsible for the conduct of the clerical business of his department, and shall keep the necessary books of account, under the direction of the Finance Committee; and at each monthly meeting of the Committee of Management he shall submit the cash-book and bank pass-book of the Institution, made up to date: and he shall also submit a list of subscriptions and a monthly progress balance sheet in the prescribed form, showing the actual position of the Hospital funds to the end of the previous month.

Prepare returns

45. He shall compile all needful returns, statements, and reports and apply for required by Government and any of the Committees, and shall in Contributions, every year make application by circular or otherwise to corporate bodies, societies, squatters, and country residents, for contributions to the funds of the Institution.

Responsibility as

46. He shall not in any way be engaged in private business: Superintendent, and under the direction of the Committee he shall, as Superintendent. be responsible for the proper government and due observance of all the rules and regulations of the Institution, excepting those relating to the Medical and Surgical departments; he shall comply with the regulations which may from time to time be made with respect to the discharge of the duties of his office.

Give Security.

47. He shall give security for his faithfulness in all matters of finance for the sum of £250, of some Guarantee Company, to be approved by the Committee of Management.

Suspension Servants.

48. He shall have power to suspend any warder or nurse, (after consultation with the Resident Surgeon, who shall have equal power as to Warders and Nurses.) He shall also have power to suspend any other servant of the Institution, such suspension to be reported to the House Committee at their next meeting, and if necessary arrangements be made for the performance of the dutics in the interim.

- Two Auditors shall be appointed at the Annual Meeting of Appointment. Governors and Contributors, in January in each year, and the remuneration to them, if any, shall then be fixed. In default of such appointment, or in the event of any vacancy occurring during the year, the Committee of Management shall make the appointment.
- 50. They shall have access to all the books and accounts of the Access to Books Institution at any time to check the same; and shall report to the Committee of Management anything with respect to the finances and accounts which they may deem necessary to bring to notice.

at all times.

51. They shall in the first week in January in each year Annual Audit, examine the Treasurer's Annual Financial Statement, with all books, accounts and documents relating thereto, and List of Subscriptions and Donations, and shall certify to their correctness, and make any special report thereon which they consider necessary to the Annual Meeting.

#### COLLECTOR.

The Collector shall, under the direction of the Finance Committee and Secretary, canvass for subscriptions and donations to the funds of the Institution. He shall give a printed receipt for every sum he receives, and keep a counterpart of such receipt in a book which shall be provided for that purpose by the Committee. He shall furnish Furnish Tickets to Contributors, from whom he receives a subscription of £1 and upwards, the admission tickets (signed by the Secretary) to which they are entitled, and shall also furnish them with a copy of the Annual Report of the preceding year. He shall enter all subscriptions received by him in a book specifying dates of receipt, and once at least in every week he shall copy all entries into a duplicate book to Keep duplicate be kept at the Institution. He shall pay over to the Treasurer, once in every week, and oftener if the receipts exceed £20, all monies received by him, and shall furnish to the Treasurer a list of the con- Payto Treasurer, tributions so paid over, and shall obtain the Treasurer's receipt in his book for such payments.

COLLECTOR. To give Receipts.

and Reports.

53. The books used by the Collector shall be provided by the Books to be pro-Committee, and shall be deemed to be the property of the Institution; and the Collector shall at any time upon demand deliver up his books and butts for examination or retention. He shall, when required, be in attendance at the meetings of the Finance Committee, and shall act in the discharge of his duties under their instructions. He shall give security for the faithful discharge of his duties in the sum of Give Security. £150 of some Guarantee Company, to be approved by the Committee of Management. He shall be paid monthly, in such manner as the Payment. Committee shall determine, and shall be liable to be removed from office at any time without notice.

vided.

Attendance when required.

Removal.

#### HONORARY MEDICAL STAFF.

The Honorary Medical Staff shall be elected by the Governors and Contributors at the annual meeting in January of each year; and the number to be elected shall be decided by such meeting, but shall not exceed four; and should a vacancy occur during the year, then the power of filling the same shall rest with the General Committee of Management.

HONORARY STEATER.

Election.

Qualification.

- 55. No person shall be eligible for election as an Honorary Physician or an Honorary Surgeon unless he shall be registered as a legally qualified medical practitioner under any Act in force in Victoria relating to medical practitioners, and unless he shall possess (for the office of physician) a degree from some one of the Universities of the United Kingdom, or of the Australian Colonies, or a Foreign University recognised by them, or a Diploma from a College of Physicians in the United Kingdom; and unless he shall possess (for the office of Surgeon) a degree as Master of Surgery from some one of the aforesaid Universities, or be a member or Licentiate of some one College of Surgeons in the United Kingdom.
- 56. The Honorary Medical Staff shall in all respects comply with the Bye-Laws and Regulations of the Institution.

#### SURGICAL OPERATIONS, &c.

Surgical Operations.

57. No one shall be present at the time of any operation or post mortem examination except such persons as may be connected with the Institution, or members of the medical profession.

#### PATIENTS.

#### ADMISSION OF PATIENTS INTO THE INFIRMARY.

Admission into

58. Accidents, and such cases of decided emergency only, as in the opinion of the Resident Surgeon cannot be delayed, may be received in the Infirmary at any time without ticket: and the admission of patients, in ordinary cases, recommended by Subscribers' tickets, shall be daily (Sundays excepted) between the hours of NINE and TWBLVE O'Clock in the forenoon, by the Secretary and the Honorary Medical Staff for the week, or in the absence of such Staff by the Secretary and Resident Surgeon; such admission to be temporary, and subject to the approval of the House Committee at its next meeting.

#### ADMISSION OF PAYING PATIENTS.

Admission Paying tients. of Fa. Paying patients may be admitted at the discretion of the Fa. House Committee, who shall fix the weekly rate to be charged to each patient, and in the event of an operation being necessary may fix a fee therefore, and may require the same to be paid in advance; and every person admitted on the ground of emergency to the benefits of the Institution, and able in the estimation of the Committee to pay, shall be required to do so at such a rate as the Committee may determine. Each admission of a paying patient shall be reported to the General Committee at its next meeting, and shall be subject to confirmation.

General Rules to be observed. 60. The General Rules and Regulations of the Institution shall be applicable to and be observed by all paying patients.

#### PERSONS NOT ADMISSIBLE.

Persons not admissible.

61. No pregnant female for the purpose of confinement; no insane person, except on remand for medical examination in the Lunatic Ward; no one having a contagious or infectious disease; no one subject to epilepsy; nor any one who, in the opinion of the Honorary Medical Staff for the week, or the Resident Surgeon, might receive equal benefit as an out-patient, shall be admitted; and no child under five years of age snall be admitted, except in cases of accident or for a surgical operation; nor, except underspecial circumstances shall patients be admitted from other districts where hospitals

exist. Provided that the House Committee or Officers of the Institution shall have discretionary power to admit such prohibited cases, and shall report upon the exercise of such power to the next general meeting of the Committee of Management.

#### ADMISSION OF INMATES INTO THE BENEVOLENT ASYLUM.

62. The admission of inmates into the Benevolent Asylum shall Admission to Bebe restricted to those days in each week upon which the House Committee meets, when applications shall be considered and decided upon. No pregnant female for the purpose of confinement; no person insane; no child under twelve years of age; no one having a contagious or infectious disease shall be admitted.

nevolent Asy-

#### OUT-PATIENTS.

63. Persons unable to pay for medicines and medical attendance Out-Patients. (or for either) but not requiring admission to the house, shall be treated as out-patients on producing the recommendation, in proper form, of a Governor or Subscriber.

#### IMPOSTORS.

64. In the event of any person in a position to pay for medical Impostors. or surgical advice, or to support himself or herself elsewhere, being detected in the receipt of the charity of the Institution, such person shall be charged as in-patients of the Infirmary or Benevolent Asylum, at the rate of ten shillings per diem from date of admission; or, if an out-patient, ten shillings for each occasion on which either of the Surgeons may have been consulted; and the Committee may order the removal of such person from the Institution, provided the case is not one of emergency.

#### RELIGIOUS INSTRUCTION.

65. Ministers of religion shall have free access to persons of Ministers of Retheir respective denominations at such times as shall be appointed by the Committee of Management; and when a patient requests that any minister may be sent for, his wish shall be immediately complied with.

66. That the instruction of the patients in the Institution be Religious left to the recognised religious teachers of the various denominations to which the patients belong; and it shall be understood that controversial works be prohibited.

Instruction.

#### REGULATIONS.

REGULATIONS.

67. Copies of all Bye-Laws and Regulations with respect to the To be furnished officers or servants of the Institution shall be furnished to them by the Secretary; and with respect to the patients and visitors the regulations affecting them shall be hung up in each ward of the Institution.

to Officers. and posted in Wards.

#### BYE-LAWS.

68. Any alterations, amendments, or additions proposed to be Bye-Laws-Altemade in the Bye-Laws shall be advertised once in one or more newspapers published in Geelong at least seven days before the meeting at which the same are to be considered.

ration of Bye-