THE TWENTY-EIGHTH

ANNUAL REPORT

OF THE

COMMITTEE OF MANAGEMENT

OF THE

Geelong Infirmary

BENEVOLENT ASYLUM,

(Incorporated,)

WITH THE

financial Statement, List of Subscriptions,

Statistical Table of Cases treated during the Year

1879,

WITH THE

BYE-LAWS OF THE INSTITUTION, &c.

---wa

Geelong:

PRINTED BY H. THACKER, RYRIE STREET.



President:

S. V. BUCKLAND, Esq.

Vice-Presidents:

VEN. ARCHDEACON SLATTERY, D.D.

R. GILLESPIE, Esq.

Committee of Management :

BROWN, GEORGE, Esq. * .
CALDWELL, C., Esq. * +
CHADWICK, JAMES, Esq. *
CHALMERS, Rev. Canon
CONNOR, J. H., Esq.
FRASER, Rev. T. McKENZIE
HENSLEY, J., Esq.
GARRATT, J. M., Esq.
GIBSON, GEORGE, Esq. †

GOODMAN, Rev. Canon JOHNSTONE, R. de B., Esq. * MAIDMENT, T., Esq. * PATON, J., Esq. + REID, W. J., Esq. * † SHANNON, CHARLES, Esq. VINES, JOSHUA, Esq. + WEBER, J. Esq. WIGHTON, J., Esq.

Monorary Treasurer: A. R. REED, Esq.

Amilius:
Messes, WHEATLAND and WHITFIELD.

Secretary and Superintendent:

Hountaty Senior Surgeon: DAVID BOSWELL REID, Esq., M.R.C.S.

> Nonucara Medical Officer: P. A. CROKER, Esq., M.B., Ch. M.

> Resident Surgeon: WALTER SCOTT, Esq., M.R.C.S.

Collector:

W. H. SEARLE, GHERINGHAP STREET SOUTH, GEELONG.

^{*} Members of the House Committee.
† Members of the Finance Committee.

PROCEEDINGS

OF THE

TWENTY-EIGHTH ANNUAL MEETING OF SUBSCRIBERS

TO THE

Beelong Lufirmary and Penenoleni Asylum,

(INCORPORATED.)

Held at the Town Hall, Geelong, Thursday, Jan. 8th, 1880.

His Worship the Mayor, J. H. Connor, Esq., in the Chair.

THE Secretary was called on to read the notice convening the meeting.

The minutes of the last Annual Meeting, held January 9th, 1879, were read and confirmed.

The Annual Report, with the Financial Statement, (duly audited) for the year 1879, was read, also the attendance list of members at the General and Sub-Committees held during the past year.

Mr. Vines proposed, and Mr. Caldwell seconded, that the Report and Balance Sheet be received and adopted, and be printed for circulation.

The following election of Officers for 1880 took place:-

President—S. V. Buckland, Esq.

Vice-Presidents—The Ven. Archdeacon Slattery, D.D., and R. Gillespie, Esq.

Honorary Treasurer—A. R. Reed, Esq.

Auditors-Messrs. Wheatland and Whitfield.

Honorary Medical Officers - Dr. Reid, as Senior Surgeon, and Dr. Croker.

Six members of the General Committee of Management, who retired in accordance with the Bye-Laws, were re-elected, viz:—Messrs. Geo: Brown, C. Caldwell, J. H. Connor, R. de B. Johnstone, J. Paton, and Thos. Maidment:

Votes of thanks were passed to the retiring Officers of the Institution, the Committee, medical staff, &c., and the meeting terminated with a vote of thanks to the Mayor as Chairman.



TWENTY-EIGHTH ANNUAL REPORT

OF THE

GEELONG

Infirmary and Benevolent Asylum,

(Incorporated.)

THE Committee of Management, in laying before the Subscribers the Report of their proceedings during the past year, have pleasure in testifying to the continued efficiency and usefulness of the Institution. The Charity has relieved 3357 persons during the year ending 31st December, 1879, viz:—

763 In-patients

147 Inmates of the Benevolent Asylum

2447 Out-patients

TOTAL - 3357

The result of treatment being :-

628 In-door patients discharged

71 Patients died

34 ,, remaining in the house

TOTAL - 763

25 Inmates of the Benevolent Asylum were discharged, or left of their own accord

22 Died

100 Remaining in the Asylum

The daily average has been 168

Average mortality, 10 per cent. per annum.

Total number of Inmates remaining 31st December, 1379-164.

Number of Out-door Patients under treatment, 31st December, 1879-295.

The religion of those admitted during the year has been:—Episcopalians, 307; Roman Catholics, 242; Presbyterians, 92; Wesleyans, 83; Baptists, 12; Lutherans, 11; Congregationalists, 6; Primitive Methodists, 5; Chinese, 2; Christian Brotherhood, 1; Jews, 1; Bible Christian, 1; Unknown, 1. Total, 764.

Birth-places of those admitted during the year:—England, 248; Ireland, 193; Victoria, 208; Scotland, 55; Germany, 9; Tasmania, 8; Switzerland, 7; America, 4; West Indies, 4; Austria, 4; Italy, 3; France, 3; N. S. Wales, 3; At sea, 3; S. Australia, 2; China, 2; Denmark, 2; Queensland, 1; Norway, 1; India, 1; Isle of Man, 1; Aboriginal, 1; Belgium, 1. Total, 764.

By reference to the Financial Statement of the past year duly audited, it will be seen, including a balance of £203 14s. 3d. from the previous year, the receipts have been £6969 19s. 8d.

The total Expenditure for Maintenance and Building, &c., has been £6193 5s. 5d.; for the purchase of Government Debentures,

£78 12s. 3d., leaving a balance to credit in the Bank of Australasia, &c., of £698 2s. The Liabilities (being December Accounts unpaid) amount to £398 1s. 6d.

During the past year a handsome and commodious Ward has been added to the Institution, to which the inmates of the old shed ward have been transferred, greatly to their comfort and general welfare. The total cost of the new building has been £1120 11s. 9d

The following amounts desire special acknowledgment:—

£185 19s. 11d. from the Hospital Sunday Committee. £50 from the Ven. Archdeacon Slattery, being collections made in the Roman Catholic Churches.

The Institution comprises under its management a Hospital for the sick and suffering, as well as a home for the aged and destitute.

It is gratifying to find by the List of Contributions that the Borough Councils, Squatters and others in the Country, have contributed liberally during the year to the funds of this Charity.

There have been held during the year, 13 Meetings of the General Committee, 49 Meetings of the House Committee, 27 Meetings of the Finance Committee, and 17 Meetings of the Building Committee. The details of attendances of Members will be seen elsewhere.

The special thanks of the Committee are hereby tendered to Mrs. Hitchcock and the other ladies associated with her, for their continued weekly distribution of bouquets of flowers amongst the inmates of the various wards; to the clergy of all denominations, and other friends, who have held services and given religious instruction to the patients; also to those who have kindly assisted in giving Musical and other Entertainments; and to the generous Donors who have kindly remembered the inmates by gifts of Books, Papers, Periodicals, and other reading matter, &c, as well as to the Editors of the following Papers who have sent daily copies of the same:—Geelong Advertiser, Geelong Times, Argus, Age, Ballarat Star, &c.

The order and efficiency of the Institution, which contribute so much to the comfort and convalescence of the patients, are mainly due to the ability and activity of the Honorary and Resident Surgeons, the Secretary, and other Officers, who are deservedly entitled to the confidence and thanks of the Subscribers.

In conclusion, the Committee beg to congratulate the Subscribers on the pleasing fruits of their generous charity, and to express the hope that similar results will continue to accrue from their future benevolence.

Signed on behalf of the Committee,

P. J. SLATTERY, VICE-PRESIDENT.

ATTENDANCE LIST FOR 1879.

NAMES.		Committee of Management, 12 meetings, and 1 lapsed.	House Committee, 47 meetings, and 1 lapsed.	Finance Committee, 20 meetings, and 7 lapsed.	Building Committee, 16 meetings, and 1 lapsed.
Buckland, S. V., President	-	5	A.C.	2*	1*
Brown, George Caldwell, C		$\frac{12}{10}$	46 35	16	16
Chadwick, J.	_	8	34	10	
Chalmers, Rev. Canon	_				
Connor, J. H.	-	4 6			
Fraser, Rev. T. McKenzie -	-	7			
Gillespie, R., Vice-President -	-	9			
Garratt, J. M	-	9 6 4 6 3 5			
Gibson, George	- }	4		12	11
Goodman, Rev. Canon	-	6			
Hensley, J	- 1	3		11	
Johnstone, R. de Bruce	-	5	45	1	13
Maidment, T	-	6		- 1	
Paton, J.	-]	8 8 5 9 7	2†	13	
Reed, A. R., Honorary Treasurer	-	8		14	
Reid, W. J	-	5	25	- 1	
Slattery, Dean, D.D., Vice-President	-	9	İ	1	
Shannon, Charles	-	7			
Vines, Joshua	-	5		12	
Weber, J.	-	5	İ	ا ا	
Wighton, J	-	7		41	
	<u>_</u>			1	

^{*} To form a quorum,

[†] Retired from House Committee in January.

[&]quot;, Finance ",

ASYLUM. (INCORPORATED.) GEELONG INFIRMARY AND BENEVOLENT

STATEMENT OF RECEIPTS & EXPENDITURE for the Year ending December 31st, 1879. CR.DR

17 16.			
1879. To Balance brought forward from last year, Bank of Australasia " Savings Bank " Petty Cash " Petty Cash Government Grant 1878-9 " 1879-80 Private Subscriptions, Donations, &c. Municipal Grants Proceeds of Entertainments, &c Hospital Sunday Collections Other Church Collections Paying Patients Amount from Government on account Lessundries sold, &c. Interest on Debentures, &c	# s. d. # s. d. - 152 6 8 - 37 10 0 - 13 17 7 - 203 14 3 - 2127 10 0 - 2812 10 0 - 1022 19 7 - 75 0 0 - 69 2 8 - 185 19 11 - 65 17 2 - 137 0 3 - 1418 18 11 - 100 14 11 - 407 6 6	1870. By New Building Repairs to Buildings, &c. Fixtures, Fursiture, &c. Salaries Wages Ment Bread Milk Groceries & General Stores Fuel and Light Clothing Beds, Bedding, &c. General Outfit, Utensils, &c. Medicines, Surgical Instruments. &c. Commission and Expenses of Collection Funerals Medical Comforts Printing, Stationery, Advertising, &c. Sundries Purchase of Government Debentures Petty Cash in hand Balance in Bank of Australasia	£ s. d. £ s. d. - 1120 11 9 - 160 6 2 5 - 66 2 5 - 990 0 0 - 789 4 0 - 422 17 8 - 261 9 1 - 170 19 6 - 758 4 7 - 354 5 0 - 81 8 5 - 79 5 9 - 61 7 0 - 251 14 0 - 53 9 9 - 67 7 6 - 248 12 9 - 98 15 8 - 54 3 10 - 78 2 3 - 78 2 3 - 78 2 3 - 78 12 3 - 78 12 3 - 78 12 3 - 78 12 3 - 78 12 3 - 78 12 3 - 78 12 3 - 76 14 3
	£6969 19 8		£6969 19 8

(Signed) ALFRED R. REED, Hon. Treasurer. EDWARD SHARP, Secretary.

E. & O. E. January 5th, 1880. An lited and found correct, January 5th, 1880 GEORGE THOMAS, B. W. WHEATLAND,

AUDITORS.

Bequest Account for the Year ending 31st December, 1879.

To Balance from last year	••	••	£ s. 6		By Amount invested in Government Debentures	£ 928	g. 12	
			£928 12	8		£928	12	8

Debenture Account for the Year ending 31st December, 1879.

To Balance from last year Purchase of 1 Victorian Govt. Debenture	 £ 1715 50 25	0	0	By Government Debentures		3. 0	
	£1790	0	0	£179) (0	0

(Signed) ALFRED R. REED,

Hon. Treasurer

Examined and found correct, January 5th, 1880.

(Signed) EDWARD SHARP, Secretary.

(Signed) GEORGE THOMAS, B. W. WHEATLAND, Auditors.

VITAL STATISTICS

OF THE

Feelong Zuhrmary und Penenolent Asylum,

For the Year ending 31st December, 1879.

TABLE I .- MALES.

				***************************************	AG:	ES.				-
	All Ages	0 to 5	5 to 10	10 to 15	15 to 25	25 to 35	35 to 45	45 to 55	65 to 65	65 and upwards
Number remaining from previous year, Jan. 1st, 1879	113 525	5	18	8 47	9 75	5 55	8 55	8 52	24 87	56 131
Total Number treated	638	5	18	50	84	60	63	60	111	187
Number discharged cured, or relieved Number discharged incurable, or left at own	414	5	18	49	71	52	44	37	67	76
request	28 74		1	1	5	5	3	5	6 13	17 87
Total Number discharged or died	516	5	14	50	76	57	1 7	51	86	130
Number remaining at the end of the year	122		4		8	8	16	9	25	57
Table II.		11111		J.	AG	es.	·			
	All Ages	0 to 5	5 to 10	10 to 15	15 to 25	25 to 35	35 to 45	45 to 55	55 to 65	65 and upwards
Number remaining from previous year, Jan 1st, 1879	33	1	7	2	4	30	3 29	 1 33	9 32	11
			1			I – • I		-0.1	41	42
Total Number treated .	272	1	7	21	G1	33	32	34	Z1	
Number discharged cured, or relieved .	198			10			27	21	26	
	198	1			55	82				10
Number discharged cured, or relieved Number discharged incurable, or left at own request	198 13 19	1	7	10	55	82	27	21 3 3	26 3	10 5 8

WALTER SCOTT,

Resident Surgeon.

STATISTICAL STATEMENT.

RETURNS of the Number of Cases of Disease, and of the Deaths from each cause, in the Geelong Infirmary and Benevolent Asylum, (Incorporated) during the Year 1879.

	(Fatal	er of (and fatal.)	Non-		nber c	f
CLASS, ORDER AND DISEASE.	Males.	Females.	Total.	Males.	Females.	Total.
IZymotic Diseases.						
1. MIASMATIC DISEASES.			٠,١	1	ļ	
Chicken-pox	4	1 1	1 5	3		3
Diphtheria		22	56	4	2	6
Typhus & Infantile Fever, Typhoid, &c Erysipelas	10	1 1	11	1	-	1
Carbuncle, Boil, &c.	4	*	4	-	1	-
Influenza, Coryza, Catarrh	1	4	4		- 1	
Dysentery	5	-	5	į	ļ	
Diarrhœa	9	1	10	1	- 1	
Rheumatism	52	13	65	İ	1	1
Others, including Mumps, Ophthalmi	a	1 1	1	1	ì	
(purulent,) Pyæmia, Hospita Gangrene, &c.,	1					
Gangrene, &c.,	11	5	16	1	1	1
	199	48	177	9	3	12
D Tayman D	120	1 20	1 111		-	
2.—Enthetic Diseases.	3	2	5		į	
Syphilis Gonorhæa, Stricture of the Urethra -	14	"	14			
Conornea, Stricture of the Oreania .					ĺ	
	17	2	19	'		
3.—Dietic Diseases.		 	1			
(- Del Manner		1	1	ĺ		
Alcoholism b Intemperance	5	2	7	j		46
(o minimponimo						
	5	3	8	1		ı
4.—Parasitic Diseases.		Ī				
Worms	ì	1	1	Ì	ì	
Hydatids	4	2	6	1	1	2
•	4	3		1	1	2
	4	5	7			-2
Total, Class I	158	5 56	211	10	4	14
II.—Constitutional Diseases.	_	{	}			
1.—Diathetic Diseases.		1				
Cancer	4	3	7	3	1	4
Tumor	4	10	14	1		
Polypus		2	2	1		1
	\ <u></u>	- -		-	-	
	8	15	23	3	1	4

STATISTICAL STATEMENT—(continued.)

	(Fata	er of (l and atal.)	Cases, Non-		Number Deaths		
CLASS, ORDER AND DISEASE.	Males.	Females.	Total.	Males,	Females.	Total.	
Constitutional Diseases—(continued.)							
2.—Tudercular Diseases. Phthisis Others, including Abscess, &c.	9 10	15 4	24 14	3	1	4	
	19	19	38	4	1	5	
Total, Class II	27	34	61	7	2	9	
III.—Local Diseases. 1.—Diseases of the Nervous System. Apoplexy	2 34 20 1	1 6 16 2	3 40 36 3	2 5	1	3 6	
Epilepsy Others, including Idiopathic Tetanus, Neuralgia, Opthalmia, Necren- cephalus, Brain Disease, &c.	10 69	6 81	16	2		2	
2.—DISEASES OF THE ORGANS OF CIRCULATION.		91	1100	9	. 2	111	
Others, including Angina Pectoris, Syncope, Hypertrophy, Heart Disease, &c.	19	9	28	8	1	9	
	19	9	28	8	1	9	
3.—Diseases of the Respiratory System. Bronchitis	8 1 19	7 4	15 1 23	3 7	2	5 7	
Congestion of the Lungs, Pulmonary Apoplexy, &c Asthma Lung Disease, including Epistaxis, &c.	14 12 5	4 3 2	18 15 7	3	1	4	
, , ,	59	20	79	14		17	
4.—DISEASES OF THE DIGESTIVE ORGANS. Ascites Hernia Ileus Stricture of Intestines Stomach Disease, &c., including Dys-	2 5 1	1 1	2 5 2 1				
pepsia, Pyrosis, Hæmatemesis, &c. Jaundice, Gallstone, &c. Liver Disease, &c., including Cirrhosis,	7	8	15 1	1	1	2	
&c	4	1	5	1		1	
	20	11	31	2	1	3	

STATISTICAL STATEMENT—(continued.)

	(Fatal	er of and fatal.)	Cases, Non-	Deaths.		
Class, Order and Disease.	Males,	Females.	Total.	Males.	Females.	Total.
5,—Diseases of the Urinary Organs. Nephria (Bright's Disease) Diabetes Stone Cystitis Others, including Prostatic Disease,	1 1 1 3		1 1 1 3	1		1
Diuresis, Kidney Disease, &c.	$\frac{1}{7}$		$\frac{1}{7}$			
6.—Diseases of the Organs of Generation.						
Others, including Hysteritis, Orchitis, Hydrocele, &c.		5	13		:	
	8	5	13			
7.—DIGEASES OF THE LOCOMOTIVE SYSTEM. Others, including Caries, Necrosis, Joint Disease, &c.	14	7	21	1		1
	14	7	21	1		1
8.—Diseases of the Integumentary System. Phlegmon, Whitlow, &c. Ulcer Others, including Eczema, Pemphigus,	4 30	3 12	7 42			
Herpes, Psoriasis, Skin Disease, &c.	9	7	16			
	43	22	65			
Total, Class III.	239	105	344	86	7	43
IV.—Developmental Diseases.						
1.—DEV. DISEASES OF CHILDREN. Other Malformations, including Cleft Palate, Imperforate Anus, &c.	1	2	8			
2.—Dev. Diseases of Adults. Paramenia		8	8			
3.—Dev. Diseases of Old People. Old Age	88	20	108	10	3	13
4.—DISEASES OF NUTRITION. Atrophy and Debility	11	15	2 6	8	2	5
Total, Class IV.	100	45	145	13	5	18

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STATISTICAL STATEMENT-(continued.)

	Numb (Fatal	er of (and atal.)					
CLASS, ORDER AND DISEASE.	Males.	Females.	Total.	Males.	Females.	Total.	
V.—Violence. 1.—Accident or Negligence. Fractures and Contusions	86 21 4 1	22 5 8	108 26 7 1	5		5 1	
	112	30	142	6	<u> </u>	6	
2.—SUICIDE. Wounds—Cut, Stab, &c Drowning	4	2	6	2	1	8	
	5	2	7	2	1	3	
Total, Class V	117	32	149	8	VI.	9	
Total Number of cases of Disease and of Death	638	272	910	74	19	98	

WALTER SCOTT,

Resident Surgeon.

LIST OF LIFE GOVERNORS.

(With the privilege of having a Patient always in the House.)

- 1854. Adams, John, Esq.
 - ,, Austin, James, Esq.
 - " Cunningham. A. F., Esq.
 - " Fyfe, A., Esq.
 - ,, Hope, G., Esq.
 - " Nantes, Charles, Esq.
 - ,, Wilson, Samuel, Esq.
 - " MacMillan, J. G., Esq.
 - ., Murchie, Charles, Esq.
 - ,, Officer, Robert, Esq.
- 1855. Learmonth, Messrs. T. & S.
- 1856. Manifold, Messrs. J. & P.
- 1857. Gregory, J. A., Esq.
- 1859. Coppin, George, Esq.
- 1860. McLaughlan, Donald, Esq.
- 1861. Bell, William, Esq.
- 1862. Bannister, R. D., Esq.
- 1864. Meakin, Henry, Esq.
- 1865. Ormond, Francis, Esq.
- 1866. Thomson, John, Esq.
- 1870. Finlay, C. A., Esq.
- 1873. Ronald, Byron, Esq.
- 1875. Austin, Josiah, Esq.
- 1879. Reid, Miss Chrissie M.

LIFE SUBSCRIBERS.

- 1859. Holmes, Matthew, Esq.
- 1862. Harrison, H. C. A., Esq.
- 1867. Christy, A., Esq.
- 1873. His Excellency Sir G. F. Bowen, K.C.M.G.
- 1877. Shaw, Thomas, Esq.
- 1879. Garratt, J. M., Esq.
 - ., Austin, J., Esq.

LIST OF

Contributions and Donations

FOR THE YEAR 1879.

		£	ε.	d.	1	l		£	8.	d.
		10	0	0	Į	Į	Bell, J., Trustees of, per	~ .		_
Austin, S. & A., per lis	t	_			Į	}		21		0
1878	-	7	16	6			Bank of Victoria -			
Anderson, T. F.	-	Ţ	1	0	- 1	1	Beal, C. per list	5	2	0
Abstainer from Tobacc)	Ţ	1	0	Į	Į.	Bright & Hitchcocks,			
Atkins, J. Allen, George Andrews, Rd.	-	1	1	0			small sums of money	_	_	_
Allen, George	-	1	ū	0			found -	3		7
Andrews, Rd.	. - .	1	0	0	Ų		Box at Hospital -		4	5
Armstrong, Alex., per l	ist			_	-		Belcher, G. F.	2	2	0
	-	7	19	0			Brown, J	2	2	0
Austin, S. & A., per li	st				- {	1	Buckley, per list -	1	10	6
1879	-	8	0	0			Brown, Geo Branch, J. W	1	1	0
Australian Land Mon					- 1		Branch, J. W.	1		0
gage Company			10	0	- {	1	DRILL 0.	1		0
Ah Poy, Ah Chung & C	0.			0			Butler, P. C.	1		0
Ah Gray, William	-	1	1	0	-	l		1		0
Allen, Benj. A.	-	1		0	1		Baxter & Sons -	1	0	0
Adams, Geo.	-	1		0	ı		Baxter & Sons, collected			
Alnutt, S. L.	-	1		0			in Box for shavings taker	10	12	0
Allen, Benj, A. Allen, Benj, A. Adams, Geo. Alnutt, S. L. Abel, J. Anderson, W. R. Alberd Mrs	-	0		6	1		Butcher, Wm.	- 0	10	- 0
Anderson, W. R.	-	1	1	0	ı	ĺ	Butcher, Mrs Beaumont, A	0	10	0
Alberd, Mrs.	-	0	1	0			Beaumont, A.	0	10	
Atkins, Miss	-	0	3	6	- 1	1	Buchanan, Alex., per list	13	10	0
	-			0		l	Berthon, Major -	3	0	0
Armstead, Mrs.	-	0		0	- 1	l	Buckley, Geo., per list -	1	7	6
Adams, Geo. Arkens, G.	-			0	- 1	1	Bright & Hitchcocks -	5	5	0
Arkens, G.	-			0	- 1	1	Brady, William -	1		0
Bennion, Edwin	-	1		0	- 1	}	Buckland & Burnett -			0
Bell, W. R.		1		0	1	1	Buckland & Burnett - Bradley & Drew -		1	0
Butterworth, J. T.	-	1		0		1	Batten, Thomas -		1	
Brandt, Oscar	_	1		0		1	Bennett & Brockwell -	1	1	
Burton, Mrs.	-	0	3	0		1	Boyd, John - Brady, Owen -	$^{2}_{1}$	0	0
Brown, Miss J.	-	0	1	0		1	Brady, Owen -	1	1	0
Boyd, D. & O.		0	2	0	i	l	Box at Customs, per H.			
	-	0	0	6		ì	B. Lane	5	0	0
Bolger, Mrs. Bowen, Mr.	-	0	0	6		l	Box at Treasury, per Mr.			
Balfour, Captain	_	-	1	. 0			C. A. Mount	2	3	10
Bowen, Mrs.		Ö	1	0		1	Box at Bank of Austra-			
Braiken, Mrs.		ō		Õ		ŀ	lasia .	0	9	9
	-	~		•	,	•		*	•	*

£ s. d.	£ s. d.
Box at Supreme Court - 0 5 6	Edmundson, W., per list 5 0 0
Chirnside, T. & A 10 0 0	Travia II 1 0
Currie, J. L., per list - 8 9 6	Ewait, Peter - 1 0 0
Cowderoy, J. W., per J.	Ewait, Peter - 1 0 0 Edols, Thomas - 4 4 0 Edgar, Richard - 3 3 0 Eden, J 1 1 0 Elden, C. J 0 10 0 Fisher, G. R., per list - 7 12 0
L. Price - 5 0 0	Edgar, Richard - 3 3 0
Gonran Col 2 2 0 1	Eden, J 1 1 0
Campbell, A. M 1 1 0	Elden, C. J 0 10 0
Austra I I I I I I I	Fisher, C. B., per list - 7 12 0
Chaffy, Benjamin - 1 1 0 Cloe, N., per list - 3 4 5 Clurdon J 2 2 0	Elden, C. J 0 10 0 Fisher, C. B., per list - 7 12 0 Fraser, Donald - 2 0 0 Fyans, Miss - 1 0 0 Friend, A - 0 10 6
Cole, N., per list - 3 4 5	Fyans, Miss - 1 0 0
Churdon, J 2 2 0	Friend, A - 0 10 6
Champ, Col., per list - 3 12 6 Couves, T. N 1 1 0	Friend, A - 0 10 6 Franks, Henry - 2 2 0 Fraser, Rev. T. McK 1 1 0 Fischer, Edward - 1 1 0 Freeman, Benjamin - 1 1 0 Ferguson, Daniel - 1 1 0 Fink, Hirsch - 1 1 0 Friend, A - 0 1 0 Fogarty, Mr 0 1 0
Couves, T. N 1 1 0	Fraser, Rev. T. McK 1 1 0
Cameron & Gibson - 3 3 0	Tischen Ed-and 7 1 0
Clarke, Richard - 1 1 0	Fischer, Edward - 1 1 0
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Connor, J. H 5 5 0 Chadwick, J 3 3 0	Ferguson, Daniel - 1 1 0
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Chalmers, Rev. William 1 1 0	Friend, A - 0 1 0
Cakebread, William - 1 1 0	Fogarty, Mr 0 1 0
Chinese Gardeners (No.	Friend, A - 0 2 6
1.) per Maw Hap - 1 1 0	Friend, A - 0 1 0
Chinese Gardeners (No.	Friend, A - 0 1 0
2.) per Hap Sing - 1 1 0 Coghills, Miss - 1 1 0	Friend, A - 0 0 6
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Baths Swimming Mat-	Fagg, S. H 1 0 0
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Coleman, S 1 1 0	
Corbett, Patrick - 1 0 0	Glightly, M 1 0 0
Campbell, Rev. A. J 1 0 0	Gillespie. Robert - 2 2 0
Crawcour, Isaac - 1 · 0 0	Garratt, J. M 1 1 0
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Cumberland, Mr 0 1 0	Gwynne, Henry - 3 3 0
Clarkson, Mr 0 1 0	Gallop, R 2 2 0
Downs, T. W 2 0 0	Gray, Alexander - 2 2 0 Guthrie, David & Co 2 0 0
Davison, J 1 1 0	Guthrie, David & Co 2 0 0
Dwyer, Peter - 1 1 0	Granan, G 0 2 6
Drew Bros 1 1 0	Grant, G 0 8 0
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Dupe, John - 0 10 0	Fund" - 10 0 0
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Stover, J 1 1 0	Tough, J 1 0 0
Swift, C. H 1 1 0	Upton, William, & Son - 2 2 0
Shaw, Thomas - 5 5 0	Vickers, Mrs. 2 0 0
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Sykes, Mr 0 1 0	Welsh, Oliver - 1 1 0
Saunders, Mr. - 0 1 0 Singleton, Miss M. - 0 1 0 Swain, Mr. - 0 1 0 Stewart, Mr. - 0 1 0 Stewart, Miss - 0 1 0 Stewart, Miss - 0 1 0 Sheehan, G. - 0 5 0 Scott, Dr. - 2 0 0	Wilson, Miss - 1 1 0
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Phillip Fisherman's Re	lief Society, pe	r Mr. W. S. Baill	
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Geelong Juliumary and Benevolent Asylum,

(Incorporated.)

BYE-LAWS.

OBJECTS.

That the objects of the Infimary be to afford medical and Objects of Instisurgical aid to poor persons requiring it; to a limited number of paving patients whose admission under special circumstances may be sanctioned by the Committee of Management; and for casualties; but no person who shall meet with casualties and shall be found able to pay for surgical aid, shall receive further than temporary assistance. That the object of the Benevolent Asylum be the reception of the poor and distressed, with a view to afford them consolation and assistance.

APPROPRIATION OF BUILDINGS.

That a portion of the buildings shall be set apart for the appropriation of purpose of an Infirmary, and a portion for the purpose of the Benevolent Asylum, at the discretion of the Committee, who shall also be empowered to permit the reception of lunatics, on remand for medical examination, in a ward to be erected for that purpose.

CONSTITUTION.

3. The Corporation shall consist of a President, two Vice-Presi- Constitution. dents, Treasurer, Governors, and Contributors.

QUALIFICATION AND PRIVILEGES OF BENEFACTORS. 4. The following shall be the qualification and privileges of Governors and Subscribers, viz :-BENEFACTORS. £50 personal contribution (in one year) Life Governor. Qualifications. Life Subscriber. £50 contribution by society, institution or corporation (to nominate) ... Governor for eight years Governor for three years *£25 £50 first-named or acting executor (bequest under will) *£20 society, association or company collecting in one year (to nomi- Governor for one year. nate for each £20 collected) ...

£1 and upwards yearly subscription .. Contributor.

*£15 minister of church or layman collecting in one year (to nominate for each £15 collected)

^{*} Firms subscribing may nominate one of their members as a governor or contributor as the case may be. All nominations to be made in writing before the issue of tickets or exercise of any privilege. In the event of death or removal of nominee, another may be appointed.

Privileges,

Life Governor will be entitled to recommend:

 1 in and 4 out patients always on the books.
 Life Subscriber
 1 in ,, 2 out ,, annually.

Governor for years 5 in ,, 10 out ,, ,, ,, Governor for 1 year 10 in ,, 20 out ,, ,, ,,

Contributor ,, 1 in ,, 2 out ,, annually for each £1

mually for each £1 subscribed.

Tickets of Admission.

6. Recommendations shall be made by ticket, and shall be only used for the recommendation of persons unable to pay for medical attendance; the reception of such persons shall be subject to the approval of the Committee of Management, and provided that the funds and accommodation of the Institution admit of their reception. When recommendations cannot be acceded to, a ticket in lieu of that used shall be returned to the Subscriber. Tickets will be issued by the Secretary to subscribers at the time of payment of subscriptions; but in cases where the payment is made after the 31st of July in any year, the Subscriber shall have the option of taking tickets for that or the following year. Tickets shall only be available till the 31st January in the year after that for which issued. Subscribers shall also have the privilege at any time, on application to the Secretary, of exchanging out-patients' tickets for in-patients', and vice versa, one in-patients' ticket being equivalent to three out-patients'.

Subscriptions 7. Annual Subscriptions must be paid in advance for the payable in advance.

7. Annual Subscriptions must be paid in advance for the current year, such year to commence on the 1st day of January; and no contributor shall be entitled to vote at the Annual Meeting in January unless his Subscription for the year then commenced shall

have been paid, and no Subscriber shall be entitled to any privilege until his subscription has been paid.

Number of Votes

8. At all Annual and Special Meetings of the Corporation, Life Governors shall have three votes; Life Subscribers and Annual Governors, two votes; Annual Contributors of £5 5s and upwards, three votes; £3 3s, two votes; £1, one vote.

Limitation of Voting.

9. No person shall vote or take part in any Meeting while he is a salaried officer or pupil of the Institution.

Notices and Address.

10. Notices of all General and Special Meetings shall be sent (by post) by the Secretary to such Contributors as shall leave their address for that purpose in writing under their hands at the Institution; but special notice shall not otherwise be sent.

GENERAL MEETINGS.

GENERAL MEETINGS.

11. An Annual Meeting of the Contributors shall be held on the second Thursday in the month of January in every year for the following purposes:—

Annual.

- (1) To receive the report of the Committee of Management for the preceding year, and audited statements of receipts and expenditure.
- (2) For the election of President, Vice-President, and Treasurer Honorary Medical Staff, and Auditors, for the ensuing year
- (3) The election of Members of the Committee of Managemen to fill vacancies.
- (4) For the transaction of any business of which notice has been given, or that may arise at such meeting, connected with the Institution.

Special.

12. If required by the Committee of Management, or upon the requisition in writing of six members of the Committee or of ter Subscribers, the Secretary shall, without delay, convene a special meeting of Contributors, the occasion of calling such meeting being stated in such requisition; and no business shall be transacted as

such special meeting except that for which it shall have been summoned.

13. All meetings of Contributors shall be called by the Secretary Meetings to be by advertisement in one or more newspapers published in Geelong,

for at least one week previous to such meeting.

14. At all meetings of Contributors, the President, or in his Chairman absence, one of the Vice-Presidents, shall take the chair; but in their absence the meeting shall choose its own chairman, who shall have a casting vote only.

Ten Contributors entitled to vote shall constitute a quorum Quorum. at all meetings of Contributors, and as soon as a quorum be present the chair shall be taken; but if no quorum is present within half-anhour of the time named, such meeting shall stand adjourned for the

following week at the same day and hour.

16. Every question submitted to a General Meeting, and all Mode of Voting. elections, shall be decided by a majority of votes of Governors and Contributors present entitled to vote, and shall be taken by show of hands, unless a ballot shall have been previously demanded by any three persons entitled to vote; in which case the voting shall be by ballot, and for such purposes scrutineers shall be appointed before the ballot is taken.

COMMITTEE OF MANAGEMENT.

The Institution shall be governed by a Committee, each of COMMITTEE OF whom shall be a subscriber of not less than £1 per annum, and shall MANAGEMENT. consist of the President, two Vice-Presidents, Treasurer, and eighteen Constitution Governors or Subscribers. The Honorary Medical Officers of the Committee. Institution may be members of the Committee. Four members of Committee (but not including more than one of the honorary staff) shall form a quorum.

Extracts from Act 27 Vic., 220 :-- " On the second Thursday Annual Retire-"in the month of January in every year one-third part of the elected

"members of the Committee shall go out of office, but may neverthe-"less be re-elected; and the persons who shall go out of office "shall be those who have been the longest in office without re-elec-"tion; or where two or more shall have been in office for the same "length of time, than those who shall go out of office shall be de-

"termined by lot.

"If any member of Committee shall die, or resign by letter Occasional "under his hand, addressed to the Chairman of Committee, or "become insolvent, or compound with his creditors, or be convicted "of any treason, felony, or misdemeanor, or be absent for four consecutive meetings of the Committee, his office shall become "vacant, and the remaining members of the Committee may declare "his office vacant, and temporarily appoint thereto some Contributor "to such Institution until the next annual meeting for the election of "the Committee, when the person thus temporarily appointed shall "retire as one of those who, by the provisions of the said Act, are "required to go out of office."

Honorary Presidents, &c., The President, Vice-Presidents, Treasurer, Medical Officers, and Auditors, shall retire annually, at the annual meeting of Contributors, but nevertheless be eligible for re-election: and in the event of the annual election to fill vacancies from any cause not taking place on the day appointed, they, and also the retiring members of the Committee, shall hold office until the elections

take place.

Whenever any vacancy shall occur in the office of President, Occasional 20.the Committee shall appoint one of the Vice-Presidents to fill the same; and if any vacancy shall occur in the office of Vice-President,

called by advertisement.

cancy of President or Vice-

President.

retire annually

the Committee shall elect one of their number to the office until the next annual meeting.

Meetings of Committee.

The Committee shall meet at the Institution on the second 21. Wednesday in every month, and on such other days as they may appoint for the transaction of general business. Special meetings may be convened by order of the President, or upon the request in writing of four members of the Committee. Notice of all meetings shall be sent to each member by the Secretary at least twenty-four hours before the time of meeting, stating any special business to be considered.

Chairman Adjournments.

22. The President, or in his absence one of the Vice-Presidents shall preside; if they also be absent, the Committee shall elect its The Chairman shall have a casting but not a own Chairman. deliberate vote. If a quorum be not present on any monthly meeting within twenty minutes of the time fixed, the meeting shall stand adjourned to the following week at the same day and hour.

Peenniary terest.

23. No member of the Committee of Management, nor officer of the Institution, shall be a contractor or become security for a contractor, directly or indirectly; but this shall not apply to any member of a company, partnership, or association consisting of more than twenty persons, when such contract shall be entered into for the general benefit of such company, partnership, or association; but no member of the Committee of Management shall be present at the discussion of, nor record his vote upon, any matter in which he shall. by himself or his partners, have any pecuniary interest.

Powers of Committee.

24. The Committee of Management shall direct the general business of the Institution, and frame regulations for its internal management—such regulations not to be repugnant to the Hospital Statute and Bye-laws; they shall appoint and discharge all paid officers and servants of the Institution; and enter into all necessary contracts for the supply of provisions and other articles; and for the repair, alteration, and extension of buildings; they shall direct the collection of the funds, and make all necessary payments in connection with the Institution. They shall superintend or give instructions and make regulations for the admission, discharge, or dismissal of patients, in accordance with the objects of the Institution and Bye-laws.

Sub - Committees

The Committee of Management shall, at its first meeting in to be appointed, each year, after the annual meeting of Subscribers, choose from among themselves two Sub-Committees, each to be composed of five members—three to form a quorum; one to be designated the House Committee, and the other the Finance Committee, and, when practicable, two or more members of an old may be members of a new Committee. The Committee of Management may also at any time appoint Sub-Committees for any purpose connected with the Institute or its management, and may fix and alter the quorum of, and continue, alter, or discontinue, such committees. The President and Vice-Presidents shall be ex officio members of all committees, and the Treasurer shall be ex officio member of the Finance Committee.

Meetings of Sub-Committees.

26. The House, Finance, or other Sub-Committees, shall appoint their own Chairman, and meet as directed by the Bye-laws, or as they may determine, and whenever convened by order of the Chairman. Minutes of their proceedings shall be recorded in a book, and be submitted to the Committee of Management, at each monthly meeting, for adoption.

Duties & powers of House Committee.

27. The House Committee shall meet once at the least in each week, and oftener if necessary. They shall have power, subject to the approval of the Committee of Management, to admit patients, and to confirm or otherwise the admission of any cases received during the

intervals of their meetings; they shall examine into and report to the General Committee upon all complaints, and be empowered to dismiss natients for misconduct or breach of the rules of the Institution. recording in their minutes reasons for the non-admission or for dismissal; they may engage and discharge servants, order necessary supplies, call for and inspect the half-yearly tenders, and recommend any to the General Committee for acceptance; they shall inspect all books connected with the admission and discharge of patients, receipt and issue of stores, medicines, medical instruments, furniture, bedding, and supplies generally; they, or some of their number, shall weekly inspect the wards, kitchen, and other portions of the Institution; they shall check the tradesmen's monthly bills and other accounts for supplies, and recommend the same to the Finance Committee for payment; and generally, shall supervise and regulate the internal management of the Institution, under the direction of the Committee of Management.

28. The Finance Committee shall meet at least twice in each Duties & powers month, and shall examine the Secretary's cash and other books of of Finance Comaccount, and compare same with Treasurer's bank pass-book; they shall also compare the Collector's books and receipt butts with advertised list of subscriptions and donations, check additions and see that the totals correspond with each other and with the amounts acknowledged by the Treasurer; they shall give all needful instructions to the Secretary and Collector with reference to keeping books of accounts and collection of subscriptions, and shall monthly prepare an abstract of all accounts for payment, and submit the same to the Committee of Management at their monthly meetings, and shall in conjunction with the President, or a Vice-President and Secretary, be empowered to make necessary special payments in the interval of the monthly meetings; they shall see that the vouchers connected with the previous abstract have been properly receipted; and shall also examine the returns prepared for Government, and annual statements of accounts.

In all cases where books or vouchers are checked by the Verifying Books House or Finance Committees, the signature of some member thereof

shall be appended, with the date of examination.

30. At the monthly meetings of Committee of Management, Busine's at Comthe minutes of the previous monthly meeting, and of special mittee meetmeetings during the month, shall be read and confirmed, no discussion being allowed thereon, except as to their accuracy; the minutes Minutes. and reports of all Sub-Committees shall also be read and confirmed, and on all questions votes shall be taken by show of hands, each member having one vote only. The Committee shall also from Voting. among themselves appoint two members (not being members of the House Committee) to be visitors for the month, who shall at the next Appoint Visitors monthly meeting, report the state of the Institution as found by them at their visits. At the monthly meeting in December of each year, the Committee shall consider and determine the rate of salaries and wages of the officers and servants of the Institution for the Fix Salaries ensuing year.

The Committee of Management may suspend any honorary Suspensions. medical officer, or one or more of its own members, on any welfounded charge, provided that such suspension be approved of by a majority of the members present at the special meeting convened for the consideration of such charge, and provided that the suspension and cause thereof be reported to a general meeting of Contributors, to be specially convened for that purpose within two weeks after the order of suspension be made; and the House Committee may suspend any paid officer of the Institution, and make arrangements for the

and Accounts.

performance of the duties by other officer or person, provided the suspension be reported to the Committee of Management, who shall be specially convened for the consideration thereof within one week of such suspension.

Investments.

32. The Committee of Management shall have power to invest in Government Debentures any special bequests or contributions which in the interests of the Institution they consider should be capitalised.

Annual Report sheet.

33. The Committee of Management shall present a general report of the affairs of the Institution, together with a duly audited balance sheet, at the annual meeting of Governors and Contributors. in January of each year, such balance sheet to be published once in one or more of the local papers at least three days before such meeting.

Regulationswhen valid.

34, No regulation or alteration of any regulation made by the Committee of Management shall be valid (although ad interim the same may be enforced) unless confirmed at the next subsequent monthly meeting of the Committee to that at which it was decided on; and no resolution passed by the Committee shall be rescinded within three months, unless three months' notice respecting same shall be first given. Any regulation may be considered and altered by the Contributors at the annual meeting in January.

COMMON SEAL.

COMMON SEAL.

Custody.

The common seal of the Corporation shall be kept in th iron chest at the Hospital, in a box with two different locks and keys -one of which shall be kept by the President, and the other by the Secretary.

Authority to fix Scal.

The common seal shall not be fixed to any deed or other instrument, except by order of the Committee of Management,

TREASURER.

TREASURER. Receipt of money.

37. All monies received on account of the Institution shall be paid to the Treasurer, and be deposited without delay to the credit of the Hospital, in such Bank as the Committee may from time to time appoint.

Acquittance.

38. Upon receipt of any monies from the Secretary or Collector, the Treasurer shall sign a book, to be kept for the purpose by each, for the amount so paid.

Payments.

39. All payments shall be made by cheques, which shall be signed by the President or a Vice-President, the Treasurer, and countersigned by the Secretary.

Authority payments.

40. Previous to signing any cheque for payment, the Treasure shall require a warrant, signed by the President, or Chairman of the Committee of Management at which the accounts were passed, an countersigned by the Secretary; special payments may nevertheless be made during the month in accordance with Bye-law No. 28-such special payments to be included in the next warrant passed by the Committee.

Vacancy.

41. If any vacancy shall occur in the office of Treasurer, th Committee of Management may appoint another to hold office unt the annual meeting in January.

THE SECRETARY AND SUPERINTENDENT.

SECRETARY AND SUPERINTEN-DENT.

He shall attend all general and special meetings of Con tributors, and all meetings of the General and Sub-Committees, and take minutes of the proceedings, and shall transcribe them into books Daties of Secre- to be kept for that purpose; he shall keep the records of the Institution, conduct the correspondence, call all meetings, giving proper notice thereof, and bring the business before the same, and

carry out the directions given to him by any of the Committee.

43. He shall be responsible for the conduct of the clerical Keep Accounts. business of the department, and shall keep the necessary books of account, under the directions of the Finance Committee; and at each monthly meeting of the Committee of Management he shall submit the cash-book and Bank pass-book of the Institution, made up to date: and he shall also submit a list of subscriptions and a monthly progress balance-sheet in the prescribed form, showing the actual position of the Hospital funds to the end of the previous month.

44. He shall compile all needful returns, statements, and reports Prepare Returns required by Government and any of the Committees, and shall in every year make application, by circular or otherwise, to corporate bodies, societies, squatters, and country residents, for contributions

to the funds of the Institution.

He shall not in any way be engaged in private business; Responsibility as and under the direction of the Committee he shall, as Superintendent, Superintendent. be responsible for the proper government, and due observance of all the rules and regulations of the Institution, excepting those relating to the Medical and Surgical departments; he shall comply with the regulations which may from time to time be made with respect to the discharge of the duties of his office.

He shall give security for his faithfulness in all matters of Give Security. Finance for the sum of £250, of some Guarantee Company, to be

approved by the Committee of Management.

47. He shall have power to suspend any warder, nurse, or other Suspension of servant of the Institution, and report same to the House Committee at their next meeting, and if necessary make arrangements for the performance of the duties in the interim.

and apply for Contributions.

AUDITORS.

Two Auditors shall be appointed at the Annual Meeting of Governors and Contributors in January in each year, and the remuneration to them, if any, shall then be fixed. In default of such appointment, pointment, or in the event of any vacancy occurring, during the year, the Committee of Management shall make the appointment.

They shall have access to all the books and accounts of the Access to Books Institution at any time, to check the same; and shall report to the at all times.

Committee of Management anything, with respect to the finances and accounts, which they may deem necessary to bring to notice.

50. They shall, in the first and in January in each year, Annual Andit.

examine the Treasurer's Annual Financial Statement, with all books, accounts and documents relating thereto, and List of Subscriptions and Donations, and shall certify to their correctness, and make any special report thereon which they consider necessary to the Annual Meeting.

COLLECTOR.

The Collector shall, under the direction of the Finance Collector. Committee, canvass for subscriptions and donations to the funds of To give Receipt. the Institution. He shall give a printed receipt for every sum he receives, and keep a counterpart of such receipt in a book which shall be provided for that purpose by the Committee. He shall furnish to Furnish Tickets Contributors from whom he receives a subscription of £1 and upwards the admission tickets (signed by the Secretary) to which they are entitled, and shall also furnish them with a copy of the Annual Report of the preceding year. He shall enter all subscriptions received by him in a book specifying dates of receipt, and once at least in every week he shall copy all entries into a duplicate book to be Keep

and Reports.

duplicate

Pay to Treasurer, kept at the Institution. He shall pay over to the Treasurer, once in every week, and oftener if the receipts exceed £20, all monies received by him, and shall furnish to the Treasurer a list of the contributions so paid over, and shall obtain the Treasurer's receipt in his book for such payments

Books to be provided.

The books used by the Collector shall be provided by the Committee, and shall be deemed to be the property of the Institution -and the Collector shall at any time upon demand, deliver up his books and butts for examination or retention. He shall, when re-

required. Give Security.

Attendance when quired, be in attendance at the meetings of the Finance Committee. and shall act in the discharge of his duties under their instructions. He shall give security for the faithful discharge of his duties in the sum of £150 of some Guarantee Company, to be approved by the

Payment.

Committee of Management. He shall be paid monthly, by a commission on the amounts collected, at such rate as the Committee shall fix, and will be liable to be removed from office at any time without notice.

Removal.

HONORARY MEDICAL STAFF.

HONORARY STAFF.

Election.

The Honorary Medical Staff shall be elected by the Governors and Contributors at the Annual Meeting in January of each year; and the number to be elected shall be decided by such meeting, but shall not exceed four; and should a vacancy occur during the year, then the power of filling the same shall rest with the General Committee of Management.

Qualification.

54. No person shall be eligible for election as an Honorary Physician or an Honorary Surgeon, unless he shall be registered as a legally-qualified medical practitioner under any Act in force in Victoria relating to medical practitioners, and unless he shall possess (for the office of Physician) a degree from some one of the Universities of the United Kingdom, or of the Australian Colonies, or a Foreign University recognised by them, or a Diploma from a College of Physicians in the United Kingdom; and unless he shall possess (for the office of Surgeon) a degree as Master of Surgery from some one of the aforesaid Universities, or be a member or Licentiate of some one College of Surgeons in the United Kingdom.

Rotation of duty.

The Honorary Medical Staff shall attend in weekly rotation. on such days and at such hours as may be most convenient for consultation on the treatment of patients; and they shall arrange the rotation of attendance. They shall not interfere with the admission or discharge of patients, and shall, in all respects, comply with the Bye-laws and Regulations of the Institution.

Occasional visit. and Reports.

56. The Honorary Medical Staff may visit the Institution at any time, irrespective of the rotation of duty; and in the case of their observing any neglect of, or inattention to the patients, it shall be their duty to report the same to the House Committee forthwith.

Consultations to ha hald.

57. The Honorary Medical Staff of the week shall attend for consultation on all important cases, and should any capital operation be deemed necessary, the whole of the Honorary Medical Staff shall be summoned by the Resident Surgeon for further consultation (except in cases of emergency) previous to the operation being performed, when, if then decided on, the whole of the Honorary Medical Staff shall be requested to attend.

Record of Visits.

58. They shall record their visits in a book to be kept for that

purpose, and note therein anything of importance.

59. Any Honorary Medical Officer neglecting his duty for two Absence or neglect of duty. weeks, or absent from the Hospital for four consecutive weeks, without leave of the Committee of Management, may be suspended by the Committee.

SURGICAL OPERATIONS, &c.

60. No one shall be present at the time of any operation or Surgical Operanost morten examination, except such persons as may be connected with the Institution, or members of the medical profession.

ADMISSION OF PATIENTS INTO THE INFIRMARY.

PATIENTS. the Infirmary,

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Accidents, and such cases of decided emergency only, as in Admission the opinion of the Senior or Resident Surgeon cannot be delayed, may be received in the Infirmary at any time without ticket; and the admission of patients, in ordinary cases, recommended by Subscribers' tickets, shall be daily (Sundays excepted) between the hours of NINE and TWELVE o'Clock in the forenoon, by the Secretary and Senior or Resident Surgeon; such admission to be temporary and subject to the approval of the House Committee at its next meeting.

ADMISSION OF PAYING PATIENTS.

Paying patients may be admitted at the discretion of the Admission House Committee, who shall fix the weekly rate to be charged to each patient, and in the event of an operation being necessary, may fix a fee therefor, and may require the same to be paid in advance; and every person admitted on the ground of emergency to the benefits of the Institution, and able in the estimation of the Committee to pay, shall be required to do so at such a rate as the Committee may determine. Each admission of a paying patient shall be reported to the General Committee at its next meeting, and shall be subject to confirmation.

63. The General Rules and Regulations of the Institution shall Rules applicable.

be applicable to and be observed by all paying patients.

PERSONS NOT ADMISSABLE.

64. No pregnant female for the purpose of confinement; no Persons not adinsane person, except on remand for medical examination in the missable. Lunatic Ward; no one having a contagious or infectious disease; no one subject to epilepsey; nor any one who, in the opinion of the Surgeon, might receive equal benefit as an out-patient, shall be admitted; and no child under five years of age shall be admitted, except in case of accident or for a surgical operation; nor, except under special circumstances shall patients be admitted from other districts where hospitals exist. Provided that the House Committee or Officers of the Institution, shall have discretionary power to admit such prohibited cases, and shall report upon the exercise of such power to the next general meeting of the Committee of Management.

ADMISSION OF INMATES INTO THE BENEVOLENT ASYLUM.

65. The admission of inmates into the Benevolent Asylum shall Admission to Bebe restricted to those days in each week upon which the House Committee meets, when applications shall be considered and decided upon. No pregnant female for the purpose of confinement; no person in-sane; no child under twelve years of age; no one having a contagious or infectious disease shall be admitted.

OUT-PATIENTS.

Persons unable to pay for medicines and medical attendance Out-Patients. (or for either) but not requiring admission to the house, shall be treated as out-patients, on producing the recommendation, in proper form, of a Governor or Subscriber.

IMPOSTORS.

Impostors.

67. In the event of any person in a position to pay for medical or surgical advice, or to support him or herself elsewhere, being detected in the receipt of the charity of the Institution, such person shall be liable to be prosecuted, and shall be charged as in-patients of the Infirmary or Benevolent Asylum, at the rate of ten shillings per diem from date of admission; or, if an out-patient, ten shillings for each occasion on which either of the Surgeons may have been consulted; and the Committee may order the removal of such person from the Institution, provided the case is not one of emergency

RELIGIOUS INSTRUCTION.

Ministers of Religion.

68. Ministers of religion shall have free access to persons of their respective denominations, at such times as shall be appointed by the Committee of Management; and when a patient requests that any minister may be sent for, his wish shall be immediately complied with.

Religious Tnstruction.

That the instruction of the patients in the Institution be left to the recognised religious teachers of the various denominations to which to the patients belong; and it shall be understood that controversial works be prohibited.

REGULATIONS.

Wards.

To be furnished officers or servants of the Institution, shall be furnished to them by to Officers, &c., the Secretary; and with respect to the periods and posted in regulations affecting them shall be hung up in each ward of the Institution.

BYE-LAWS.

Bye-laws.

71. No Bye-laws shall be made or altered except at an annual or special meeting of the contributors, and in accordance with the 7th sec. 27 Vic., Act No. 220. No such Bye-law shall be of any force or effect until one month after the same shall have been confirmed by a general meeting of contributors, specially convened for that purpose, and published in the Government Gazette.

REGULATIONS

FOR THE

Internal Management of the Institution.

SENIOR

Visits.

SENIOR SURGEON.

SURGEON. 1. The Senior Surgeon shall be at liberty to engage in private Private Practice, practice, but shall not receive or attend private patients at the Hospital, or receive any salary.

2. He shall have the charge in chief of all the patients, and Charge. shall exercise a general superintendence over the whole of the medical

department of the Institution. 3. He shall visit the wards, and shall examine whenever he shall

see fit any cases in his opinion requiring particular attention.

Record Visits. 4. He shall make a record of his visits to the Institution in the Medical Officer's Visiting Book, and note therein anything of importance.

He shall at once report to the Superintendent and Secretary Record Misconany misconduct or neglect of duty which may come to his knowledge, and shall make a special report to the House Committee upon the case of any patient, whose dismissal for misconduct or other causes he may recommend.

6. He shall give any written instructions he may deem neces- Instructions.

sary regarding the treatment, medicines, and diet of the patients.

7. He may at the usual hours with the assistance of the Out-Patients. Resident Surgeon attend at all or any of the Out-patients.

RESIDENT SURGEON.

 Every Resident Surgeon must be qualified under the Medical Registration Act of Victoria, and must when applying for the office produce a diploma as Surgeon from some College or University re-Qualification.

cognised by the said Act.

RESIDENT

SURGEON.

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He shall reside in the house, and shall not leave it without Residence the sanction of the Senior Surgeon or of the House Committee, such sanction to be given generally or particularly as the Senior Surgeon may think fit, and to be entered in a book kept for that purpose. He and the Assistant Surgeon or Dispenser, if any, shall not be absent at the same time.

He shall not engage in private practice, in or out of the Private practice prohibited.

Institution. He shall be responsible for the regular entry in proper books Books to be kept. of the names of patients as admitted and discharged, and the nature of their diseases, and he shall have such books ready at all times for

the inspection of the House Committee.

5. He shall visit each patient every morning and evening, and Visiteach Patient shall perform such professional duties and keep such records as shall from time to time be directed by the Senior Surgeon, or by the House Committee, and he shall on such visits examine the condition of the Condition wards with respect to cleanliness, temperature, and ventilation; and he shall observe if the wardsmen and nurses have done their duty. If any complaint be preferred, he shall enter it immediately in the complaint book, which book shall be laid before the House Committee Complaints. at each meeting.

of Wards.

6. He shall discharge patients when cured or relieved, and shall Discharging Paintimate the same to the Secretary before they leave, that the discharge book may be signed. Patients leaving of their own accord shall be reported to the House Committee, and shall also be required to sign the discharge book.

tients.

He shall make a special report to the House Committee on Special Reports. any patient who may have been two months in the Infirmary, and he shall also report any case that may, after consultation with the Honorary Medical Staff, be considered incurable, to be dealt with as Incurables. the Committee may seem fit.

8. He shall cause to be affixed to the bed of each patient a card, Bed Tickets. stating the patient's name, age, religion, disease, date of admission,

and diet, as the same may from time to time be changed,

9. He shall attend all cases of accident and other urgent surgi- In cal cases without delay, and decide upon the propriety of sending for the Senior Surgeon, but in case of any accident or other surgical case of a serious nature, he shall forthwith send for the Senior Surgeon, and in the event of his not being able to obtain the assistance of the Senior Surgeon, he shall send for one of the Honorary Medical Staff.

urgent or perious send for Senior Surgeon.

10. He shall at the usual hour when directed by, or in the Attend to Outabsence of the Senior Surgeon, attend to the Out-patients. He shall issue notice to the Honorary Medical Staff of all consultations and

Consultations.

operations, and shall give all requisite information to them on their visits to the Institution, and shall be responsible for the due entry of all consultations in the consultation book, and he shall obtain the signatures of the Surgeons present thereto.

Report Miscondact.

He shall at once report to the Superintendent and Secretary any misconduct or neglect of duty which may come to his knowledge. He shall have the charge of, and be responsible for, the

Charge of Instruments, cines, &c. Medi-

surgical instruments and apparatus, and shall be accountable for the medicines, medical utensils and appliances,

Inventory.

13. He shall from time to time submit to the House Committee a list of medicines, medical and surgical instruments, utensils, and stores as may be required.

Return of Discases. Vital Statistics.

14. He shall at the end of each year furnish a return of the diseases of all In-patients admitted during the year, showing the number admitted, also vital statistics of males and females, (classified by ages) treated, discharged, cured, or otherwise, and the numbers remaining, and shall at all times furnish the Committee with such returns and information relative to the medical department of the Institution as they may require.

Weakly State. ment.

15. He shall furnish to the House Committee a weekly statement of the numbers in the Institution, showing the admissions, discharges, deaths, &c.

Endorse on ticket

16. He shall endorse on the tickets of recommendation his refusal to admit. reasons for refusal to admit a patient, sign the same, and forthwith deliver it to the Secretary to be filed.

SECRETARY AND SUPERINTEND-BNT.

SECRETARY AND SUPERINTENDENT.

Attendance.

He shall attend at the Hospital from nine till five on week days, and one hour on Sundays, but not at a stated time, and shall also make occasional visits in the evenings, and devote the whole of his time to the service of the Institution, and not engage directly or indirectly in any other business.

General control.

2. He shall, under the direction of the House Committee, have the general control of the Institution, and shall enforce attention. sobriety, personal cleanliness, neatness, and obedience to orders.

Report Misconduct.

He shall report to the House Committee at its first meeting any misconduct, neglect of duty, or irregularity which may come to his knowledge.

Servants.

4. He shall not absolutely discharge or permanently hire any servant of the Institution without the sanction of the House Committee.

Receive monies and pay Treasurer.

He shall receive all monies paid at the Institution or to him to from subscribers or other persons, and give printed receipts for the same, and shall duly enter the same as and when received in a book to be kept for that purpose, and shall pay the same to the Treasurer or into the bank account of the Institution once in every week; or, if the sum or sums received shall amount to or exceed £10 he shall pay the same forthwith, or on the day following the receipt thereof, and he shall at the time of payment furnish the Treasurer with the details of the receipts.

Receive property of Patients.

6. He shall also receive and give receipts for, and keep an account of money and other property belonging to patients, and shall pay such money as and when received into the same bank to a separate account, to be called "The Patients' Trust Account," and he shall account for the same money or property weekly to the House Committee.

Books and Accounts.

7. He shall keep all books and accounts in such a manner that they may be readily referred to, and shall have the custody of all books and documents relating to the Institution.

He shall not lend any books, documents, or papers belonging Notlend or allow to the Institution, or permit them to be inspected or removed without the express permission of the Committee of Management, or of

the House or Finance Committees.

9. He shall perform the clerical business of the Institution, and Clerical Business, shall convene the meetings of the various Committees, in accordance with the Bye-laws, and shall send the required notice to each member. He shall prepare ull advertisements relating to the Institution, and cause them to be inserted for the period required, or as ordered. He shall keep a diary, and enter therein all reports made Keep Diary and to him and other matters and business of the day requiring attention. He shall enter his written reports to the Committee in a book to be kept for that purpose.

10. He shall cause a book to be kept in which visitors to the Provide Institution can, if they desire it, write their names and make remarks. He shall see that the Medical Officers', Visiting, and Consultation Books are provided and kept ready for use, and that all books directed to be kept by the Surgeons and Matron are placed in

their charge, ruled and headed as necessary.

11. He shall carefully examine all accounts against the In- Accounts stitution, and shall prepare a warrant for the payment of such accounts monthly, for presentation to the House and Finance Committees.

12. He shall visit the wards and other offices as occasion may Visit Wards and require and at uncertain times, so as to ensure complete supervision and efficiency throughout the establishment.

13. He shall report to the House Committee any repairs which Repairs. may be necessary, and give attention to the same during the progress of any work, and see that all fittings and appliances are in an efficient state.

He shall in every case when patients are discharged by the Discharge Book. 14. Surgeon, dismissed by the Committee, or voluntarily leave the Institution, require them to sign the discharge book, first recording therein their answers to the various questions, such book to be submitted to the House Committee at each meeting, and to the Committee of Management at the mouthly meeting.

15. He shall keep an interleaved book, containing the Bye-laws New Regulations and Regulations, and shall insert therein any new regulation or order of the Committee as soon as confirmed, and shall communicate the

effect thereof to those to whom it may relate.

He shall comply with the request of patients by imme- Sendfor Minister

diately sending for any Minister of Religion.

17. He shall be held responsible for the due observance of the Provisions provisions of the "Hospital and Charitable Institutions Act." "Anatomy Act," "Lunacy Statute," and the "Public Health Laws Amendment Act," so far as they are obligatory on the Institution.

He shall, under the direction of the House Committee, pro- Stores and Procure all stores and supplies, and see that they correspond in description, quality, and quantity, with the tenders and orders; and in case they do not, he shall report accordingly to the House Committee at its next meeting, or to the Chairman of that Committee if immediate action is necessary.

19. He shall grant leave to all Benevolent Patients, and define Leave to Benevothe duration of same, giving a pass to the gate-keeper, who shall lent Inmates. endorse the hour of return?

He shall keep a book recording all leave granted by him or Leave Book. 20. other officers.

21. He shall employ any of the Benevolent Patients who may Employ Patients. be reported by the Resident Surgeon as capable of light work.

inspection Books, &c.

Notices. Advertisem'nts

Report Book.

other

of Religion.

Acts of Parlia. ment.

Purchase articles tities.

22. He shall procure such articles as may be required in small in small quan- quantities, but he shall not purchase any article, or enter into any contract for the Institution exceeding £2 without the sanction of the House Committee.

General Duties.

23. He shall perform all other duties usually performed by a Secretary and Superintendent.

House STEWARD AND DISPENSER.

HOUSE STEWARD AND DISPENSER.

Residence. Absence.

The House Steward and Dispenser shall live in the house and shall not leave without the consent of the Resident Surgeon.

2. He shall not be absent for more than three hours at one time, nor after 11 o'clock at night without the consent of the House Committee: he and the Matron shall not be absent at the same time.

Control of Supplies.

He shall, under the direction of the House Committee and Superintendent, have the control of and receive all Wines, Spirits. Stores, and supplies, and see that they correspond in description, quality, and quantity, with the tenders and orders. He shall weigh and measure out the provisions and other necessaries required for each day's consumption, and upon the written order of the Senior or

Winesand Spirits Resident Surgeon or Superintendent, shall issue such Wines, Spirits, and other articles as may be required, and he shall enter full particulars in a book to be kept by him for that purpose, and shall show in such book the individual and aggregate consumption of provisions and medical comforts according to the dietary scale, &c., Monthly Return, and he shall prepare the usual monthly return of receipt and issue of stores, &c., as may be required by the House Committee or Superin-He shall not suffer any of the wines, spirits, stores or

Clerical Work.

other articles to be wasted or carried away. 4. He shall perform such clerical work for and render such other assistance to the Senior and Resident Surgeon and Superintendent as he may be required to do, or as may be directed by the

House Committee.

Patients' Clothes care of

5. He shall see that the clothes of all male patients as they are admitted are cleansed and put carefully away, and shall enter in a book a list of all such clothes, as they are received, and obtain a receipt for the same from each patient when leaving.

Patients' Clothes

6. He shall not, except in his presence, permit any of the male

patients' clothing to be removed from the store.

Report Misconduct.

7. He shall report to the Secretary and Superintendent any misconduct, neglect of duty, or irregularity which may come to his knowledge.

Dispensing.

8. He shall dispense all prescriptions, and shall carry out the instructions of the Senior and Resident Surgeons, and shall write, or cause to be written, upon every medicine dispensed, the name of the patient for whom it is prescribed, and the time at, and the manner in which it is to be administered, and he shall perform all other duties

of a Dispenser.

Wines & Spirits.

He shall keep an accurate record of every patient for whom Wine, Spirits, Ale, or Stout shall be prescribed, with the name of the Medical Officer ordering the same, and the quantity daily ordered; he shall also keep an account of the quantity of spirits used in making tinctures, &c.

Receiving tients.

10. He shall in the absence of the Senior and Resident Surgeons receive any patient, and send immediately for either Senior, Resident, or one of the Honorary Surgeons, if he deem it necessary.

Leave to Wardsmen.

11. He shall not give leave to the wardsmen except by pass countersigned by the Resident Surgeon, specifying the length of absence for which leave is granted.

MATRON.

She shall live in the house, and, subject to the general control of the Superintendent and Secretary, shall be mistress of the Residence, duties household. She shall not be absent from the Institution at any time without the permission of the Senior or Resident Surgeon; and she shall acquaint the House Steward of her departure and return. She and the House Steward shall not be absent at the same time.

MATRON.

and absence.

She shall have control of the nurse and female servants, and Control of Nurses shall conduct the household affairs in accordance with such regulations or directions as shall be issued or given by the Committee of

and Servants.

Management or House Committee.

3. She shall, under the direction of the Resident Surgeon, take Attention to Pacare that the Wardsmen and Nurses attend to the proper bathing of patients on their admission, and shall cause the patients to be afterwards placed in convenient beds within the wards assigned for their reception. She shall in the course of the day of admission see that

tients on ad-

they are properly accommodated.

4. She shall see that the clothes of all female patients as they Patients' clothes are admitted are cleansed and put carefully away, and shall enter in a book a list of all such clothes as they are received, and obtain the receipt of each patient for the same when leaving. She shall not, except in her presence, permit any of the female patients' clothes to be removed from the store.

changed on dis-

charge or death

of Patient.

She shall daily see that the beds, linen, and clothes of the Inspect Bedding and clothes. patients are clean and in good order, and shall cause such as may require it to be replaced by others, and shall not allow any unneces-

sary accumulation of soiled clothing.

On the discharge or death of a patient she shall see that the Bed Linen to be whole of the bedding be replaced with clean articles; and in the case of the death of a patient, she shall be responsible for the orderly disposal of the body till the death be reported to the Resident

Surgeon, and the body be removed.

other apartments.

7. She shall visit all the female wards daily before 9 a.m., and Visit Wards and after 8 p.m., and at uncertain times besides, and she shall also on each day visit the other apartments, and see that good order and cleanliness are everywhere maintained, that the rules are strictly observed, and that the nurses and servants do their duty. She shall see that such of the prescribed diets of the patients as require to be cut up are properly cut up, and that all diets are properly served to the Wardsmen and Nurses, and shall attend to the distribution of Attention to diet. diets, so that there may be no reasonable cause of complaint.

8. She shall visit the laundry daily, and give the necessary Laundry-superinstructions concerning the washing, drying, and getting up of the linen, blankets, &c., and see that the same are in every respect fit for use before being again issued. She shall give the necessary directions for making and mending the linen and clothing, and take care that all articles are properly numbered and marked with the name of the Articles to Institution, and shall notify to the Superintendent any deficiency in

intend washing making, mending linen,

the stock of such articles.

She shall have charge of the clothing, bedding, linen, haber- Charge of Clothdashery, cutlery, glass, delf, kitchen utensils, and other articles of crockery, &c. household management, and shall keep an accurate account of same in a book, and make a half-yearly return thereof early in the months Half-yearly Reof June and December to the Superintendent, to be laid before the House Committee, showing the condition of the stock on hand, and

the probable requirements for the next half-year.

turn.

10. She shall see that all the food for the patients, officers, and superintend servants is properly cooked and served, and generally shall perform all other duties of matron.

cooking & serving of food.

Attend to direc-Officers.

11. She shall strictly attend to the directions of the Medical tions of Medical Officers, and use her utmost endeavours to prevent the introduction of liquor and improper provisions for the patients. She shall treat them with kindness, and never suffer any unkindness or neglect to go unreproved or unreported.

Employ Nurses & Servants.

She may employ the nurses and female servants (when not engaged with the patients) in doing other work for the benefit of the Institution.

Leave of absence Servants.

She shall not give leave of absence to any nurse except by to Nurses and pass, countersigned by the Resident Surgeon, and specifying the length of absence for which leave is granted; nor to the Cook or any female servant unless by pass naming the length of time for which leave is granted.

Notice to be given if Ministers of quired

14. In the event of any patient requesting the presence of any Religion be re- minister of religion she shall give immediate notice of such request to the Superintendent and Secretary.

Report Misconduct.

15. She shall at once report to the Resident Surgeon, or to the Superintendent and Secretary, any misconduct, neglect of duty, or irregularity which may come to her knowledge.

WARDSMEN, NURSES. AND SERVANTS.

WARDSMEN, NURSES, AND SERVANTS.

Attendance.

The Wardsmen or Nurses shall be constantly in their wards. and regular in their attendance upon the patients.

Deportment, and Wards.

2. They shall obey the Surgeons, the Superintendent, and withdrawal from Matron. They shall behave with tenderness to all patients, with civility and respect to strangers. They shall withdraw from the wards when the Visiting or House Committee enter them, unless desired to remain; and they shall take no presents, or gratuity in money or otherwise, from the patients, their friends, or strangers, who may visit the Institution, on any pretence whatever. Infringefor ment of this rule will be subject to instant dismissal.

Permission temporary ab-

3. No Wardsman, Nurse, or Servant shall leave the Institution

without leave properly obtained.

Personal Cleanli-

The Wardsmen and Nurses shall be particular to observe personal cleanliness. They shall have their respective wards swept Cleansing Wards and thoroughly cleansed, and all dirt and rubbish removed from them by seven o'clock in the morning in the summer, and before eight o'clock in the morning in the winter.

Details to pro-

5. They shall have the several chamber utensils scalded every mote comfort morning, and scoured as often as may be necessary, and kept out of and cleanliness the ward during the day, unless specially required.

They shall pay great attention to the ventilation of the wards, and to the bedding of the patients, and have the mattrasses thoroughly aired, and dried when necessary, and the sheets, blankets, and counterpanes renewed as often as required. On the discharge or death of a patient, they shall deliver to the Matron the whole of the bed-linen; and, in every case of death they shall expose the bed to the external air as soon as practicable.

They shall not allow anything to be hung or thrown out of

the windows.

Medicines, Diet. &c.

They shall administer to the patient, at the times directed, the medicines, medical comforts, and the diet prescribed; and they shall be careful to explain to the patients the instructions of the Senior or Resident Surgeon.

Breakfast, other meals.

They shall serve up breakfast to the patients at eight o'clock in the morning, and other meals at the appointed hours, or when directed.

Respecting Visitors.

10. They shall not permit patients to receive from visitors medicines, victuals, or liquor of any kind; nor allow any portion of medicine, diet, or any other thing, to be removed from the wards by the patients or visitors, without an order from the Senior or Resident Surgeon.

They shall be careful to collect and carry to the Dispenser Collect Phials, &c 11. all empty phials, gallipots, bandages, &c.; and they shall attend Attendat Dispenat the Dispensary at the time appointed to receive medicines and

instructions.

They shall watch attentively the state and symptoms of the Watch andreport patients, more especially in urgent or uncommon cases, and report those, and every material change, directly to the Resident Surgeon ; or, in case of females, to the Matron; and in event of orders being given for medicines or medical comforts, they shall immediately apply for the same.

Patient's state and symptoms.

cines.

sary for Medi-

13. They shall cause every patient, on admission, to have a Bathing & Cleanwarm bath, (unless the same is forbidden by the Surgeon) before liness of Patients put into bed; and shall also see that the hands and face of every one be daily washed, and that their persons and clothes are in a

tients.

proper state.

 They shall not admit any stranger into any ward without Admission permission of the Senior or Resident Surgeon, or Superintendent.

οf Strangers.

One Wardsman for Nurse, in rotation, shall be on duty from Wardsman eight o'clock every night to six o'clock the following morning, and shall visit each ward once in every two hours, or more frequently if necessary or directed; and shall pay due attention to such patients as may require it, and should there be occasion, shall communicate

with the Resident Surgeon.

Nurse on Night duty.

All Wardsmen, Nurses, and Servants shall strictly conform Conform to Reguto the Regulations of the Institution, and they shall report immediately to the Resident Surgeon, Superintendent, or Matron, any impropriety of conduct, or infringement of the Bye-laws or Regulations, which may come under their notice; and if such complaint be not properly attended to, they shall report the same to the House Committee at its next meeting.

lations.

17. Any Servant of the Institution who shall be incapacitated Illness. by illness or accident, if the same shall exceed seven days, may be admitted as an in-patient, and thenceforth shall be entitled only to half-pay for any period not exceeding one month, when his or her wages shall cease.

PATIENTS.

 Patients shall conduct themselves orderly, and shall strictly observe all the directions of the Surgeons, Superintendent, Matron, Conduct; observe Wardsmen, and Nurses.

PATIENTS. directions. and

They shall take their medicines at the time directed, and Medicines they shall take no other medicines than those prescribed; and they shall not conceal or waste any portion of the medicine or diet administered to them.

3. No patient shall leave his or her ward and go into another As to leaving ward or apartment, nor quit the Institution on any pretence without leave of the Senior or Resident Surgeon or Superintendent, and shall not remain out for a longer time than leave is granted. Patients having leave for the day shall return before sunset. No male patient shall go into the female wards, nor female patient into the male wards, without leave of the Senior or Resident Surgeon.

Wards and ab-

4. No patient shall introduce visitors, nor receive medicines, Not to receive victuals, liquors, tobacco, or anything, without express leave of the Senior or Resident Surgeon or Superintendent.

out leave.

They shall not smoke in the wards, nor play at cards or dice, Details respectnor gamble, nor spit on the floor, nor deface or injure any part of the

ing cleanliness and conduct.

ward, furniture, bedding, or clothing therein, nor sing, blaspheme, or use rude or indecent language.

Not to give reward or gratuity. Complaints.

- 6. No patient shall give reward or gratuity to any of the Wardsmen, Nurses, or other Servants.
- 7. Any patient having any cause of complaint shall make the same known to the Resident Surgeon, whose duty it shall be to enter such complaint immediately in the book kept for that purpose, which book shall be laid before the House Committee at each meeting. Complaints may also be made to the Visiting Committee, who shall if they deem them of sufficient importance, record the same in the Complaint Book.

Employment of Convalescent Patients.

- 8. Patients judged by the Resident Surgeon sufficiently convalescent to be able to assist in the work of the Institution shall be so employed.
- Regulations res-9. Patients shall not sit up after eight o'Clock in the winter. peeting rising or nine o'Clock in the summer; and all patients considered by the and sitting up. Resident Surgeon able to do so, shall rise by seven o'Clock in the summer, and before eight o'Clock in the winter.

Venereal patients

- 10. No venereal patient shall be admitted a second time, having been once under treatment and cured.
- 11. Every patient offending against the above Regulations may Patients offending againstregbe expelled by the House Committee. ulations may be expelled.

VISITORS.

VISITORS. When admitted.

Visitors shall be admitted into the Institution on Sunday and Thursday in each week, between the hours of three and five in the afternoon, but no visitor shall be allowed to remain more than one hour. Not more than two visitors will be allowed to see any Visits limited to patient at the same time, except on special occasions, and by leave of the Senior or Resident Surgeon or Superintendent.

one hour, Special Visits.

Visitors may be admitted on special occasions by either of the Surgeons or Superintendent, or by a written order from a member of the House Committee.

Prohibitions.

- Visitors shall not be allowed to enter any ward without the leave of the Senior or Resident Surgeon or Superintendent, and every visitor shall retire when requested.
- 4. They shall not be permitted to give to, or leave with, any patient any medicines, food or liquor of any kind, without the express leave of the Senior or Resident Surgeon or Superintendent.

5. No visitor shall give to any Servant of the Institution any money or gratuity of any kind.

Not to interfera

Visitors shall not interfere with the Wardsmen or Nurses, or or make noise, disturb the patients by loud talking or unnecessary noise.

Visits to Female Wards.

7. No male Visitor shall visit a female ward without the leave of the Senior or Resident Surgeon or Superintendent, and then shall not enter the ward without the Nurse in charge being first informed.

Visitors violating

8. Any Visitor violating any of the Regulations of the Instituregulations not tion, or behaving with impropriety, shall be compelled to retire, and re-admissable. will not be re-admitted without special leave from the Senior or Resident Surgeon or Superintendent.



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7. Any patient having any cause of complaint shall make the same known to the Resident Surgeon, whose duty it shall be to enter such complaint immediately in the book kept for that purpose, which book shall be laid before the House Committee at each meeting. Complaints may also be made to the Visiting Committee, who shall if they deem them of sufficient importance, record the same in the Complaint Book.

Employment of Convalescent Patients.

8. Patients judged by the Resident Surgeon sufficiently convalescent to be able to assist in the work of the Institution shall be so employed.

Regulations respecting rising and sitting up.

9. Patients shall not sit up after eight o'Clock in the winter. or nine o'Clock in the summer; and all patients considered by the Resident Surgeon able to do so, shall rise by seven o'Clock in the summer, and before eight o'Clock in the winter.

Venereal patients

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Prohibitions.

Visitors shall not be allowed to enter any ward without the leave of the Senior or Resident Surgeon or Superintendent, and every visitor shall retire when requested.

4. They shall not be permitted to give to, or leave with, any patient any medicines, food or liquor of any kind, without the express leave of the Senior or Resident Surgeon or Superintendent.

5. No visitor shall give to any Servant of the Institution any money or gratuity of any kind.

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7. No male Visitor shall visit a female ward without the leave of the Senior or Resident Surgeon or Superintendent, and then shall not enter the ward without the Nurse in charge being first informed,

Visitors violating re-admissable.

Any Visitor violating any of the Regulations of the Instituregulations not tion, or behaving with impropriety, shall be compelled to retire, and will not be re-admitted without special leave from the Senior or Resident Surgeon or Superintendent.

