

## 1880.

## 

S. V. BUCKLAND, Esq.

## ¥irr-争rryitututy:

VEN. ARCEDEACON SLATTEERY, D.D. R. GILLESPIE, Esq.
Gnumitter of Flantageturut:

BROWN, GEORGE, Esq. * OALDWELL, C., Esq. * + CHADWIOK, JAMES, Esq. * CHALMERS, Rev. Canon CONNOR, J. H., Tsq.
FRASER, Rey, T. Mckenzie
HENSLEY, J., Esq. GARRATT, J. M., Esq. GIBSON, GEORGE, Esq. $\dagger$

GOODMAN, Rev. Ganon JOHNSTONE, R. de B, Esq. * MAIDMENT, T., Esq. PATON, J., Esq. $\dagger$ REID, W. J., Esq. * $\dagger$ SHANNON, CHARLES, Esq. VINES, JOSHOA, Esq. + WEBER, J. Esq. WIGHTON, J., Esq.

A. R. REED, Esq.

## gluritut: <br> Messrs. Wheatland and WHiTFIELD.

##  EDWARD SIIARP.

 DAVID BOSWELL REID, Esq., M.R.C.S.

## 

P. A. GROKER, Esq, M.B., Cl. M.
 WALTER SCOMI, Esq., M.R.C.S.

Gullutur:<br>TV. H. Searte, Gheringmap Street Souty, Geelong.

## PROCEEDINGS

OF THE

## TWENTY-EIGHTH ANNUAL MEETING OF SUBSCRIBERS

## TO THE

## 

 (INCORPORATED.)Held at the Town Hall, Geelong, Thursday, Jan. 8th, 1880.

His Worship the Mayor, J. H. Connor, Esq, in the Chair,

The Secretary was called on to read the notice comvening the meeting.

The minutes of the last Annual Meeting, held January 9th, 1879, were read and confirmed.

The Annnal Report, with the Financial Statement, (duly audited) for the year 1879, was read, also the attendance list of members at the General and Sub-Committees held during the past year.

Mr. Vines proposed, and Mr. Caldwell seconded, that the Report and Balance Sheet be received and adopted, and be printed for circulation.

The following election of Officers for 1880 took place:-
President-S. V. Buckland, Esq.
Vice-Presidents-The Ven. Archdeacon Slattery, D.D., and R. Gillespie, Esq.

Honorary Treasurer-A. R. Reed, Esq.
Auditors-Messrs. Wheatland and Whitfield.
Honorary Medical Officers-Dr. Reid, as Senior Surgeon, and Dr, Oroker.

Six members of the General Committee of Management, who retired in accordance with the Bye-Laws, were re-elected, viz:Messrs. Geo: Brown, C. Caldwell, J. H. Connor, R. de B. Johnstone, J. Paton, and Thos. Maidment:

Votes of thanks were passed to the retiring Officers of the Institution, the Committee, medical staff, \&c., and the meeting terminated with a vote of thanks to the Mayor as Chairman.


# TWENTY-EIGHTH ANNUAL REPORT 

OF ITHE


The Committee of Management, in laying before the Subscribers the Report of their proceedings during the past year, have pleasure in testifying to the continued efficiency and usefuluess of the Institution. The Charity has relieved 3357 persons during the year ending 31st December, 1879, viz:-

```
763 In-patients
147 Inmates of the Benevolent Asslum 2447 Out-patients
```

Totar - 3357
The result of treatment being :-
628 In-door patients discharged
71 Patients died
64 " remaining in the house
Total - 763
25 Inmates of the Benevolent Asplum were discharged, or
22 Died
100 Remaining in the Asylum
The daily average has been 168
Average mortality, 10 per cent. per amnum.
Total number of Inmates remaining 31st December, 1:79-164.
Number of Uut-door Patients under treatment, 31st December, 1879-295.
The religion of those admitted during the year has been:Episcopalians, 307 ; Roman Catholics, 242 ; Presbyterians, 92 ; Wesleyans, 83 ; Baptists, 12 ; Lutherans, 11 ; Congregationalists, 6 ; Primitive Methodists, 5 ; Chinese, 2 ; Christian Brotherhood, 1; Jews, 1; Bible Christian, l; Unknown, 1. Total, 764.

Birth-places of those admitted during the year:-England, 248; Treland, 193; Victoria, 208; Scotland, 55; Germany, 9; Tasmania, 8; Switzerland, 7; America, 4; West Indies, 4; Austria. 4; Italy, 3 ; France, 3 ; N. S. Wales, 3 ; At sea, 3 ; S. Australia, 2 ; China, 2; Denmark, 2; Queensland, 1; Norway, 1; India, 1; Isle of Man, 1; Aboriginal, 1 ; Belgium, 1. Total, 764.
By reference to the Financial Statement of the past year duly audited, it will be seen, including a balunce of $£ 20314 \mathrm{~s}$, 3 d . from the previous year, the receipts have been $£ 6969 \mathrm{19}$ s. 8d.

The total Expenditure for Maintenance and Building, \&c., has been $£ 61935 \mathrm{~s} .5 \mathrm{~d}$. ; for the purchase of Government Debentures,
$\$ 78$ 12s. 3d., leaving a balance to credit in the Bank of Australasia, \&c., of $£ 698$ 2s. The Linbilities (being December Accounts unpaid) amount to $£ 398 \mathrm{ls}$, 6 d .

During the past year a handsome and commodious Ward has been added to the Institution, to which the inmates of the old shed ward have been transferred, greatly to their comfort and general welfare. 'lhe total cost of the new building has been $£ 1120$ 11s. 9 d

The following amounts desire special acknowledgment:-
$\mathcal{E 1 8 5}$ 19s. 11d. from the Hospital Sunday Committee.
$\mathrm{E}_{50}$ from the Ven. Archdeacon Slattery, being collections made in the Roman Catholic Chnrehes.
The Institution comprises under its management a Hospital for the sick and suffering, as well as a home for the aged and destitute.

It is gratifying to find by the List of Contributions that the Borough Councils, Squatters and others in the Country, have contributed liberally during the year to the funds of this Charity.

There have been held during the year, 13 Meetings of the General Committee, 49 Meetings of the House Committee, 27 Meetings of the Finance Committee, and 17 Meetings of the Building Committee. The details of attendances of Members will be seen elsewhere.

The special thanks of the Sommittee are hereby tendered to Mrs. Hitchcock and the other ladies associnted with her, for their continued weekly distribution of bouquets of flowers amongst the inmates of the various wards; to the clergy of all denominations, and other friends, who have held services and given religious instruction to the patients; also to those who have kindly assisted in giving Musical and other Entertainments ; and to the generous Donors who have kindly remembered the inmates by gifts of Books, Papers, Periodicals, and other reading matter, \&e, as well as to the Editors of the following Papers who have sent daily copies of the same:-Geelong Advertiser, Geelong Times, Argus, Age, Ballarat Star, \&c.

The order and efficiency of the Institution, which contribute so much to the comfort and convalescence of the patients, are mainly

- due to the ability and activity of the Honorary and Resident Surgeons, the Secretary, and other Officers, who are deservedly ertitled to the confidence and thanks of the Subscribers.

In conclusion, the Committee bey to congratulate the Subscribers on the pleasing fruits of their generous charity, and to express the hope that similar results will continue to accrue from their future benevolence.

Signed on behalf of the Committee,
P. J. SLATTERY,

January 7th, 1880.
Vice-Presidenct.

## ATTENDANCE LIST FOR 1879.



* To form a quorum.
$\dagger$ Retired from House Committee in January.
$\ddagger$ " Finance $"$ "


## GEELONG INFIRMARY AND BENEVOLENT ASYLUM. (INCORPORAEED.)

STATENIENT OF RECEIPTS \& EXPENDITURE for the Year ending December 31st, 1879.

(Signed) ALFRED R. MEAD, Hon. Treasurer.
E \& O EDWAMD SIAARP, Secretary.
January 5th, 1880.
Anlited and fornd correct, Jaunary fith, 1880
GEORGETHOMAS, B , WHEATLAND, $\}$ Acditors.

## Bequest exkcount for the $\mathscr{Y}$ ear ending 37st $\mathscr{D}$ ecember, 1879.

| To Balance from last year | - |  | $\begin{array}{cc} \text { f } & \text { s. } \\ 928 & 12 \end{array}$ | By Amount invested in Government Debentures | $\begin{array}{rr} \boldsymbol{E} & \mathbf{s} . \\ 928 & 12 \end{array}$ | $\frac{\mathrm{d}}{8}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | £428 12 |  | £928 12 | 8 |

Debenture exlcoount for the $\mathscr{Y}$ ear ending 37st December, $78 \%$.

(Signed) ALTPRED R. REED,
Hon. Treasurer
(Signed) EDWARD SHARP, Secretary.

Examined and found correct,
January 5th, 1880.
(Signed) $\left.\begin{array}{l}\text { GEORGE THOMAS, } \\ \text { B. W. WHEATLAND, }\end{array}\right\}$ Auditors.

## VITAL STATISTICS

## OF THE <br>  (INCORPORATED)

For the Year ending 31st Decomber, 1879.


Táble M.-FEMALES.

|  | AGES. |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 皆 | 5 <br>  |  | 19 <br> $\sim$ <br>  <br>  <br> 0 |  | +18 | $\begin{aligned} & 49 \\ & 98 \\ & 98 \\ & 98 \end{aligned}$ | $\begin{aligned} & 48 \\ & 9 \\ & 9 \\ & 40 \end{aligned}$ |  |  |
| Number remaining from previous year, Jan. <br> 1st, 1879 <br> Number admitted during the year | ${ }^{33} 8$ | 1 | 7 | + ${ }^{2}$ | $\stackrel{4}{67}$ | 3 30 | ${ }_{29}^{3}$ | 33 | 32 |  |
| Total Number trented | 272 | 1 | 7 | 21 | 61 | 33 | 32 | 34 | 41 | 42 |
| Number discharged cured, or relieved | 108 | 1. | 7 | 19 | 65 | 82 | 27 | 21 | 20 | 10 |
| Number disciarged incurable, or left at own request <br> Number died | $\begin{aligned} & 13 \\ & 10 \end{aligned}$ |  |  |  | 1 1 | 1. | 3 | 3 3 | 3 2 |  |
| Total Number discharged or died | 230 | 1 | 7 | 21 | 57 | 33 | 30 | 27 | 31 | 23 |
| Number remaining at the end of the year .. | 42 |  |  |  | 4 |  | 2 | 7 | 10 |  |

## STATISTICAL STATEMENT．

RETURNS of the Number of Cases of Disease，and of the Deaths from each cause，in the Geelong Infirmary and Benevolent Asylum，（Incorporated）during the Year 1879.

| Class，Order and Diszase． | Number of Cases，（Fatal and Nonfatal．） |  |  | Number of Deaths． |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | $\begin{aligned} & \text { 案 } \\ & \text { 品 } \end{aligned}$ | 嵒 | $\begin{aligned} & \text { 薜 } \\ & \text { } \end{aligned}$ | 爯 |  | 砢 |
| I．－Zymotic Diseases． <br> 1．Miashatio Dibeabeg． |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Diphtheria－－－ | 4 | 1 | 5 | 3 |  | 3 |
| Typhus \＆Infantile Fever，Typhoid，\＆c． | 34 | 22 | 56 | 4 | 2 | 6 |
| Erysipelas－－－－ | 10 | 1 | 11 | 1 |  | 1 |
| Carbuncle，Boil，\＆c．－－ | 4 |  | 4 |  |  |  |
| Infuenza，Coryza，Catarrh－ |  | 4 | 4 |  |  |  |
| Dysentery－－ | 5 |  | 5 |  |  |  |
| Diarrhcea－－ | 9 | 1 | 10 |  |  |  |
| Rheumatism－－ | 52 | 13 | 65 |  | 1 | 1 |
| Others，including Mumps，Ophthalmia （purulent，）Pyæmia，Hospital Gangrene，do．， | 11 | 5 | 16 | 1 |  | 1 |
|  | 129 | 48 | 177 | 9 | 3 | 12 |
| 2．－Enthetio Digeabes． <br> Syphilis <br> Gonorhoes，Strioture of the Urethra |  |  |  |  |  |  |
|  | 3 14 | 2 | 5 14 |  |  |  |
|  |  |  |  |  |  |  |
|  | 17 | 2 | 19 |  |  |  |
| 3．－Dietio Diseases． <br> Alcoholism $\begin{cases}a & \text { Del．Tremens } \\ b & \text { Intemperance }\end{cases}$ |  |  |  |  |  |  |
|  |  | 1 | 1 |  |  |  |
|  | 5 | 2 | 7 |  |  | ＊ |
|  | 5 | 3 | 8 |  |  |  |
| 4．－Parasitic Diseases．WormsHydatida |  |  |  |  |  |  |
|  |  | 1 | 1 |  |  |  |
|  | 4 | 2 | 6 | 1 | 1 | 2 |
|  | 4 | 3 | 7 | 1 | 1 | 2 |
| Total，Class I． | 155 | 56 | 211 | 10 | 4 | 14 |
| II．－Gonstitutional Diseases． |  |  |  |  |  |  |
| 1．－Diathetio Diseases． |  |  |  |  |  |  |
| Oancer－－ | 4 | 3 | 7 | 3 | 1 | 4 |
| Tumor－－ | 4 | 10 | 14 |  |  |  |
| Polypus－－ |  | 2 | 2 |  |  |  |
|  | 8 | 15 | 23 | 3 | 1 | 4 |

STATISTICAL STATEMENT-(continued.)


STATISTICAL STATEMENTー（continued．）

| Class，Order and Disease． | $\begin{array}{\|c\|} \text { Number of Oases, } \\ \text { Fatal and Non } \\ \text { fatal.) } \end{array}$ |  |  | Number of Deaths． |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 穿 | 里 |  | 突 | 㤩 | 蔕 |
| 5．－Diseases of the Urinary Organs． <br> Nephria（Bright＇s Disease） <br> Diabetes <br> Stone <br> Cystitis <br> Others，including Prostatic Disease Diuresis，Kidney Disease，\＆e． | 1 |  | 1 | 1 |  | 1 |
|  | 1 |  | 1 |  |  |  |
|  | 1 |  | 1 |  |  |  |
|  | 3 |  | 3 | 1 |  | 1 |
|  | 1 |  | 1 |  |  |  |
|  | 7 |  | 7 | 2 |  | 2 |
| 6．－Diseasles of ther Organs of Generation． Others，including Hysteritis，Orchitis， Hydrocele，de． | 8 | 5 | 13 |  |  |  |
|  | 8 | 5 | 13 |  |  |  |
| 7．－Digeases of the Locomotive System． Others，including Caries，Neorosis， Joint Disease，\＆o． | 14 | 7 | 21 | 1 |  | 1 |
|  | 14 | 7 | 21 | 1 |  | 1 |
| 8．－Digeases of the Integumentarx Sxiteni． |  |  |  |  |  |  |
| Phlegmon，Whitlow，de．－－ | 4 | ${ }^{3}$ | 7 |  |  |  |
| Ulcer－－ | 30 | 12 | 42 |  |  |  |
| Others，includiug Elezema，Pemphigns， Herpes，Psoriasis，Skin Disease， |  |  |  |  |  |  |
| Herpes，Psoriasis，Skin Disease， \＆c． | 9 | 7 | 16 |  |  |  |
|  | 43 | 22 | 65 |  |  |  |
| Tomas，OLdss III． | 239 | 105 | 344 | 36 | 7 | 43 |
| IV．－Developmental Diseases． <br> 1．－Dev．Diseases of Children． |  |  |  |  |  |  |
| Other Malformations，including Cleft Palate，Imperforate Anus，\＆c． | 1 | 2 | 3 |  |  |  |
| 2．－Dny．Diseases of Adulits． Paramenia |  |  |  |  |  |  |
|  |  | 8 | 8 |  |  |  |
| $\begin{aligned} & \text { B.-Dev. Diseaseg of Ond Peorle. } \\ & \text { Old Age } \end{aligned}$ |  |  |  |  |  |  |
|  | 88 | 20 | 108 | 10 | 3 | 18 |
| 4．－Diseases of Nuthirion． Atrophy and Debility |  |  |  |  |  |  |
|  | 11 | 15 | 26 | 8 | 2 | 8 |
| Total，Clafg İ\％， | 100 | 45 | 145 | 13 | 5 | 18 |

STATISTICAL STATEMENT-(continued.)


## WALTER SCOTT,

Resident Surgeor.

## LIST OF LIFE GOVERNORS.

(With the privilege of having a Patient always in the House.)

$$
\begin{array}{cl}
\text { 1854. } & \text { Adams, John, Esq. } \\
" & \text { Austin, James, Esq. } \\
" & \text { Cunningham. A. F., Esq. } \\
" & \text { Fyfe, A., Esq. } \\
" & \text { Hope, G., Esq. } \\
" & \text { Nnntes, Charles, Esq. } \\
" & \text { Wilson, Samuel, Es., } \\
" & \text { MaoMillan, J. G., Esq. } \\
" & \text { Murchie, Charles, Esq. } \\
" & \text { Officer, Robert, Esq. } \\
\text { 1855. Learmonth, Messrs. T. \& S. } \\
\text { 1856. } & \text { Manifold, Messrs. J. \& P. } \\
\text { 1857. } & \text { Gregory, J. A., Esq. } \\
\text { 1859. } & \text { Coppin, George, Esq. } \\
\text { 1S60. } & \text { McLaughlan, Donald, Esq. } \\
\text { 1861. } & \text { Bell, William, Esq. } \\
\text { 1862. } & \text { Bannister, R. D., Esq. } \\
\text { 1864. } & \text { Meakin, Henry, Esq. } \\
\text { 1865. } & \text { Ormond, Francis, Esq. } \\
\text { 1866. } & \text { Thomson, John, Esq, } \\
\text { 1870. } & \text { Finlay, C. A., Esq. } \\
\text { 1873. } & \text { Ronald, Byron, Esq. } \\
\text { 1875. } & \text { Anstin, Josiah, Esq. } \\
\text { 1879. } & \text { Reid, Miss Chrissie M. }
\end{array}
$$

## LIFE SUBSCRIBERS.

1859. Holmes, Matthew, Esq.
1860. Harrison, H. O. A., Esq.
1861. Christy, A., Esq.
1862. His Excelloney Sir G. F. Bowen, Ki.O.M.G.
1863. Shaw, Thomas, Esq.
1864. Garratt, J. M, Esqd

Austiw, J., Esq.

## エエSTOE

# Contrilutions amd ${ }^{\text {Dipmations }}$ 

## FOR THE YEAR $18 \% 9$.






| Tophom, Anous 8 Smith | $\underline{x}$ s. ${ }^{\text {s. }}$ d |
| :---: | :---: |
| Topham, Angas \& Smith | 818 |
| Thylor, I. C. | 1 |
| Topham, Angus \& Smith | 976 |
| Timms, R., per list | 412 |
| Timms Brothers | 5 |
| Treadgold, J, A. | 1 |

Toprards Xmas Treat for Immates, por Mr. R. Clarke

- 100

Trail, John - 110
Trevena \& Gubby $\quad 110$
Thacker, Hemry - 100
Thatcher, Thomas - 1 l 0
Tulloeh, J. M. $\quad-200$
Taylor, Mrs. J. $\quad-\quad 020$
Thompson, - - 026
Tully, J. F. - 110
$\begin{array}{llll}\text { Tough, J. } \\ \text { Upton, William, \& Son - } & 1 & 0 & 0 \\ 2 & 0\end{array}$
Vickers, Mrs. - 200
Volum, Capt. - 300
Victorian Woollen Co. - 10100
Vivian, 0.

- 110

Vey, James - 110
Vicars, - $\quad 020$
Watson. J, - 100
Weiland, F. $\quad-100$
Weber, Jacob, per lists - 18 II 0
Williams, Mrs. William - 110
Winter, William - 100
Westou, Maurice, per list 740
Watts, Joseph, per list - 6170
Wimners in the Oracle
Sweep on the Mel-
bourne Lup, per D.
O'Toole - 880
Wakefield, A., per list - 3150
Winner, Ballarat Art
Union, per Mr Caldwell 1000
Wallace, J., per list - 3180
Wilson, J., per list - 1126

Wighton, Jolm $-\quad$| 1 | 1 | 0 |
| :--- | :--- | :--- |

Western Stage Company $5 \quad 5 \quad 0$
Whitelaw, George - 200
Weish, Oliver - 1 1. 0
Wilson, Miss - 110
Weekes, W. R. H. - 110
Watts, Joseph - 110
Walker, William - 1100
WYatt, Charles - 1810
$\begin{array}{lllll}\text { Wood, James } & - & 3 & 3 & 0 \\ \text { Warren, John } & - & 1 & 1 & 0\end{array}$
Williams, D. J., M.D. - 1 l 0
Winner at the Races - $\frac{1}{1} 00$
$\begin{array}{lllll}\text { Wilson, J. B. } & - & 2 & 0 & 0 \\ \text { Wilcox, Mr. } & - & 0 & 2 & 0\end{array}$
Wheatland, B. W. - 100
$\begin{array}{lllll}\text { Woods, Mr. } & -0 & 1 & 0 \\ \text { Young } & -\quad 2 & 2 & 0\end{array}$



Collected at Public Paris, per Mr. Harris.

| J. Harris, J. Durran, J. Allen, J. Reeves, J. Day, Graham, R. Bade, W. Reeves, each 2s. 6d. |  |  | 6 |
| :---: | :---: | :---: | :---: |
| Collected at Woodward's Coach Factory. |  |  |  |
| T. Woodward |  | 10 | 6 |
| J. Green, J. Goft, W. Oliver, H. Williame, cach 2s. 6 d | - | 1 | 0 |
|  |  |  | 6 |

Collected on board ship "British Nation," per Mr. Adair.
P. Gilbert .. .. .. 50
W. Adair, J. Wilson, J. Thackery, S. Clarke, each 2 s 6d. $\quad \because \quad 10 \quad 0$
W. Groves, C. Anderson, J. Pattie, - Blackwell, - Kanafar, G.

Clristie, F. Lawson, - Murphy, each 2s. .. ..
0160
J. Boach, J. Reddin, J. Allen, T. Clarke, J. Benson, J. White, S.
$\begin{array}{llll}\text { Clarke, cach 1s. } & \cdots & \cdots & 7 \quad 0 \\ & & \text { £1 } 18 \quad 0\end{array}$
Collected by Joseph Watts, Architect af Builder, Geelong.

| Joseph Watts |  |  | . | $\cdots$ | 6 | 0 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| J. Paine | . |  | $\cdots$ |  |  |  |  |
| J. Upward | . |  | . | - |  | 5 |  |
| J. S. Jackson |  |  | . |  |  |  |  |
| Albert Derrick | . | . | .. | . |  | 2 |  |
|  |  |  |  |  |  | 17 |  |

James Noble, Comnewarre.

A. Wakefield ... .. 100
J. Gurran, M. Liston, J. Day, G. Trim, each 5s. $\quad$. 100 W. Groves, P. MoMahon, C. Jones, S. Clark, T. Groves, I. Lacey,
S. Bird, H. Davis, J. Jones, J. Reynolds, M. Wishart, R. MeKinzil, W. McDonald, J. Turnball, E. Jonson, J. McMoore, P. Kelly, J, Mpore, each 2s. 6d.

J. Weber, St. James' Vincyard.



## COUNTRY LISTS.

Alex. Armstrong, Warrambine :-
Alex. Armstrong .. .. . .. 3 3 0
Mr. Marsden .. .. . .. 50
M. McKerrall $\quad \because \quad . . \quad 3 \quad 0$
A. McKillar, P. McKillar, F. Grifin, R. Euglish, A. MoCallum, R. Euglish, F. Pierce, R. Deam, J. Campbell, R. Hodge, J. Door, H. Elliott, D. McKerrall, R. Campbell, R. Hair, J. McLerman, D. McLerman, N. Berthine, R. Grant, C. McNeil, H. Wells, R. Rice, G. Harrahau, A. Gilbert, M. McKinnon, - Mooney, F. Patheet, J. McKerrall, I. MeNeil, T. Hair, D. MfeGregory, H. Mumro, each 2s. 6d.


Nicholas Cole, West Cloven Hills:- $\quad$ e s. d.
Nicholas Cole .. .. .. I 0 0
Wm. Cox .. .. .. 6 II

J. Stewart, Wm. Weir, Chas. Ayus, D. Powell, A. Smout, G. Cain, R. Boyee, J. Crawley, Wm. Ireland, A. Mchae, James Crown,
M. Phillips,!D. Hendersom, each 2s. 6d. ..

Col. Champ, Darra:-

J. I. Currie, Lara:-
J. I. Carrie $\quad$.. $\quad . \quad 3 \quad 0 \quad 0$
J. Waugh, J. I. Curie, jun., each 21s. $\quad \because \quad 2 \quad 20$
W. Conner, R. Marshall, D. King, W. Burt, J. Madden, each 5s. 150
R. Syzack, G. Atkin, W. Hannam, S. Kickens, Neil Rico, C. Rico,
P. McKay, W. Grix, A. Skein, J. Mathews, J. Swayn, T.

Campbell, T. Hooking, H. Pitman, J. Moloney, A. Henderson, J. Taylor, each 2s, 6d.

| $.2 \quad 2 \quad 6$ |
| :--- |
| $£ 8 \quad 96$ |

Alex. Dennis, Tarnwarncoort:-
Alex. Dennis .. .. .. $5 \quad 5 \quad 0$
A. Edwards, A. Edwards, jun., Wm. Donglas, Wm. Bouers, Joln

Miller, each 5s. .. .. ..

Collected by Mr. Edmundson, Birregurra:-

W. N. \& G. Elder, Rokemood:-



Arthur Hopkins, Murdeduke:-

| Arthur Hopking | .. | $\ldots$ | .. | 115 | 0 |
| :--- | :--- | :--- | :--- | ---: | :--- |
| Samuel Gladman | $\because$ | $\because$ | .. | 5 | 0 |
| William Orchard | .. | . | 5 | 0 |  |

Thos. McComb, H. Brown, W. Newcombe, Harry Trigg, A, McCallum, W. Rayner, D. MoIntyre, W. Kelly, D. Ferguson, W. Ferguson, J. Hinds, W. Harper, W. Rodbourn, Henry Young, each 2s. 6 d .

| 1150 |
| :---: |
| $£ 4 \quad 0 \quad 0$ |

John Laird, Mount Fyaus:-

| John Laird | $\ldots$ |  | 1 | 1 | 0 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| C. Hart, J. Wilson, J. Syles, each 20s. | " |  | 30 |  |  |
| C, Arnolds .. | . |  |  | 10 |  |
| A. Laird, S. Astall, T. Elliot, each 2s. 6d. | . | . | 76 |  |  |
| A. Miller .. | $\cdots$ | . | 2 |  |  |
|  |  |  | $\pm 5$ | 0 |  |


W. Henderson, R. Lindsay, W. Biles, J. Anderson, John Lee, $\ddot{P}$.

MeKay, J. Jackson, R. Beard, D. McKenzie, J. McKenzie, J. Day,
A. Fitzgerald, H. Stafford, M. Nelan, T. Potter, J. MoKay,
each 2s. 6d.
200
W. Bailey
.. $\quad$.
W. Morgan .. .. .. 1
W. Lowns .. .. .. I 0
$\AA 814 \quad 2$

John Mathison, Native Hut Creek, $1879:-$
John Mathison

- 550


Houry Ronaldson, Mount Elephant:-
Henry Ronaldson .. .. .. $5 \quad 50$
Received from sumdry Hawkers since Dec. 20ti1, $1878 \quad$.. 5000


## R. Skem, Overseer

R. Rowlins, C. Turner, W. Campbell, W. Wingrove, J. Farrell, $\ddot{G}$. Austin, J. Eyers, J. Flaharty, G. Arnolds, F. Richards F. Clink, A. McLaughtin, W. Richards, H. Pinkin, T. Carr, O. Grayland, S. Grayland, J. Grayland, P, Galdwell, J. Campbell,
J. MacNab, each 5 s .
$5 \quad 50$
A. Farrell, H. Richards, J. Taylor, K. E. Lawless, J. Coleman, H. Pow, J. Kood, J. Lawless, R. Lawless, F. Eyers, H. Haman, D. Burnd, J. Batty, H. Austin, J. Farrell, J. Hearn, each 28, 6d,

200
George Russell, Golfhill:-
George Russell
R. Armstrong ... .. $\quad . \quad 1000$
C. Moran, J. Trinity, each 10s.
John Wilson, John Lidy, eaeh 7s. 6d,
Allan Martin, P. Fewtrell, M. Hood, W. Taylor, Mrs Denham, $\ddot{B}$. Cole, Mrs Linden, D. McKerral, K. Beaten, Mack, Stiy, J, Finilon, J. E. Grant, W. Archer, H. Denham, W. Henderson, J. Trinity, each 5 s .
F. Munro ... .. .. 40
N. Murray ... .. .. $\quad 0$
W. Sutherland, R. Grant, R. Fewtrell, A Friend, H. Hunt, Thos, Hunt, J. Lithgow, J. McMivein, W. Picknall, A. Reatan, J. Gray, D. McKerrall, J. Peattie, J. Hurley, P. McMahon, J. Mose, J. Earl, J. Gell, J. McPhilps, C. Riddle, D. MoDonald, D. Peattie, W. Gillott, J. Bullen, J, Taylor, W. Bourman, M. Byan, E. Blak, each 2a. 6d.


Thomas Russell, Wurrook, Rokewood:-


Turner \& Party, Corindhap, Rokewood:-

Turner \& Party
Robert Turner, William Carr, junr., each 10s.
D. E. Sternies J . .. .. 100

Richard Barry $\quad . . \quad . . \quad 100$
Richard Barry $\quad$.. $\quad 40$
Miss Hopkin, E. Wylain, J. Boyle, each 2s. 6d.

- $\quad 76$
$£ 716$

Fi, O. Timms, Eurack:-

J. Timms, Mountside:-

J. Gralam, T. Hole, J. Horley, each 5s.
A. Warner, I. Snowden, G. Snowden, C. Greasy, $\cdot$ H. Collins, M. McKenzie, E. McKenzie, R. A. Robiuson, T. Phirnister, each 2s. 6d...$\quad \therefore$


John Wallace, Ballark, Morrisons:-



## CHURCH COLLECTIONS.



## PROCEEDS OF BALLS AND CONCERTS, ENTERTAINMENTS, \&c.


Nett proceeds of Concert at Queenscliffe for the Benefit of the Port
Phillip Figherman's Relief Society, per Mr. W. S. Bailliere 14162
Nett proceeds of Concert at Winchelsea, per Mr. Gullan .. 8160
Nett proceeds of Entertaimment at Morrisons, per Mr. Mitchell .. 6150
Nett proceeds of Ball at Birregurra, per E. Cahill ... $5 \quad 5 \quad 0$
Nett proceeds of Pio-Nic, per Mr. Hackett, on behalf of the Rail-
way Relief fund .. .. $\quad . \quad 0 \quad 0$
Nett proceeds of Concert at Meredith, per Mr. J. Murphy .. 4480
Nett proceeds of Ball at Mount Moriac, per Mr. Corigan .. 1106
Nett proceeds of Sale at Beremboke, per Mr. E. W. Just .. 197
Collected by Mr, Gleeson .. .. .. 10 0

## BANKS.

| Bank of Australasia | .. | . | .. 10 | 10 | 0 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Bank of Nesw South Wales | . | $\cdots$ | .. 10 | 10 | 0 |
| Colonial Bank |  | . | .. 5 | 5 | 0 |
| Union Bank |  |  | .. 5 | 5 |  |
| Commercial Bank |  |  | .. 3 | 3 |  |

## SHIRE GRANTS, \&C.

| Hampden Shire Council |  | -• | . | $\begin{array}{ccc} \mathcal{E} & \text { s. } & \text { d. } \\ 20 & 0 & 0 \end{array}$ |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Bellarine , | " | .. |  | $\cdots 10$ |  |  |
| Winchelsea | " |  |  | .. 5 | , | 0 |
| Queenscliffe B | gh Council | . | $\therefore$ | .. 5 | 5 | 0 |
| Meredith Shire | uncil | . | - | 5 | 5 | 0 |
| Ballan " | " | - | - | 5 | 5 | 0 |
| Oorio | " | . | . | 5 | 5 | 0 |
| Colac $\quad$ " | " | . | . | 5 | 0 | 0 |
| Mortlake ", | " | . | . | $\cdots 5$ | 0 | 0 |
| South Barwon | " | - | $\ldots$ | $\cdots 3$ | 3 | 0 |
| Bannockburn | " | . | $\cdots$ | $\cdots 13$ | 0 | 0 |
| Barrabool | " | . ${ }^{\text {, }}$ | - | $\cdots 2$ | 2 | 0 |



##  (Incorporated.)

## BYE-LAWS.

## OBJECTS.

1. That the objects of the Infimary be to afford medical and Objects of Instisurgical aid to poor persons requiring it; to a limited number of tution. paring patients whose admission under special circumstances may be sanctioned by the Commitee of Management; and for casualties; but no person who shall meet with casualties and shall be found able to pay for surgical aid, shall receive further than temporary assistance. That the object of the Benevolent Asylum be the reception of the poor and distressed, with a view to afford them consolation and assistance.

## APPROPRIATION OF BUILDINGS.

2. That a portion of the buildings shall be set apart for the Appropriation of purpose of an Infirmary, and a portion for the purpose of the Builings. Benevolent Asplum, at the discretion of the Committee, who shall also be empowered to permit the reception of lunatics, on remand for medical examination, in a ward to be erected for that purpose.

## CONSTITUTION.

3. The Corporation shall consist of a President, two Vice-Presi- Constitution. dents, Treasurer, Governors, and Contributors.

## QUALIFICATION AND PRIVILEGES OF BENEFACTORS.

4. The following shall be the qualification and privileges of Governors and Subsoribers, viz:-
$f^{5} 50$ personal contribution (in one year)
£20 $\qquad$
$£ 50$ contribution by society, institution
Life Governor.
Lifa Subscriber.

Benefactors.
Qualifications. or corporation (to nominate) .. Governor for eight years
*£25 " " ". Governor for three years
£50 first-named or acting "executor (bequest under will)

* $£ 20$ society, association or company collecting in one year (to nominate for each £20 collected) ..
* $£ 15$ minister of church or layman collecting in one year (to nominate for each $£ 15$ collected) ..
£1 and upwards yearly subscription ..

Governor for one year.

Contributor.

[^0]| Privileges, | 5. Life Governor will be entitled to recommend:I in and 4 out pationts always on the broks |
| :---: | :---: |
|  |  |
|  | Life Subscriber 1 in " 2 ont " anmally. |
|  | Governor for years 5 in ", 10 out |
|  | Governor for 1 year 10 in ", 20 out |
|  |  |
| Thekets of Ad- | de by ticket, and shall boonly |
|  | ndation of persons unable to pay for medical |
|  | eplon of buch persons shall be subjeet to the |
|  | approval of the Oommittee of Management, and provided that the |
|  | funds and accpmmodation of the Institution admit of their reception. |
|  | he i recommendations cannot be acceded to, a ticket in lieu of that |
|  | used shall be returned to the Subscriber. Tickets will be issued by |
|  | the Secretary to subseribers at the time of payment of subscriptions |
|  | ut in cases where the payment is made after the 31st of July in iny |
|  | e Subseriber shall have the option of taking tickets for that |
|  | the following year. Tickets shall only be available till the 319\% |
|  | anuatin the year after that for which issued Stbsoribers sholl |
|  | aso have the primege at any time, on application to the Secrebery, |
|  | exchanging out-patients' tiokets for in-patients', and vice versa, |
|  | ne in-patients' ticket being equivalent to three out-patients'. |
| Subscriptions payuble in advauce. | 7. Annual Subscriptions mad be paid in advance for the |
|  | current year, such year to commence onthe 1st day of January; and |
|  | contributor sind be entitled to vote athe Annual Meeting in |
|  | nuary unless his Stuscription for the year tiemmommenced shall |
|  | have been paid, and nd anbscriber shall be entitled to any privilage |
|  | until his subseription has ben paid. |
| Number of Votes | 8. At all Amuarl and Special Meetings of the Corporation, Lif |
|  | Governors shall have three votes; Life Subscribers and Annual |
|  | Governors, two votes; Annual Contributors of $£ 555$ and npwards, |
|  | three votes; $£ 3 \mathrm{3s}$, tro votes; $£ 1$, oue vote. |
| Limitation Voting. of | 9. No person shall vote or take part in any Meeting while he |
| Notices and Address. |  |
|  | (by post) by the Secretary to such Contributors as shall leave theil |
|  | address for that purpose in writing under their hands at the Institp. |
|  |  |

## GENERAL MEETINGS.

General Meritinas.

Annual.
11. An Annual Meeting of the Contributors shall be held on th second Thursday in the month of January in every year for the fol lowing purposes:-
(1) To receive the report of the Committee of $M$ ranagement fol the preceding year, and audited statements of receipts ani expenditure.
(2) For the election of President, Vice-President, and Treasurer Fonorary Medical Staff, and Auditors, for the ensuing year
(3) The election of Members of the Committeo of Managemen' to fill vacancies.
(4) For the transaction of any business of which notice has been given, or that may arise at such meeting, oomnected with thi Institution.
12. If required by the Committee of Management, or upon thr requisition in writing of six members of the Committee or of tel Subscribers, the Secretary shall, without delay, convene a specis meeting of Coutributors, the occasion of calling such meeting bein! stated in such requisition; and no business shall be transacted a
such special meating except that for which it shall have been summoned.
13. All meetings of Contributors shall be called by the Secretary Mectings to be by advertisement in one or more newspapers published in Geelong, for at least one week previous to such meeting.
14. At all meetings of Contributors, the President, or in his Chairman of absence, one of the Vice-Presidents, shall take the chair; but in their called by ndvertisement. absence the meeting shall choose its own chairman, who shall have a casting vote only.
15. Ten Contributors entitled to pote shall constitute a quortm Quoram. at all meetings of Contributors, and as soon as a quorum be present the chair shall be taken; but if no quorum is present within half-anhour of the time named, such meeting shall stand adjourned for the following week at the same day and hour.
16. Every question submitted to a General Meeting, and all Mode of Voting. elections, shall be decided by a majority of votes of Governors and Contributors present entitled to vote, and shall be taken by show of hands, unless a ballot shall have been previously demanded by any three persons entitled to vote; in which case the voting shall be by ballot, and for such purposes scratineers slanll be appointed before the ballot is taken.

## COMMITTEE OF MANAGEMENT.

17. The Institution shall be governed by a Committee, each of Coxnyrtee of whom shall be a subscriber of not less than $\dot{f 1}$ per annum, and shall consist of the President, two Vice-Presidents, Treasurer, and eighteen Governors or Subscribers. The Honorary Medical Officers of the Isstitution may be members of the Committee. Four members of Committee (but not including more than oue of the honorary staff) shall form a quorum.
18. Extracts from Act 27 Vic., $220:-$ "On the second Thursday Anuual Retire"in the month of Jnnuary in every year one-third part of the elected "members of the Committee shall go out of office, but may neverthe"less be re-elected; and the persons who shall go out of office "shall be those who have been the longest in office without re-elec"tion; or where two or more shall have been iu office for the same "leugth of time, than those who shall go out of office shall be de"termined by lot.
"If any member of Committea shall die, or resign by letter Occasional va"under his hand, addressed to the Chairman of Committeo, or cancies. "become insolvent, or compound with his creditors, or be convicted "of any treason, felony, or misdemeanor, or be absent for four "consecutive meetings of the Committee, his office shall become "vacant, and the remaining members of the Committee nay declaxe "his office vacant, and temporarily appoint thereto some Contributor "to such Institution until the uext annual meeting for the election of "the Committse, when the person thus temporarily appointed shall "retire as one of those who, by the provisions of the said Act, are "required to go out of office."
19. The President, Vice-Presidents, Treasurer, Howorary Presidents, \&e, Medical Officers, and Auditors, shall retire amnually, at the annual retire amually meeting of Contributors, but nevertheless be eligible for re-election; and in the event of the amual election to fill racancies from any cause not taking place on the day appointed, they, and also the retiring members of the Committee, shall hold office until the elections take place.
20. Whenever any vacancy shall occir in the office of President, Occasional rathe Committee shall appoint one of the Vice-Presidents to fll the cancy of Prefame; and if any vacancy shall occur in the office of Fice-President, silent or VicePreaident.
the Committee shall elect one of their number to the office until the next annual meeting.

Meetings of Committee.

Chairman and Adjournments.
21. The Committee shall meet at the Institution on the second Wednesday in every month, and on such other days as they may appoint for the transaction of general business. Special meetings may be convened by order of the President, or upon the request in Writing of four members of the Committee. Notice of all meetings shall be sent to each member by the Secretary at least twenty-four hours before the time of meeting, stating any special business to be considered.
22. The Presidant, or in his absence one of the Vice-Presidents th shall preside; if they also be absent, the Committee shall elect its own Chairman. The Chairman shall have a casting but not a deliberate vote. If a quorum be not present ou any monthly meeting within twenty minutes of the time fixed, the meeting sladl stand adjouned to the following week at the same day and hour.

Pecmiary interest.
23. No member of the Committee of Management, nor oflicer of the Institution, shall be a contractor or became security for a contractor, direotly or indirectiy; but this shall not apply to any member of a compauy, partuership, or association consisting of more than twenty persons, when such contract shall be eutered into for the general benefit of such company, partnership, or association; but no member of the Committee of Manngement shall be present at the discussion of, nor record his vote upon, my matter in which he shall, by himself or his partners, have any pecuniary iuterest.
Powers of Committee. business of the Institution, and frame regulations for its internal management-such regulations not to be repugannt to the Hospital Statnite and Bye-laws; they shall appoint and discharge all paid officers and servants of the Institution; and enter into all necessary contracts for the supply of provisions and other articles; and for the repair, alteration, and extension of buildings; they shall direct the collection of the funds, and make all necessary payments in connection with the Institution. They shall superintend or give instruetions and make regulations for the admission, discharge, or dismissal of patients, in accordance with the objects of the Institution and Bye-laws.

Sub-Committees to be rppointed.

Mectiugs of SabCommittees.
25. The Committee of Management shall, at its first meeting in each year, after the ammual meeting of Subscribers, choose from anong themselyes two Sub-Committees, ench to be composed of fye members-three to form $\Omega$ quorum; one to be designated the House Committee, and the other the Finance Committee, and, when practicable, two or more members of an old may be members of a new Committee. The Committes of Management may also at any time appoint Sub-Committees for any purpose connected with the Institute or its management, and may fix aud alter the quorum of, and continue, alter, or discontinue, such committees. The President and Vice-Presidents slanll be ex officio members of all committees, and the Treasurer shall be ar officio momber of the Finance Committee. 26. The House, Fiunnce, or other Sub-Committees, shall appoint their own Chairman, and meet as directed by the Bye-laws, or as they may determine, and whenever convened by order of the Chairman. Minutes of their proceedings shnll be recorded in a book, and be sulbmitted to the Committee of Management, at each montluly meeting, for adoption.
Duties \& porvers of House Cummittec.
27. The House Committee shall meet once at the least in each week, and oftener if necessary. They shall have power, subject to the approval of the Committee of Management, to admit patients, and to coufirm or otherwise the admission of any cases received during the
intervals of their meetings; they shall examine into and report to the General Committee upon all complaints, and be empowered to dismiss patients for misconduct or breach of the rules of the Institution, recording in their minutes reasons for the non-admission or for dismissal ; they may engage and discharge servants, order necessary supplies, call for and inspect the half-yearly tenders, and recommend any to the Geueral Committee for acceptance; they shall inspect all books connected with the admission and discharge of patients, receipt and issue of stores, medicines, medical instruments, furniture, bedding, and supplies generally; they, or some of their number, shall weekly inspect the wards, kitchen, and other portions of the Institution; they shall cheek the tradesmen's monthly bills and other accounts for supplies, and recommend the same to the Finance Committee for payment ; and generally, shall supervise and regulate the internal management of the Institution, under the direction of the Committee of Mauagement.
28. The Finance Committee shall meet at least twice in each Duties \& porers month, and slaall examine the Secretary's cash and other books of account, and compare same with Treasurer's bank pass-book; they mittee. shall also compare the Collector's books and receipt butts with advertised list of subscriptions and donations, check additions and see that the totals correspond with each other and with the amounts acknowledged by the Treasurer; they shall give all needful instructions to the Secretary and Collector with reference to keeping books of accounts and collection of subscriptions, and shall monthly prepare an abstract of all accounts for payment, and submit the same to the Committee of Management at their monthly meetings, and shall in conjunction with the President, or a Vice-President and Secretary, be ompowered to make necessary special payments in the interval of the monthly meetings; they shall see that the vouchers connected with the previons abstract have been properly receipted; and shall also examine the returns prepared for Government, and anuual statemonts of accounts.
29. In all oases where books or vouohers are ohecked by the Yerifying Books ITouse or Finance Committees, the siguature of some member thereof and Accounts. shall be appended, with the date of examination.
30. At the monthly meetings of Committee of Management, 1 the minutes of the previous monthly meeting, and of special meetings during the month, shall be read aud confirmed, no discus-

Businers at Committee meetr ings. sion being allowed thereon, except as to their accuracy; the minates Minutes. and reports of all Sub-Committees shall also be read and confirmed, and on all questions votes shall be taken by show of hands, each member having one vote ouly. The Committee shall also from Voting. among themselves appoint two members (not being members of the House Committee) to be visitors for the month, who shall at the next Appoint Visitors monthly meeting, report the state of the Institution as found by them at their visits. At the monthly meeting in December of each year, the Committee shall consider and determine the rate of salaries and wages of the officers and servants of the Institation for the Fix Ealaries ensuing year.
yearly.
31. The Committee of Management may suspend any honorary Saspensions. medical officer, or one or more of its own members, on any wellfoumded charge, provided that such suspension be approved of by a majority of the members present at the special meeting convened for the consideration of such charge, and provided that the suspension and cause thereof be reported to a general meeting of Contributors, to be specially converied for that purpose within two weeks after the order of suspension be made; and the House Committee may suspend ony paid officer of the Institution, and make arrangements for the
performance of the duties by other officer or person, provided the suspension be reported to the Committee of Management, who shall be specially convened for the consideration thereof within one week of such suspension.
32. The Committee of Management shall have power to invest in Government Debentures any special bequests or contributions which in the interests of the Institution they consider should be capitalised.

| Anmual Report | 33. The Committee of Management shall present a general |
| :---: | :---: |
| and Balance | report of the affairs of the Institution, together with a duly audited |
| heet. | balance sheet, at the annual meeting of Governors and Contributors, |
|  | in January of each year, such balance sheet to be published once |
|  | in one or more of the local papers at least three days before such |
|  | meeting. <br> 34. No regulation or alteration of any regulation made by the |
| hen | Committee of Management shall be valid (although ad interim the |
|  | same may be enforced) unless confirmed at the next subsequent |
|  | monthly meeting of the Committee to that at which it wras decided |
|  | and no resolution passed by the Committee shall be rescinded |
|  | within three months, unless three months' notice respecting same |
|  | shall be first given. Any regulation may be considered and altered |
|  | by the Contributors at the annual meeting in January. |

COMMON SEAL.

Cominow sesh.
Custody.

Althority to fix Eeal.
35. The common seal of the Corporation shall be kept in th iron chest at the Hospital, in a box with two different locks and keys -one of which shall be kept by the President, and the other by the Secretary. instrument, except by order of the Committee of Management,

## TREASURER.

37. All monies received on account of the Tustitution shall be paid to the Treasurer, and be deposited without delay to the credit of the Hospital, in such Bank as the Committee may from time to time appoint.
Acquittance.

Payments.

Authority for payments.
38. Upon receipt of any monies from the Secretary or Collector, the Treasurer shall sign a book, to be kept for the purpose by each, for the amount so paid.
39. All payments shall be made by cheques, which shall be signed by the President or a Vice-President, the Treasurer, and countersigned by the Secretary.
treasurer.
Receipt of money. 40. Previous to signing any cheque for payment, the Treasure shall require a warrant, signed by the President, or Chairman of the Committee of Management at which the accounts were passed, an countersigned by the Secretary; special payments may nevertheless be made during the month in accordance with Bye-law No. 28-such special payments to be included in the noxt warrant passed by the Committee.
Vacnucy. 41. If any vacancy shall occur in the office of Treasurer, th Committee of Management may appoint another to hold office unt the ammun meeting in Jamuary.

## THE SECRETARY AND SUPERINTENDENT.

## Sincretany and <br> SUPERINTENDEAT.

Dnties of Secretary.
42. He shall attend all general and special meetings of Con tributors, and all meetings of the General and Sub-Committees, and take minutes of the proceedings, and shall transcribe them into books to be kept for that purpose; he shall keep the records of the Insti* tution, conduct the correspondence, call all meetings, giving
proper notice thereof, and bring the business before the same, and carry out the directions given to him by any of the Committee.
43. He shall be responsible for the conduct of the clerical Keep Accounts, business of the department, and shall keep the nscessary books of account, under the directions of the Finance Committee; and at each monthly meeting of the Committee of Management he shall submit the cash-book and Bank pass-book of the Institution, made up to date: and he shall also submit a list of subscriptions and a monthly progress balance-sheet in the prescribed form, showing the actual position of the Hospital funds to the end of the previous month.
44. He shall compile all needful returns, statements, and reports Prepare Returns required by Government and any of the Committees, and shall in every year make application, by circular or otherwise, to corporate and apply for Contributions. bodies, societies, squatters, and country residents, for contributions to the funds of the Institution.
45. He sball not in any way be engaged in private business ; Responsibility as and under the direction of the Committee he shall, as Superintendent, Saperintendent. be responsible for the proper government, and due observance of all the rules and regulations of the Institution, excepting those relating to the Medical and Surgical departments; he shall comply with the regulations which may from time to time be made with respect to the discharge of the duties of his office.
46. He shall give security for his faithfumess in all matters of Give Securty. Finance for the sum of $£ 250$, of some Guarantee Company, to be approved by the Committee of Management.
47. He shall have power to suspend any warder, nurse, or other Suspension of servant of the Institution, and report same to the House Committee servants. at their next meeting, and if necessary make arrangements for the performance of the duties in the interim.

## AUDITORS.

48. Two Auditors shall be appointed at the Anmual Meeting of Audrtors. Governors and Contributors in Jauuary in each year, and the remuneration to them, if any, shall then be fixed. In default of such ap-

Appointment. pointment, or in the event of any vacancy occurring, during the year, the Committee of Management shall make the appointment.
49. They shall have access to all the books and accounts of the Access to Books Institution at any time, to check the same; and shall report to the Committee of Management anything, with respect to the finances and accounts, which they may deem necessary to bring to notice.
50. They shall, in the An in each year, Annual Audit. examine the Treasurer's Annual Financial Statement, with all books, accounts and documents relating thereto, and List of Subscriptions and Donations, and shall certify to their correctness, and make any special report thereon which they consider necessary to the Annual Meeting.

## COLLECTOR.

51. The Collector shall, under the direction of the Finance Collector. Committee, canvass for subscriptions and donations to the funds of the Institution. He shall give a printed receipt for every sum he receives, and keep a counterpart of such receipt in a book which shall be provided for that purpose by the Committee. He shall furnish to Contributors from whom he receives a subscription of $£ 1$ and upwards Furnibl Tickets
nnd Reparts. the admission tickets (signed by the Secretary) to which they are eatitled, and shall also furnish them with a copy of the Annual Report of the preceding year. He shall enter all subscriptions received by him in a book specifying dates of receipt, and once at least in every week he shall copy all entries into a duplicate book to be Keep

Pay to Treasurer, kept at the Institution. He shall pay over to the Treasurer, once in every week, and oftener if the receipts exceed $£ 20$, all monies received by him, and shall furnish to the Treasurer a list of the contributions so paid over, and shall obtain the Treasurer's receipt in his book for such payments

Books to be provided.

Attendauce when required.
Give Sceurity.
Payment.
Remoral.

Homorary STAFF.
Election.

Qualification.

Rotation of duty. 55. The Honorary Medical Staff shall attend in weekly rotation, on such days and at such hours as may be most convenient for consultation on the treatment of patients ; and they shall arrange the rotation of attendance. They shall not interfere with the admission or discharge of patients, and shall, in all respects, comply with the Bye-laws and Regulations of the Institution.
Occasional visit and Reports.

Consultations to be held.
56. The Honorary Medical Staff may visit the Institution at any fime, irrespective of the rotation of duty; and in the case of their observing any neglect of, or inattention to the patients, it shall be their duty to report the same to the House Committee forthwith.
57. The Honorary Medical Staff of the week shall attend for consultation on all important cases, and should any capital operation be deemed necessary, the whole of the Honorary Medical Staff shall be summoned by the Resident Surgeon for further consultation (except in cases of emergency) previous to the operation being performed, when, if then decided on, the whole of the Honorary Medical Staff shall be requested to attend.
Record of Visits. ${ }^{58}$. They shall record their. visits in a book to be kept for that purpose, and note therein anything of importance.
59. Any Honorary Medical Officer neglecting his duty for two weeks, or absent from the Hospital for four consecutive weeks, without leave of the Committee of Management, may be suspended by the Committee.

## SURGICAL OPERATIONS, \&c.

60. No one shall be present at the time of any operation or Surgleal Operapast mortem examination, except such persons as may be connected tions. with the Institution, or members of the medical profession.

## ADMISSION OF PATIENTS INTO THE INFIRMARY. Patients.

61. Accidents, and such cases of decided energency only, as in Admisshon into the opinion of the Senior or Resident Surgeon cannot be delayed, the Inftrmary, may be received in the Inflrmary at any time without ticket; and the admission of patients, in ordinary cases, recommended by Subscribers' tickets, shall be daily (Sundays excepted) between the hours of nine and twelve o'Clock in the forenoon, by the Secretary and Senior or Resident Surgeon ; such admission to be temporary and subject to the approval of the House Committee at its next meeting.

## ADMISSION OF PAYING PATLENTS.

62. Paying patients may be admitted at the discretion of the Admission of House Committee, who shall fix the weekly rate to be charged to each patient, and in the event of an operation being necessary, may fix a fee therefor, and may require the same to be paid in advance; and every person admitted on the ground of emergency to the benefits of the Institution, and able in the estimation of the Committee to pay, shall be required to do so at such a rate as the Committee may determine. Each admission of a paying patient shall be reported to the General Committee at its next meeting, and shall be subject to confirmation.
63. The General Rules and Regulations of the Institution shall Rules applicable. be applicable to and be observed by all paying patients.

## PERSONS NOT ADMISSABLE.

64. No pregnant female for the purpose of confinement; no Persons not adinsane person, except on remand for medical examination in the missable. Lunatic Ward; no one having a contagious or infectious disease; no one subject to epilepsey; nor any one who, in the opinion of the Surgeon, might receive equal bencfit as an oat-patient, shall be admitted; and no child under five years of age shall be admitted, except in case of accident or for a surgical operation ; nor, except under special circumstances shall patients be admitted from other districts where hospitals exist. Provided that the House Committee or Officers of the Institution, shafl have discretionary power to admit such prohibited cases, and shall report upon the exercise of such power to the next general meeting of the Committee of Management.

## ADMISSION OF INMATES INTO THE BENEVOLENT ASYLUM.

65. The admission of immates into the Benevolent Asylum shall Admission to Bebe restricted to those days in each week upon which the House Committee meets, when applications shall be considered and decided uporn. nerolent Asylum. No pregnant female for the purpose of confinement; no person insane; no child under twelve years of age; no one having a contagious or infectious disease shall be admitted.

## OUT-PATIENTS.

66. Persons unable to pay for medicines and medical attendance Out-Patients, (or for either) but not requiring admission to the house, shall be treated as out-patients, on producing the recommendation, in proper form, of a Governor or Subscriber.

## IMPOSTORS.

67. In the event of any person in a position to pay for medical or surgical advice, or to support him or herself elsewhere, being detected in the receipt of the charity of the Institution, such person shall be liable to be prosecuted, and shall be charged as in-patients of the Infirmary or Benevolent Asylum, at the rate of ten shillings per diem from date of admission; or, if an out-patient, ten shillings for each occasion on which either of the Surgeons may have been consulted; and the Committee may order the renoval of such person from the Institution, provided the case is not one of emergency.

## RELIGIOUS INSTRUCTION.

Ministers of Religion.

## Religious In.

 struction.68. Ministers of religion shall have free access to persons of their respective denominations, at such times as shall be appointed by the Committee of Management; and when a patient requests that any minister may be sent for, his wish shall be immediately complied with.
69. That the instruction of the patients in the Institution be left to the recognised religious teachers of the various denominations to which to the patients belong ; and it shall be understood that controversial works be prohibited.

## REGULATIONS.

REGOLATIONS,
To be furuished
to Officers, sed.,
and posted in
Wards.
70. Copies of all Bye-laws and Regulations, with respect to the officers or servants of the Institution, shall be furnished to them by the Secretary; and with respect to the patients and visitors, the regulations affecting them shall be hung up in each ward of the Institution.

## BYE-LAWS.

Byelawa. 71. No Bye-laws shall be made or altered except at an annual or special meeting of the contributors, and in accordance with the 7 til sec. 27 Vic., Act No. 220 . No such Bye-law shall be of any force or effect until one monti after the same shall have been confirmed by a general meeting of contributors, specially convened for that purpose, and published in the Government Gazetle.

## REGULATIONS

FOR THE

## 

SENIOR SURGEON.

## Private Practice.

Charge.

Visits.
Record Visita.

## SENIOR SCRGEON.

1. The Senior Surgeon shall be at liberty to engage in private practice, but shall not receive or attend private patients at the Hospital, or receire any salary. 2. He shall have the charge in chief of all the patients, and shall exercise a general superintendence over the whole of the medical department of the Institution.
2. He shall visit the wards, and shall examine whenever he shall see fit any cases in lis opinion requiriug particular attention.
3. He shall make a record of his visits to the Institution in the Medical Officer's Visiting Book, and note therein anything of importance.
4. He shall at once report to the Superintendent and Secretary Record Misconany misconduct or neglect of duty which may come to his know- duct. ledge, and shall make a special report to the House Committee upon the case of any patient, whose dismissal for misconduct or other causes he may recommend.
5. He shall give any written instructions he may deem neces- Instructions. sary regarding the treatment, medicines, and diet of the patients.
6. He may at the usual hours with the assistance of the Ont-Patients. Resident Surgeon attend at all or any of the Out-patients.

## RESIDENT SURGEON.

1. Every Resident Surgeon must be qualified under the Medical Registration Act of Victoria, and must when applying for the office

Rrsidmer
scragon. produce a diploma as Surgeon from some College or University re- Quaification. cognised by the suid Act.
2. He shall reside in the house, and shall not leave it without Residence and the sanction of the Senior Surgeon or of the House Committee, such sanction to be given generally or particularly as the Senior Surgeon may think fit, and to be entered in a book kept for that purpose. He and the Assistant Surgeon or Dispenser, if any, shall not be absent at the same time.
3. He shall not engage in private practice, in or out of the Private practice Institution,
4. He shall be responsible for the regular entry in proper books Books to be kept. of the names of patients as admitted and discharged, and the nature of their diseases, and he shall have such books realy at all times for the inspection of the House Committee.
5. He shall visit each patient every morning and evening, and VisiteachPatient shall perform such professional duties and keep such records as shall from time to time be directed by the Senior Surgeon, or by the House Committee, and he shall on such visits examine the condition of the Condition of wards with respect to cleanliness, temperature, and ventilation; and he shall observe if the wardsmen and nurses have done ther duty. If any complaint be preferred, he shall enter it immediately in the complaint book, which book shall be laid before the House Committee at each meeting.
6. He shall discharge patients when cured or relieved, and shall intimate the same to the Secretary before they leave, that the discharge book may be signed. Patients leaving of their own accord shall be reported to the House Committee, and shall also be required to sign the discharge book.
7. He shall make a special report to the House Committee on Special Reports. any patient who may have been two months in the Infirmary, and he shall also report any case that may, after consultation with the Honorary Medical Staff, be considered incurable, to bo dealt with as Incurables. the Committee may seem fit.
8. He shall cause to be affixed to the bed of each patient a card, Bed Tirkets. stating the patient's name, age, religion, disease, date of admission, and diet, as the same may from time to time be changed,
9. He shall attend all cases of accident and other urgent surgi- In urgent or cal cases without delay, and decide upon the propriety of sending for the Senior Surgeon, but in case of any accident or other surgical sorious cases send for senior Surgeon. case of a serious nature, he shall forthwith send for the Senior Surgeon, and in the event of his not being able to obtain the assistance of the Senior Surgeon, he shall send for one of the Monorary Medical Staff.
10. He shall at the usual hour when directed by, or in the Attend to Outabsence of the Senior Surgeon, attend to the Out-patients. He shall Patients. issue notice to the Honorary Medical Staff of all consultations and

Consultations.
Report Miscondact.
Charge of Instritments, Modicines, 20.

Inventory.

Retirm of , Discases.

Vital Statistics.

Weakly State. ment.

Endorse on ticket refusul to admit.
operations, and shall give all requisite information to them on thelr risits to the Iustitution, and shall be responsible for the due entry of all consultations in the consuiltation book, and he shall obtain the siguatures of the Surgeons present thereto.
11. He shall at once report to the Superintendent and Secretary any misconduct or neglect of duty which may come to his knowledge.
12. He shall have the charge of, and be responsible for, the surgical instruments and apparatus, and shall be accountable for the medicines, medical ntensils and appliances.
13. He shall from time to time submit to the House Committee $a$ list of medicines, medical and surgical instruments, utensils, and stores as may be required.
14. He shall at the end of each year furnish a return of the diseases of all In-patients admitted during the year, showing the number admitted, also vital statistics of males and females, (classified by ages) treated, discharged, cured, or otherwise, and the numbers remaining, and shall at all times furnish the Committee with such returns and information relative to the medical department of the Institution as they may require.
15. He shall furmish to the House Committee a weekly statement of the numbers in the Institution, showing the admissions, discharges, deaths, \&c.
16. He shall endorse on the tickets of recommendation his reasons for refusal to aidmit a patient, sign the same, and forthwith deliver it to the Secretary to be filed.

GECRETARYAND
SUPBLI IN TGNDHN'T.

Attenduce.

Goueral coutrol.
neport Miscondiuct,
Serzants.

Receive monies and pay to Trensurer.

## SECRETARY AND SUPERINTENDENT.

1. He shall attend at the Hospital from nine till five on week days, and one hour on Sundays, but not at a stated time, and shall also make occasional visits in the evenings, and devate the whole of his time to the service of the Iustitution, and not engage directly or indirectly in any other business.
2. He shail, under the direction of the House Committee, lave the general control of the Institution, and shall enforce attention, sobricty, personal cleanliness, ncatness, and obedience to orders. any misconduct, ueglect of duty, or irregularity which may come to lis knowledge.
3. He shall not absolntely discharge or permanently hire any servant of the Institution without the sanction of the House Committee.
4. He shall receive all monies paid at the Institution or to him from subscribers or other persons, and give printed receipts for the same, and shall duly enter the same as and when received in a book to be kept for that purpose, and shall pay the same to the Treasurer or into the bank account of the Institution once in every week; or, if the sum or sums received shall amount to or exceed $£ 10$ he shall pay the same forthwith, or on the day following the receipt thereof, and he shall at the time of payment furnish the Treasurer with the details of the receipts.
Reeeive pronorty 6. He shall also receive and give receipts for, and keep an of Patients. account of money and other property belonging to patients, and shall pay such money as and when received into the same bank to a separate account, to be called "The Patients' Trust Account," and he shall account for the same money or property weekly to the House Committee.
Books and Accounts,
5. He shall keep all books and accounts in such a manner that they may be readily referred to, and shall have the custody of all books and documents relating to the Institution.
6. He shall not lend any books, documents, or papers belonging Notlend or allow to the Institution, or permit them to be inspected or remored without the express pernission of the Committee of Mauagement, or of inspection of Books, sco. the Fouse or Finance Committees.
7. He shall perform the clerical business of the Institution, and
shall convene the meetings of the various Committees, in accordance with the Bye-laws, and shall send the required notice to each member. He shall prepare ull advertisements relating to the Institution, and cause them to be inserted for the period required, or as ordered. He shall keep a diary, and enter therein all reports made Keep Diary and to him and other matters and business of the day requiring attention. He shall enter his written reports to the Committee in a book to be kept for that purpose.
8. He slall cause a book to be kept in which visitors to the Provide other Institution can, if they desire it, write their names and make re- Prooks. marks. He shall see that the Medical Officers', Visiting, and Consultation Books are provided and kept ready for use, and that all books directed to be kept by the Surgeons and Matron are placed in their charge, ruled and headed as necessary.
9. He shall carefully examine all accounts against the In- Acconnts and stitution, and shall prepare a warrant for the payment of such Warrants. accounts monthly, for presentation to the House and Finance Committees.
10. He shall visit the wards and other offices as oceasion may Tisit Wards and require and at uncertain times, so as to ensure complete supervision offices. and efficiency throughout the establishment.
11. He shall report to the House Committee any repairs which Repais. may be necessary, and give attention to the same during the progress of any work, and see that all fittings and appliances are in an efficient state.
12. He shall in every case when patients are discharged by the Discharge Dook. Surgeon, dismissed by the Coumittee, or voluntarily leave the Institution, require them to sign the discharge book, first recording therein their answers to the various questions, such book to be subuitted to the House Committee at each meeting, and to the Committee of Management at the mouthly meeting.
13. He shall keep an interleared book, containing the Bye-laws New Regulations and Regulations, and shall insert therein any new regulation or order of the Committee as soon as confirmed, and shall communicare the effect thereof to those to whom it may relate.
14. He shall comply with the request of patients by imme- Sendtor mimister diately sending for any Minister of Religion. of Religion.
15. He shall be held responsible for the due observance of the Provisions of provisions of the "Hospital and Charitable Institutions Act," Acta of Parlia. "Anatomy Act,", "Lunacy Statute," and the "Public Yealth Laws ment. Amendment Act," so far as they are obligatory on the Institution.
16. He shall, under the direction of the House Committee, pro-stores and Procure all stores and supplies, and see that they correspond in descrip- Tisions. tion, quality, and quantity, with the tenders and orders; and in case they do not, he shall report accordingly to the House Committee at its next meeting, or to the Chairman of that Committee if immediate action is necessary.
17. He shall grant leave to all Benevolent Patients, and define Leare to Bencrothe duration of same, giving a pass to the gate-keeper, who shall jent Inmates. endorse the hour of return?
18. He shall keep a book recording all leave granted by him or Leave Book, other officers.
19. He shall employ any of the Benevolent $P$ atients who may Employ Patients. be reported by the Resident Surgeon as capable of light work.

Purchnse articles in small quan. titiles.

General Duties.
22. He shall procure such articles as may be required in small quautitics, but he shall not purchase any article, or enter into any contract for the Institution exceeding $\pm 2$ without the sanction of the House Committee.
23. He shall perform all other duties usually performed by a Secretary and Superintendent.

House
gTEYARD AND
DISPENSER.
Residence.
Abseuce.

Control of Snp.plies,

Glerical Work.
Winesand Spirits

Monthly Return.

Patients' Clothes care of

## HOUSE STEWARD AND DISPENSER.

1. The House Steward and Dispenser shall live in the house and shall not leave without the consent of the Resident Surgeon. time, Hor after 11 o'clock at night without the consent of the Hone Comnittee; he and the Matron shall not be absent at the same time.
2. He shall, under the direction of the House Committee and Superintendent, have the control of and receive all Wines, Spirits, Stores, and supplies, and see that they correspond in description, quality, and quantity, with the tenders and orders. He shall weigh and measure out the provisions and other necessaries required for each day's consumption, and upon the written order of the Senior or Resident Surgeon or Superintendent, shall issue such Wines, Spirits, and other articles as may be required, and he shall enter full particulars in a book to be kept by him for that purpose, and shall show in such book the individual and aggregate consumption of provisions and medical comforts according to the dietary scale, \&c., and he shall prepare the usual monthly return of receipt and issue of stores, \&c., as may be required by the House Committee or Superintendent. He shall not suffer any of the wines, spirits, stores or other articles to be wasted or carried away.
3. He shall perform such clerical work for and render such other assistance to the Senior and Resident Surgeon and Superintendent as he may be required to do, or as may be directed by the House Committee.

## Patients' Clothes

5. He shall see that the clothes of all male patients as they are admitted are cleansed and put carefully away, and shall enter in a book a list of all such clothes, as they are received, and obtain a receipt for the same from each patieat when leaving.
6. He shall not, except in his presence, permit any of the male patients' clothing to be remored from the store.
Report Miscon- 7 . He shall report to the Secretary and Superintendent any
duct. thact. misconduct, neglect of duty, or irregularity which may come to his Dispensing.

Wines \& Spirits.
8. He shall dispense all prescriptions, and shall carry out the instructions of the Senior and Resident Surgeons, and shall write, or cause to be written, upon every medicine dispensed, the name of the patient for whom it is prescribed, and the time at, and the manner in which it is to be administored, and he shall perform all other duties of a Dispenser.

- 9. He shall keep an accurate record of every patient for whom Wine, Spirits, Ale, or Stout shall be prescribed, with the name of the Medical Officer ordering the same, and the quantity daily ordered; he shall also keep an account of the quantity of spirits used in making tinctures, \&c.
Receiving Pa tients.

Leave to Wardsmen.
10. He shall in the absence of the Senior and Resident Surgeons receive any patient, and send immediately for either Senior, Resident, or one of the Honorary Surgeons, if he deem it necessary. 11. He shall not give leave to the wardsmen except by pass countersigned by the Resident Surgeon, specifying the length of absence for which leave is granted.

## MATRON.

1. She shall live in the house, and, subject to the general control of the Superintendent and Secretary, shall be mistress of the bousehold. She shall not be absent from the Institution at any time

Rxsidence, duties and absence. without the permission of the Senior or Resident Surgeon ; and she shall aequaint the House Steward of her departure and return. She and the House Steward shall not be absent at the same time.
2. She shall have control of the uurse and female servants, and Control of Nurses shall conduct the household affairs in accordance with such regulations or directions as shall be issued or given by the Committee of and Female Servants. Management or House Committee.
3. She shall, under the direction of the Resident Surgeon, take Attention to Prcare that the Wardsmen and Nurses attend to the proper bathing of patients on their admission, and shall cause the patients to be afterwards placed in convenient beds within the wards assigned for their reception. She shall in the course of the day of admission see that they are properly accommodated.
4. She shail see that the clothes of all female patients as they Patients' clothes are admitted are clennsed and put carefully away, and shall enter in
tients on admission. a book a list of all such clothes as they are received, and obtain the receipt of each patient for the same when leaving. She shall not, except in her presence, permit any of the female patients' clothes to be removed from the store.
5. She shall daily see that the beds, linen, and clothes of the Inspect Dedding patients are clean and in good order, and shall cause such as may require it to be replaced by others, and shall not allow any unnecessary accumulation of soiled clothing.
6. On the discharge or death of a patient she shall see that the whole of the bedding be replaced with clean articles; and in the case of the death of a patient, she shall be responsille for the orderly disposal of the body till the death be reported to the Resident Surgeon, and the body be removed.
7. She shall visit all the female wards daily before 9 a.m., and after 8 p.m., and at uncertain times besides, and she shall also on each day visit the other apartments, and see that good order and cleanliness are everywhere maintained, that the rules are strictly observed, and that the nurses and scrvants do their duty. She shall see that such of the prescribed diets of the patients as require to be cut up are properly cut up, and that all diets are properly served to the Wardsmen and Nurses, and shall attend to the distribution of Attention to diet. diets, so that there may be no reasonable cause of complaint.
8. She shall visit the laundry daily, and give the necessary instructions concerning the washing, drying, and getting up of the linen, blankets, \&c., and see that the same are in every respect fit for

Ed Linen to be charged on discharge or death of Patient. use before being again issued. She sball give the necessary directions for making and mending the linen and clothing, and take care that all articles are properly numbered and marked with the name of the Articles to be Institution, and shall notify to the Superintendent any deficiency in marked. the stock of such articles.
9. She shall have charge of the clothing, bedding, liven, haber- Charge of Clothdashery, cutlery, glass, delf, kitchen utensils, and other articles of ing. household management, and slall keep an accurate account of same in a book, and make a half-yearly return thereof early in the months Half-yearly Roof June and December to the Superintendent, to be laid before the House Committee, showing the condition of the stock on hand, and the probable requirements for the next half-year.
10. She shall see that all the food for the patients, officers, and servants is properly cooked and served, and generally shall perform all other duties of matron,

Laundry-superintend wasling making, and mending linen.

Visit Wards and other apartments.

Attend to directionsof Medical Officers.
11. She shall strictly attend to the directions of the Medical Officers, and use her utmost endeavours to prevent the introduction of liquor and improper provisions for the patients. She shall treat them with kindness, and never suffer any unkindness or neglect to go unreproved or unreported.

Employ Nurses \& Servants.
12. She may employ the nurses and female servants (when not engaged with the patients) in doing other work for the benefit of the Institution.
13. She slanll not give leave of absence to any nurse except by

Lonve of absence to Nurses and Servants.

Noticoto be given if Ministers of Roligiou be required
Feport Misconduct. pass, countersigned by the Resident Surgeon, and specifying the length of absence for which leare is granted; nor to the Cook or any female servant unless by pass maming the leagth of time for which leave is granted.
14. In the event of any patient requesting the presence of any minister of religion she shall give immediate notice of such request to the Superintendent and Secretary.
15. She shall at once report to the Resident Surgeon, or to the Superintendent and Secretary, any misconduct, neglect of duty, or irregularity which may come to her knowledge.
Wardsmen, Nursis,
and Selryants.
Attendance.
Deportment, and withdrawnl from Wards.

Permission for temporary absence.
Personal Cleanliness.
Cleansing Wards personal cleanliness. They shall have their respective wards swept and thoroughly cleansed, and all dirt and rubbish removed from them by seven o'clock in the morning in the summer, and before eight $0^{3}$ clock in the morning in the winter.
Details to promote comfort and cleanliness
5. They shall have the several chamber utensils scalded every morning, and scoured as often as may be necessary, and kept out of the ward during the day, unless specially required.
6. They shall pay grent attention to the ventilation of the wards, and to the bedding of the patients, and have the mattrasses thoroughly aired, and dried when necessary, and the sheets, blankets, and counterpanes renewed as often as required. On the discharge or death of a patient, they shall deliver to the Matron the whole of the bed-linen; and, in every case of death they shall expose the bed to the external air as soon as practicable.
7. They shall not allow anything to be lung or thrown out of the windows.
Medicines, Diet, \&c.
8. They shall administer to the patient, at the times directed, the medicines, medical comforts, and the diet prescriber ; and they shall be careful to explain to the patients the instructions of the Senior or Resident Surgeon.
Breakfast, and 9. They shall serve up brealffast to the patients at eight o'clock other menals.

Respecting Tisiin the morning, and othor meals at the appointed hours, or when directed.
toris.
10. They shall not permit patients to receive from visitors medicines, victuals, or liquor of any kind; nor allow any portion of
medicine, diet, or any other thing, to be removed from the wards by the patients or visitors, without an order from the Senior or Resident Surgeon.
11. They shall be careful to collect and carry to the Dispenser Collect Phials, \&c all empty phials, gallipots, bandages, \&c. ; and they shall attend AttendatDisperat the Dispensary at the time appointed to receive medicines and sary
cines. instructions.
12. They shall watch attentively the state and symptoms of the Watch andreport paticnts, more especially in urgent or uncommon cases, and report those, and every material change, directly to the Resident Surgeon; or, in case of females, to the Matron; and in event of orders being given for medicines or medical comforts, they shall immediately apply for the same.
13. They shall cause every patient, on admission, to have a Bathing a Clennwarm bath, (unless the same is forlidden by the Surgeon) before put into bed; and shall also see that the hands and face of every one be daily washed, and that their persons and clothes are in a proper state.
14. They shall not admit any stranger into any ward without Admission of permission of the Senior ar Resident Surgeon, or Superintendent. Strangers.
15. One Wardsman for Nurse, in rotation, shall be on duty from Wardeman or eight o'clock every night to six o'clock the following morning, and shall visit each ward once in crery two hours, or more frequently if Tatient's state and symptoms. lincess of Pa tients.

Nurse on Night duty. necessary or directed; and shall pay due attention to such patients as may require it, and should there be occasion, shall communicate with the Resident Surgeon.
16. All Wardsmen, Nurses, and Servants shall strietly conform Conform to Heguto the Regulations of the Institution, and thes shall report immedi- lations. ately to the Resident Surgeon, Superintendent, or Matron, any impropriety of conduct, or infringement of the Bye-laws or Regulations, which may come under their notice; and if such complaint be not properly attended to, they shall report the same to the House Committee at its next meeting.
17. Any Servant of the Institution who shall be incapacitated Illness. by illness or accident, if the same shall exceed seren days, may be admitted as an in-patient, and thenceforth shall be entitled only to half-pay for any period not exceeding one month, when his or her wages shall cease.

## PATIENTS.

1. Patients shall conduct themselves orderly, and shall strictly observe all the directions of the Surgeons, Saperintendent, Matron, Conduct; obserre Wardsmen, and Nurses.
2. They shall take their medicines at the time directed, and Medicines and they shall take no other medicines than those prescribed; and they shail not conceal or waste any portion of the medicine or diet administered to them.
3. No patient shall leare his or her ward and go into another ward or apartment, nor quit the Institution on any pretence without leave of the Senior or Resident Surgeon or Superintendent, and shall not remain out for a longer time than leare is granted. Patients having leave for the day shall return before sunset. No male patient shall go into the female wards, nor female patient into the male wards, without leave of the Senior or Resident Surgeon.
4. No patient shall introduce visitors, nor receive medicines, Not to receire victuals, liquors, tobacco, or anything, without express leave of the auything withSenior or Resident Surgeon or Superintendent. ont leave.
5. They shall not smoke in the wards, nor play at cards or dice, Details respectnor gamble, nor spit on the floor, nor deface or injure any part of the ing cleapliness

Ward, furniture, bedding, or clothing therein, nor sing, blaspheme, or use rude or indecent language.

Not to give re. ward or gratuity.
Complaints.
6. No patient shall give reward or gratuity to any of the Wardsmen, Nurses, or other Servants.
7. Any patient having any cause of complaint shall make the same known to the Resident Surgeon, whose duty it shall be to enter such complaint immediately in the book kept for that purpose, which book shall be laid before the House Committee at each meeting. Complaints may also be made to the Visiting Committee, who shall, if they deem them of sufficient importance, record the same in the Complaint Book.

Employment of
Convalescent
Pationts.
Regulations yespecting rising and sitting up.

Veuerculpatients
Paticnts offending againstrer ulations mny be expelled.
Paticnts offend-

Visitors.
When admitted.
Visits limited to oue hour.

Special Visits. valescent to be able to assist in the work of the Institution shall be so employed.
9. Patients shall not sit up after eight o'Clock in the winter, or nine o'Clock in the summer ; and all patients considered by the Resident Surgeon able to do so, shall rise by seven o'Clock in the summer, and before eight o'Clock in the winter.
10. No vencreal patient shall be admitted a second time, haring been once under treatment and cured.
11. Every patient offending against the above Regulations may be expelled by the House Committee.

## VISITORS.

1. Visitors shall be admitted into the Institution on Sunday and Thursday in each week, between the hours of three and five in the afternoon, but no visitor slaall be allowed to remain more than one hour. Not more than two visitors will be allowed to see any patient at the same time, except on specinl occasions, and by leave of the Senior or Resident Surgeon or Superintendent. 2. Visitors may be ammitted on special occasions by ellier of the Surgeons or Superintendent, or by a written order from a member of the House Committee.
Prohibitions.
2. Visitors shall not be allowed to enter any ward without the leave of the Senior or Resident Surgeon or Superintendent, aud every visitor shall retire when requested.
3. They shall not be permitted to give to, or leave with, any patient any medicines, food or liquor of any kind, without the express leave of the Senior or Resideat Surgeon or Superintendent.
4. No visitor shall give to any Servant of the Institution any money or gratuity of any kind.
Not to interfers 6. Visitors shall not interfere with the Wardsmen or Nurses, or or make noise, disturb the patients by loud talking or unnecessary noise.
Tisits to Fomale Wards,
5. No male Visitor shall visit a female ward without the leave of the Senior or Resident Surgeon or Superintendent, and then shall not enter the ward without the Nurse in charge being first informed.
Visitons violating
regulatious uot tion, or behaving with impropriety, shall be compelled to retire, and re-admissable. will not be re-admitted without special leave from the Senior or Resident Surgeon or Superintendent.


Ward, furniture, bedding, or clothing therein, nor sing, blaspheme, or use rude or indecent language.

Not to give re. wara or eratuity.
Complaints.
6. No patient shall give reward or gratuity to any of the Wardsmen, Nurses, or other Servants.
7. Any patient having any cause of complaint shall make the same known to the Resident Surgeon, whose duty it shall be to enter such complaint immediately in the book kept for that purpose, which book shall be laid before the House Committee at each meeting. Complaints may also be made to the Visiting Cowmittee, who shall, if they deem them of sufficient importance, record the same in the Complaint Book.

Employment of Convalescent Pationts.
Regulations respecting rising and sitting up.
8. Patients judged by the Resident Surgeon sufficiently convalescent to be able to assist in the work of the Institution shall be so employed.
9. Patients shall not sit up after eight o'Clock in the winter, or nine o'Clock in the summer ; and all patients considered by the Resident Surgeon able to do so, shall rise by seven o'Clock in the summer, and before eight o'Clock in the winter.
Veucreal patients
10. No vencreal patient shall be admitted a second time, having been once under treatment and cured.
Paticnts offending gatinstreg-
ulatious mniy be axpelled.
11. Every patient offending against the above Regulations may be expelled by the House Committee.

## VISITORS.

Visirors. 1. Visitors shall be admitted into the Institution on Sunday When admitted. and Thursday in each reek, between the hours of three and five in the afternoon, but no visitor shall be allowed to remain more than
Visits limited to one hour. Not more than two visitors will be allowed to see any oue hour.

Special Visits.

Prohibitions, patient at the same time, except on special occasions, and by leave of the Senior or Resident Surgeon or Superintendent.
2. Visitors may be admitted on special occasions by either of the Surgeons or Superintendent, or by a written order from a member of the House Committee.
3. Visitors shall not be allowed to enter any ward without the leave of the Senior or Resident Surgeon or Superintendent, and every visitor shall retire when requested.
4. They shall not be permitted to give to, or leave with, any patient any medicines, food or liquor of any kind, without the express leave of the Senior or Resident Surgeon or Superintendent.
5. No visitor shall give to any Servant of the Institution any money or gratuity of any kind.
Not to interfers 6. Visitors shall not interfere with the Wardsmen or Nurses, or or make noise. disturb the patients by loud talking or unnecessary noise.
$T$ isits to Fomale Wards,
7. No male Visitor shall visit a female ward without the leare of the Senior or Resident Surgeon or Superintendent, and then shall not enter the ward without the Nurse in charge being first informed.
Visitors violating xegrlatious not re-admissable.
8. Any Yisitor violating any of the Regulations of the Institution, or behaving with impropriety, shall be compelled to retire, and will not be re-admitted without special leave from the Senior or Resident Surgeon or Superintendent.



[^0]:    * Firms anbscribing may nomiate one of their members as a governor or contributor as the case may be, All nominations to be made in writing before the frste of tickets or exercise of any privilege. In the event of death or removal of nominee, another may be appointed.

