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        THE
        SIXTEENTH ANNUAL REPORT
                            OF THE
        COMMITTEE OF NANAGEMENT
                            OF THE
GEELONG INFIRMARY
                    AND
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## Gbutrolent gagytum,

``` WITH THE
FINANGIAL STATEMENT, LIST OF SUBSCRIPTIONS, AND
LIST OF DISEASES, \&C., TREATED DURING THE YEAR
1887;
ALSO,
THE GENERAL RULES, AND THE INTERNAL REGULATIONS OF THE INSTMIUTION.
GEELONG:
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printed at the office of henry mbanes, malop street,
1868.

## 1868.

President.
HIS EXOELLENCY SIR J, H. T. MANNERS-SUTTON, K,C.B,

Vice-Presidents.<br>His Worseip the Mayor of Geelong.<br>Thomas Austin, Esq., J.P.

Trustees.
Hon, J. F. Strachan, M.L.O. James Harrison, Esq. John Bell, Esq. J. R. Morrts, Esq., J.P. Honorable Oharles Sladen, M.L.o.

Committee of Management.

* Belcebr, G. F., J.P v Glllespre, Robert, J. P.

Brokford, Rev. J. Jikely, Thomaf.
Brown, Ghorgi, J.P. Lane, H. B. *Cakebread, William. . Macmuleen, Wifliam. Clarke, Righard. : *Nioholson, J. P. *Cooper, Rey. Astley. .. *Reed, A", R. Campbelle, Ref. A. J, Volum, JAmes. *Dr. Day. . Wheatland, B. W. Downing, Rev. Mathew. *Wood, Jameis.

Auditors.
George B. Fraser, Esq. R. H. Bullock, Esq.

Treasurer.
J. R. Morrta, Esq., J.P.

Secretary. John Middlimiss.

Honorary Medical Staff.
Fostidr Shaw, Esq. E. J. Walshe, Esq.
C. T. Maciein, Esq., M.D.

Resident Surgeon. David Boswell Reid.

Collector.
maurice J. Harty,
*House Committee.

Messrs. G. B. Fraser and R. H. Bullock were elected Auditors for the year.

William Upton, Esq., moved-
Edward Knight, Esq., seconded-
That it be an instruction to the new Committee, to enquire into the alleged roughness and uncourteous behaviour of the Resident Surgeon to the patients generally, and to the charges made by Dr. Pincott, and more particularly in reference to a written charge by James Wilson, of neglect, and unnecessary abuse ; and to report the result of such enquiry, to a Special Meeting of Subscribers, to be called within a month from this date. (Carried.)

A vote of thanks was accorded to the Chairman, and the Meeting broke up.

## Proceedings of a Special Meeting of Subscribers, held at the Institution, on Friday, 14th February, 1868. HIS WORSHIP THE MAYOR OF GEELONG, in the chair.

The Chairman explained that the Meeting had been called in accordance with a resolution passed at the Annual Meeting, to hear a Report from the Committee on the result of the investigation of certain charges made by Drs. Day and Pincott against Mr. Reid, the Resident Surgeon.

The Report, after stating how the investigation had been conducted by the examination of witnesses, in support of the charges, and rebutting testimony adduced by Mr. Reid, embodied the following resolution:-

That the Committee are unanimously of opinion that the charges against Mr. Reid have not been substantiated, and your Committee cannot allow this opportunity to pass, without giving expression of their feeling of undiminished confidence in the zeal and ability of Mr , Reid, the Resident Surgeon.

Rev. Astley Cooprr, moved, and
Mr. Henrry Meamir, seconded-
That the report and finding of the Committee be approved and adopted.

After some discussion the motion was put by the Chairman. There being no amendment, he declared the motion carried, by forty-seven roting for it, and none against it.

The Meeting then broke up.

## SIXTEENTH ANNUAL REPORT

 OF THE
## COMMITTEE OF MANAGEMENT

of the

## 

1867. 

The Committee report that during the past year the Institntion has continued to minister relief to a very large number of persons, who have found itnecessary to seek its aid, in a manner which must be satisfactory to all.

There have been admitted during the year, 746 in-patients and 27 inmates of the Benevolent Asylum; which, added to the number remaining at the end of 1866, viz., 91 patients, and 65 inmates, gives a total of cases treated in the House of 929. 1,630 Ont-patients also received medical and surgical advice and medicines. In all, 2,559 cases have received the benefits of the Institution during the year. Of the 837 inpatients, 89 died, 748 were discharged cured or relieved, and 89 remained at the end of the year. Of the 92 inmates, 12 died; 35 left of their own accord, and 45 remained. Thus 181 remained in the house on 31st December.

The daily average number in the Home has been 154-25.
The principal cases treated have been-Contusions, 36 ; Fractures, 48; Typhoid Fever, 26 ; Consumption, 49; Rheumatism, 102; Opthalmia, 38; Wounds, 33; Phlegmon 28; Pneumonia, 13 ; Paralysis, 15 ; Stricture, 15; Bronchitis, 18 ; Cancer, $15 ;$ \&c., \&c. The deaths have been from-Consumption, 24; Bronchitis, 3; Typhoid Fever, 10; Cancer, 5; Heart Disease, 5; Pneumonia, 2; Fractures, 6; Burns, 2 ; Congestion of Brain, 2 ; Dysentery, 3; Wounds, 3; \&c., \&c.

While mentioning the treatment of cases, the Committee refer with regret to a burden which is imposed on this Institution by residents of other districts where Hospitals exist, coming, or being sent to Geelong for change of air, and finally, when death is certain, being recommended for admission to the Hospital. The Committee have, in their discretion, from time to time refused admission to patients from other districts, but it has been impossible, for humanity's sake, to do so in all cases.

Of the patients admitted during the year, 308 were of the Church of England; 265 Roman Catholics; 109 Presbyterians; 55 Wesleyans; 12 Lutharans; 8 Baptists; 6 Independents; 3 Chinese, I Jew, and the remainder unknown.

275 were natives of England; 239 Ireland; 110 Victoria; 82 Scotland; 9 Wales; 8 Germany; 8 Switzerland; 4 Tasmania; 3 Prussia; 3 China; 4 born at sea; 6 France; 2 Newfoundland; 1 Portugal; 1 Norway; 1 Canada; 1 Holland; 1 Jamaica; 1 America; 1 Denmark; 1 Sweden; 1 Austria; 1 Cape of Good Hope.

The receipts from subscriptions have been of the usual satisfactory character, enabling the Committee to claim the whole of the promised Government-grant. But the Committee regret that this latter, owing to the political crisis, has been unavailable, so that it has been necessary to obtain an overdraft from the Bank of Australasia of $£ 1,36014 \mathrm{~s}$. 6 d , besides leaving unpaid accounts, amounting to $£ 22011 \mathrm{~s}$. 11d. The Committee have to thank the authorities of the Bank for enabling them to continue to the present time to receive the full compliment of patients. But it is manifestly impossible that this assistance should be much longer continued. There is now $£ 2,000$ due by the Government, which would meet the liabilities if it were obtainable.

The new Ward was completed, and occupied at the beginning of the year, and a marked improvement in the facility for treatment of patients with successful results, was the immediate consequence of the doing away with the overcrowding of the wards.

The usual statistical and financial information will be published with this report, and the committee do not think it necessary to add more than that Drs. Shaw, Mackin, and Walshe, have rendered such effectual service, as Honorary Medical Staff, as to entitle them to the thanks of the Committee and the Subscribers. They offer themselves for re-election.

With regard to the Salaried Officers of the Institution, the Committee have but to re-echo the report of last year, which was expressive of the utmost satisfaction at the manner in ${ }^{-}$ Which the several Officers have discharged their duties.

22nd January, 1868,

Statement of Receipts and Expenditure of the Geelong Infirmary and Benevolent Asylum, for the Year 1867.

|  correct. <br> We have examined the Books and Youchers of the Treasurer, and found them |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
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## LIST OF DISEASES OF IN-PATIENTS

## TBEATED AT THE

## 

FROM 1st JANUARY to Slst DECEMBER, 1867.




VITAL STATISTICS OF THE GEELONG INFIRMARY AND BENEYOLENT ASYLUM， For the Year ending 31st December， 1867.

TAbLE L－MALES．

|  |  | AGES． |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | 安 | $\begin{aligned} & \text { in } \\ & \text { + } \end{aligned}$ | $\begin{gathered} \stackrel{0}{+} \\ \stackrel{9}{\circ} \end{gathered}$ | $\begin{aligned} & \text { Pi } \\ & \stackrel{3}{8} \\ & \stackrel{3}{0} \end{aligned}$ |  |  |  | $\begin{aligned} & 40 \\ & 10 \\ & 0 \\ & 0 \\ & 40 \end{aligned}$ |  | 呂営 |
| 1＊ | Numbers remaining Slat Dec， 1866 $\ldots$ | 125 | 0 | 2 | 8 | 7 | 15 | 22 | 28 | 21 | 27 |
| 2 | Ditto on 31st Dec．， 1867 ．．． | 101 | 0 | 2 | 3 | 0 | 21. | 15 | 18 | 17 | 25 |
| 3 |  | 226 | 0 | 4 | 11 | 7 | 56 | 37 | 41 | 88 | 58 |
| 4 | Mean of the numbers remaining at the beginning and end of the year | 118 | 0 | 2 | 5.5 | $3 \cdot 5$ | 18 | $18 \cdot 5$ | 20.5 | 19 | 26 |
| 5 | Numbers Discharged Cured or Reliaved | 489 | ${ }^{2}$ | 15 | 20 | 64 | 100 | 103 | 86 | 84 | 45 |
| 8 | Numbers Discharged Incurable， or at own request ．．．．．． | 17 | 0 | 1 | 2 | 1 | 0 | 1 | 1 | 2 | 0 |
| 7 | Deaths ．．．．．．．． | 62 | 0 | 2 | 2 | 8 | 10 | 11 | 18 | 9 | 18 |
| 8 | Total Discharges within the year | 568 |  | 18 | 30 | 68 | 116 | 118 | 100 | 69 | 67 |
| 9 | Numbers admitted ．．．．．． | 544 | 2 | 18 | 25 | 61 | 122 | 111 | 95 | 55 | 55 |
| 10 |  | 1，112 | 4 | 86 | 55 | 128 | 288 | 229 | 195 | 114 | 112 |
| 11 | Mean of Numbers discharged and admitted $\qquad$ | 550 | 2 | 18 | 27.5 | 64．5 | 119 | 1145 | 97．5 | 27 | 56 |

Table II．－remalies．

＊Note，－Lines No．I and 2 in the above table are abstracted from the Returns of the Institution．
Line No． 3 is the sum of Nos． 1 and 2.
Line No． 4 is the sum of Nos． 1 and 2 divided by 2 ，which gives the mean of the number renatining，or，in otiler words，the＂eonstantly sick．＂
Lines No． $\mathbf{5}, 6$ and 7 ，are abstracted from the Returos of the Institution．
Line No． 8 is the sum of Nos． 5,6 and 7 ，sherring the numbers discharged during the year．
Line No， 9 is alstracted from the Returns of the Institution．
Line No． 10 is the sum of the discharges and admissions during the year
Line No． 11 is Line No． 10 divided by 2 ，which gives the numbers treated，
Ifines No， 1 and 9 added together，gives the total numbers treated：

## LIST OF LIFE GOVERNORS.

(With the Privilege of haring a Patient always in the House.)
1854. Adams, John, Esq.

Austin, James, Esq.
Cunningham, A. F., Esq.
Curle, Thomas, Esq.
Fyfe, A., Esq.
Hope. G., Esq.
Nantes, Charles, Esq.
Strachan, Hon. J. F., Esq., M.I.U.
Wilson, Samuel, Esqq.
Webster, George, Esq.
La Trobe, C. J., Esq.
MacMillan, J. G., Esq.
Murchie, Charles, Esq.
Officer, Robert, Esqq.
Sutherland, Robert, Esq.
1855. Learmonth, Messrs, T. and S.
1856. Manifold, Messrs. J. and P.
1857. Gregory, J. A., Esq.
1859. Coppin, George, Esq.
1860. McLahlan, Donald, Esq.
1861. Bell, William, Esq.
1862. Bamnister, R. D. Esq.
1864. Meakin, Henry, Esq.
1865. Ormond, Francis, Esq.
1866. Grant, James, Esq. Thomson, John, Esq.

LIFE SUBSCRIBERS.
1859. Holmes, Mathew, Esq.
1862. Harrison, H. C. A., Esq.
1863. Whyte, C. J., Esq.
1867. Christy, A., Esq.

## IIST OF <br> SUBSCRIPTIONS AND DONATIONS

For the Year 1867.

| Australian Mortgage | Bright and Hitcheocks - $\begin{gathered}\text { E } \\ \text { c } \\ \text { S }\end{gathered}$ |
| :---: | :---: |
| Land and Finance Co. 10100 | Bowman, George - 110 |
| Armytage, Mrs. Geo. Sen. 550 | Bayldon and Graham - 11 |
| Anderson, Andrew - 110 | Broderick, Patrick - 110 |
| Andrews, Charles - 220 | Bartlett, Edwin - 220 |
| Ashmore, William - 1 I 0 | Brady, William - 110 |
| Armytage, Felix - 220 | Batten, Thomas - 1100 |
| Armytage, Frederick - 50 | Bank New South Wales 10100 |
| Anderson, J. M., Balance | Burton, Captain - 110 |
| from Swimming Match | Brown, George, J.P. - $\quad 50$ |
| Committee - 5116 | Bull, W. J. - 110 |
| Archer, William - 110 | Bourke, Michael - 500 |
| Adams, Mrs. J, - 110 | BelmontBoroughCouncil 5 |
| Austin, Thomas -5 50 | Belcher, G. F. - 440 |
| List, per do. - $\begin{aligned} & \text { d } \\ & 5\end{aligned}$ | Bickford, Rev. James - 110 |
| Amateur Concert at Win. | Burrows and Adamson - 1 |
| chelsea, per Mr. Wm. | Bedford, Mrs. M. . 1 |
|  | Bell, W. R. - 1 |
| Anderson, George, Win- | Beard, James - 2 |
| chelsea * 1110 | Brady, Owen - 11 |
| Allen, G. K. $\quad-110$ | Burn, Mrs. Mary - 22 |
| Arnold, David - 110 | Brodie, Oharles - 5 |
| Adcock, Thomas - 110 | Bennion, Edwin - 1 |
| Allin, B. A. $\quad-1110$ | Bannister, R. D. - 33 |
| Argus, John $\quad-1100$ | Bookey, P. Le P. - 1 |
| Anderson, James - 1100 | Brown, William - 1 |
| Andrew, John - 026 | Beswick, Chanles - 1 |
| Allinson and Jones, for | Bennett, Francis |
| E. Burns $\quad$ - 14610 | Bell, James - 3 3 |
| Anderson, James - 050 | Cauntry List per do. - 5130 |
| Anderson, John - 0 - 1 0 | (See also Country List |
| Allen, George - 220 | for 1868.) |
| Adeney, Wm., for 1868-2 20 | Blair, William - 1 |
| List, per do. - 0150 | Bates, Thomas, jumior - 1 I |
| Armstrong, Alexr. (See | Brinsmead, William - 1 |
| Country List attached, | Burrow, William - 3 3 |
| and also List published | Buckingham, Henry - 1 I 0 |
| with Report for 1866.) | Boyce, Joseph - 1 1 0 |
|  | Burke, Bros. |
| Bell, Captain John - 10100 | Brigs, Fletcher - 0 - 26 |
| Bowes, Nathan - 11 | Brearley, John - 110 |


| ( ${ }^{\text {f }} \mathrm{s}, \mathrm{d}$. |  |
| :---: | :---: |
| O. Murray, W. Cullen, |  |
| James Conelly and |  |
| Alf. Mole, each 2s. 6 d . | . 0100 |
| Bannerman, John | 1 |
| Brearley, Sharp | 220 |
| Mr. Brearley's men, |  |
| W. Watson, H. Pearce, |  |
| G. Walker and F. |  |
| Barbier, each 5s. - |  |
| T. Robson, J. McDonald |  |
| J. Gibney, M. Iynch, |  |
| T. Cartwright, Wm. |  |
| McDonald, W. Craig, |  |
| R. Irvine, A Reid, |  |
| T. Carr, J. Mislikie, |  |
| Guy Britton, Jam |  |
| Baines, T. Fowler, J. |  |
| Jackson, Wm. Lomax |  |
| and H. Stephenson, |  |
| each 2s. 6d. | 226 |
| Butler, James | 0 |
| Benari, Albert - 110 |  |
| Brown, Nathaniel |  |
| Brownlie, Rev., John |  |
| Burness, A. P. |  |
| Burton, William |  |
| Biggs and Shoppee - 220 |  |
| Brown, John |  |
| Bank of Anstralasia |  |
| Bensch, Frederick |  |
| Break O'Day G. M. Co. - |  |
| Bellerine Shire Council, for 1868. |  |
| Break o'Day G. Mine,- |  |
| Calvert, John - 10 |  |
| Cunningham, G., M.L.A. |  |
| Cameron, Gibson, \& Co.. |  |
| Couves, Thos. N. |  |
| Cox, Daniel |  |
| Crook, Alfred |  |
| Cakebread, William |  |
| Champion, Frederick |  |
| Clarke, Richard |  |
| Cooper, Revd., Astiey |  |
| Cumming, John (See list in Report for 1866.) |  |
|  |  |
|  |  |
| List per dd. | 164 |
| Coxon, P. - 03 |  |
| Currie, J. L. Lana |  |
| (See list in report for |  |

Mr. Breanley's, men, O. Murray, W. Cullen, James Conelly and Alf. Mole, each 2s. 6 .
Bannerman, John Brearley, Sharp
Mr. Brearley's men, W. Watson, H. Pearce, G. Walker and F. Barbier, each 5s. T. Robson, J. McDonald J. Gibney, M. Lynch, Caxtwright, Wm R. Irvine, A Reid, T. Carr, J. Mislikie, Guy Britton, James Baines, T. Fowler, J. Jackson, Wm. Lomax and H. Stephenson, each 2s. 6 d .
Butler, James - 110
Benari, Albert - 110
Brownlie, Rev., John - 0100
Burness, A. P.
Burton, William - 0100
Biggs and Shoppee - 220
Brown, of Anstralasia $\quad .10100$
Bensch, Frederick - 1 1 0
Break o'Day G. M. Co. - $5 \quad 5 \quad 0$
Bellerine Shire Council, for 1868.
Break o'Day G. Mine,men employed . 480

Calvert, John - $1010 \quad 0$
Cunniagham, G., M.L.A. 220
Couves, Thos. N . $\quad 2 \quad 20$
Cox, Daniel
Crook, Alfred
Champion, Frederick
Clarke, Richard
Cumming, Jolm
(See list in Report for
List per dd.
Coxon, P.
(See List in report for 1866.)






Manchester Unity I.O.O,
District Gnd. Meeting $25 \quad \Omega_{m} 0$ Maidment, Thos. $\quad-\quad 00$
Madden, Michael

- 110

Mead, John

- 010

Marrill, William - 0100
Miller, Henry - 0100
Millett, Ebenezer - 010
MeHarry, David - 1 I 0
McDonald, John - 10
Madden, George - 10
Meldrum, James - 110
Murphy, J., for unclaim-
ed dividend, Steiglitz
Quartz Mining Co. $\quad 1 \quad 5: 0$
McPherson, John - 110
McEwan, James O..
Phœenix Iron Works,
Glasgow $\quad-15 \quad 0 \quad 0$
Mahoney, Patrick - 1 1.0
Martin, Thos. - 070
McKay, Constable,
Lethbridge - 220
McNiccol, Duncan - 10
See Country List per
ditto $-20 \quad 0 \quad 6$
Modewarre P. Match
Committee, balance of
funds from 1866 - 80
MoVean, H. 440
See Country List, 0
1868 attached - 370
Nicholls, Thomas - 1 1 0
Noble, William - - 1.10
Nicholson, J. P. and

Son

- 110

Noble, James - 330
Noonan, W. P. - 110
Newland, James - 110



Steiglitz Quartz Mining Co., men employed, see Country List attached

| Taylor, Robert | 11 |
| :---: | :---: |
| Trevena and Gubby | 110 |
| Thompson, Thomas | 110 |
| Treacey, Martin | 110 |
| Tindale, Benjamin | 220 |
| Thompson, Charles, for |  |
| Employees, V. Rail- |  |
| ways | 314 |
| Tait, William | 110 |
| Thorne, Thomas | 10 |
| Thomson, John | 11 |
| Treacey, J., Prize in |  |
| Diving Match | 015 |
| Thomas, George | 110 |
| Thomas, John | 11 |
| Tough, Robert | 11 |
| Thorne, John | 12 |
| Tulloch, James | 22 |
| Tait, John |  |
| Thacker, William | 10 |
| Thomas, W. J., Box at Customs | 420 |
| Timmes, John, per T. Anstin | $210$ |
| Tremillian, Thomas | 11 |
| Tucker, James | 076 |
| Trear, William | 110 |
| Tonner, Captain, Belle- rine | 2 |
| Thorne, Miss, Fremale Preacher: |  |
| Timms, Bros. | 500 |
| See Country List for 1868 attached | 220 |
| (Also List with Report |  |
| for 1866) |  |

Union Bank of Australia
Upton, William - 220
Volum, James, and Co. - 12120
Vines, Joshua - 1 l 0
Vey, James - 110
Mssrs. Volum's Workmen, sce-

| Alexr. Williamson | - | 1 | 1 | 0 |
| :--- | :--- | :--- | :--- | :--- |
| William Sangster | - | 1 | 1 | 0 |
| James Fairbrother | - | 0 | 10 | 0 |
| Isabella Booth | - | 0 | 10 | 0 |
| William Boyd | - | 0 | 10 | 6 |



## COUNTRY AND OTHER LISTS.



## Duncan Mc.Nicoll, Esq., Camperdnwn <br> Brown, H. Bowyer, J. P.. Friend, J. Stevenson, D. L . Walker, J. S. Morris, Alexander Moodie, John Watts, J. McRae, W. R. Thompson, Thomas Fullarton, Edward Moore, J. M. Caugham, and James McDonald, each IOs. William Fergusson ... .. ... 010 6 <br> Hampdon Shire Council Road Party .. $\quad$... 25 <br> P. Bramelly, J. Catermole, D. Miller, T. W. White, <br> Michael Darcey, John Hose, William Shearer, J. Moodie, <br> George Melville, William Drew, R. \& D. Robinson, R. <br> Spence, John Baine, John Cameron, George Parker, <br> J. Boulton, Arthur Jones, William Cook, R. McIntyre, <br> W. Osman, Wm. Parkinson, Joseph Miller, John Wood, <br> A. Carman, Daniel Dwyer, Jerry Hurley, Ch. Newman, <br> D. N. Moodie, William Brien, and Fitzwilliam, each 5s. 700 <br> Sums under 5 s. <br> <br> LISTS QUULLIFYING FOR 1860.

 <br> <br> LISTS QUULLIFYING FOR 1860.}2150
(Received in December and January, 1867-8.)

| Robert Jamieson, Esq., Bolac Plains ... ... 110 |  |
| :---: | :---: |
| Edward Allan, John Gibson, Charles Phillips and James |  |
| Allan, each 10s. Thomas Murray, each 5s. $\ldots$ 2 0 0 <br> John Brooks and Thom .. 0 10 0 |  |
|  |  |
|  | $£ 400$ |
| William Adeney, Esq., Chocolyn | 220 |
| F. Carman, Thomas Searle, and John Martin, each 5s. | 0150 |
|  | £2 17 |
| Koort-Koortnong Estate :- . |  |
| R. R. M. | 2 |
| E. J. Lewis | 10 |
| H. Goodsell ... | 10 |
| H. Thompson .. ... | 10 |
| Charles Howard | 10 |
| G. Mansow | 100 |
| W. Gray | 010 0 |
| A. Moodie and Mrs. Cunningham, each 10 s . | 100 |
| W. Brown, W. Brown, jumr., J. H. Vagg, John Price, |  |
| A. Campbell, T. Wilson, John Ryan, D. Ganley, |  |
|  |  |
| Wm. MeKay, S. MoTaggart, and John Grady, each 5s.. | ... 400 |
| John Musgrove, W. McLeod, Joseph Lynch, John Melody, |  |
| W.Daris, T. Smith, T. Gebl, and W. Desmond, 2s.6d. eac | 00 |



| Messrs. Dennis Bros., Birregurra :- $\mathcal{E}_{\text {¢ }}$ s. |  |  |  |
| :---: | :---: | :---: | :---: |
| Alexr. Dennis, Tarndwarncoort | ... ... | 55 |  |
| John Clarke, Irrewarra | .. | 0 |  |
| John Dignan, Birregurra |  | 0 |  |
| Robt. Campbell, Andrew Edwards, John Branigan, Tim |  |  |  |
| Bryan, Jas. O'Neil, Robt, Roberts, Thos. Ounningham, |  |  |  |
| William Maher, each 5s. | ... ... | 20 | 0 |
| Thomas Burk ... | ... ... | 03 |  |
|  |  | £9 8 | 3 |
| Wm. Scott, Esq., Mount Elephant |  |  | 0 |
| E. Skein |  |  |  |
| R. Oampbell, T. Kingston, R. Skein, \& Houston, each 10s. |  |  |  |
|  |  |  |  |
| C. Dell and T. Brewer, 25. 6d, each |  | 0 | 0 |
|  | $\cdots$ | 05 |  |
|  |  | £5 5 |  |
| George Russell, Esq., J.P., Golfhill |  |  |  |
| James Gavin, Jas. Sawyer, P. McMahon, Allen Martin, |  |  |  |
| James Beattie, each 5s. |  |  |  |
| Wm. Archer, Wm. Grass, Robert Glew, T. Hook, John |  |  |  |
| Grifin, Henry Younger, James Moss, Thos. Goode, |  |  |  |
| William Walker, John Harley, Malcolm Finlayson, |  |  |  |
| William Ruth, Charles Finlayson, Johm McGilvery, |  |  |  |
| James Younger, Jonathan Wood, Wm, Williams, John |  |  |  |
| Carpenter, David Peattie, Wm. Linden, Wm. Angell, |  |  |  |
| James Long, Chas. Wade, Patik. Kelly, Francis Bowen, |  |  |  |
| Robt, Grant, Henry Waugh, Wm. Sutherland, George |  |  |  |
| Cane, Angus McGillivray, at 2s, 6d, each $\quad$... 3150 |  |  |  |
|  |  | ¢20 15 | 0 |
| J. L. Currie, Esq., Larra .. .. 5 |  |  |  |
| John Waugh .. | ... ... | 11 |  |
| Joseph Thorp .. |  | 10 | 0 |
| James Dunn, |  | 10 | 0 |
| J. C. Johnstone, T. Anderson, George Geades, each 10s, 1100 |  |  |  |
| Archibald McLeod, M. Gale, John Neil, George Dunn, |  |  |  |
|  |  |  |  |
| McCallum, and Edward Reeve, each 5s: |  |  |  |
| George Bailey .. | .. .. | 02 |  |
| 1 |  | 123 | 6 |
| Nicholas Cole, Esq., Mount Elephant .. .. |  | 33 | 0 |
| James Stewart .. |  | 10 | - |
| Thomas Baker | $\cdots$ | 10 |  |
| Henry Lockley | $\cdot$ | 10 | 0 |
| James Godfrey ... | - | 010 | 0 |
|  |  |  | 0 |
| Messrs, Wilson and Buchanan, Gala | "' | 55 | 0 |




## 29



## SWISS COLLECTIONS FOR 1868.

| Weber, Brothers | * | " | - | 10 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| J. H. Dardell | . ${ }^{\text {a }}$ | . | . | 0 |  |  |
| Hammerly, Brothers | $\ldots$ | .. | . | 1 |  | 0 |
| Starmn and Anker | . | ... | . | 1 |  | 0 |
| Alexander Belperroud | . | .. | ... | 1 |  | 0 |
| G. A. Martin | ... | .. | .. |  |  | 0 |
| Charles Tetaz | ... | $\cdots$ | $\because$ | 1 |  | 0 |
| John Dunoyer | ... | ... | $\cdots$ | I |  | 0 |
| James Clark | ... | ... | . | 1 |  | 0 |
| F. Brequet | ... | $\ldots$ |  | 110 |  | 0 |
| D. L. Pettavel | $\ldots$ |  |  | 5 | 0 | 0 |

Charles Amiet, … Morton, J. Baille, W. Deary, John Mitchell, John Cartwright, Jolin Carne, Thomas Harper, Martin Butcher, Tenworionod Auguste, J. Junod, Sen., Deppeler brothers, S. Hewlett, Jacob Deppler, A. Webber, Gotleib Blaick, P. Simon, Alph. Nadenbouset, Jules Moreillon, A. I. Amiet, S. Perrottet, Pierre Kieser, Thomas Moplight, S. Mermod, F. L. Barbier, Auguste Pierrehumbert, Louis Aschlemann, Alph. Junod, Lucien Pilloud, and F. Brequet junior, each 10s.

Jules Dunoyer, Paul Paris, L. S. Huguenin, Alphonse Jacquet, Auguste Tribolet, W. George, Elie Jacob, Thomas Dolan, A. Groux, C. L. J. May, James Moon, John Bandritch, F. Jacob, J. Henri Henri Perdrisat, Francois Perdnigat, Alexander Peytern, Fritz Weber, Alexander Ryniker, Franz Erne, J. FI, Jones, Auguste Favre, S. Rankin, John Horr, A. Coffrane, John Neylon, P. Loffel, Galli Givanni, S. Dayon, and Henry Menetrey, 5s. each.

Sums under 5s., 15 s.
$\left\{\begin{array}{l}87 \\ 8\end{array}\right.$ Of the above amount, $£ 30$ has been paid to the Hospital, and the balance to Swiss Hospital Flund in Savings Bank.

## 31

## GENERAL RULES.

I. That the objects of the Infirmary be to afford Medical and Obsecrs. Surgical aid to poor persons requiring it, for a limited number of paying patients, and for casualties; but that no person who shall meet with casualties, and shall be found able to pay for Surgical aid shall receive further than temporary gratuitous assistance. That the object of the Benevolent Asylum be the reception of the poor and distressed, with a view to afford them consolation and assistance.
II. That a portion of the Building shall be set apart for the Appropriation of purposes of the Infirmary; and the remainder for the purposes of the Benevolent Asylum, at the discretion of the Committee.
III.-That the Government of the Institution shall be restedin a Institution how President, two Vice-Presidents, five Trustees, a Treasurer, Governors, and Subscribers, as hereinafter described.

## Quautricatrons and Privileges of Governors and SUBSCRIBERS,

IV. That every Benefactor of $£ 50$ or upwards be a Life Governor, Governors. and every annual Contributor of $£ 20$ an Annual Governor, with liberty of having one in-patient, or three out-patients, always on the books of the Institution, subject to the approval of the Committee of Management hereinafter mentioned, and provided that the funds of the Institution admit of the reception of such patients; and any public Institution contributing $£ 50$ in one sum shall be entitled to the privilege of a Governor for ten years from the date of such contribution.
V. That the Executor, or if more than one, the first-named Executors, whers Executor under any will by which a bequest of $£ 50$ or upwards shall be made to the Institution ; and every Minister raising by one or more collections in his Church, in any one year, the sum of $£ 20$ or apwards; and any other person contributing a similar amount from my other source, shall have the rights and privileges of a governor :or one year only, commencing from the January following.
VI. That every Benefactor of $£ 25$ or upwards, in one sum, be a Subscribers. Sife Subscriber, with liberty of having one in-patient and three out-
patients admitied aunually; and every contributor of $£ 1$ 1s. and upwards annually, an Annual Subscriber, with liberty of having patients admitted as follows :-Annual Subscribers of $£ 1$ ls. to have One In-patient's Ticket and Tro Out-Patients' Tiokets; of £2 2s. Two In-patients and Four Out-patients'; of $£ 3$ 3s. Three In-patients' and Six Out-patients'; of $£ 55 \mathrm{~s}$. and so on up to $£ 20$, One In-patients and Two Out-patients' Tickets for every additional 21 ls . Recommendations for admission to be subject to the appraval of the House Commitlee, and to be made by Tickets only, to be issued by the Secretary or Collector, to Subscribers, at the time of their becoming such, and provided that whenever any recommendation cannot be acceded to, from want of room or other cause appearing to the Committee, the ticket used in such recommendation shall be reclaimable by the Subscriber issuing the same. Subscribers shall also have the privilege at any time, on application to the Secretary of exchanging out-patients' tickets for in-patients', and viee ver'saone in-patient's ticket being equivalent to three out-patients'. These tickets shall only be used for the recommendation of persons unable to pay for Medical attendance: and shall only be available till 3Ist January in the year after that in which they are issued.

Subscriptions, whendue.
VII.-That the Annual Subscriptions must be paid in advance for the current year, such year to be computed from the first day of January, in each year, and no Governor or Subseriber will be entitled Sulseribers enti- to any privilege until the subscription be paid. And no person shall be qualified to vote at any meeting of Subscribers, unless he shall lave been a Subscriber for the space of six months previous to such meeting; provided always, that where a Subscriber shall have paid lis Subscription for the year immediately preceding the year in which any public meeting shall take place, the payment of his Supscription for the then current year at any time before such meeting, shall entitle such Subscriber to vote, as required by Act of Council, 24 Vic., No. 116.

Annual Meeting of Subscribers. the month of January in cach year, at which all retiring Honorary Officers of the Institution shall be elected for the ensuing year.
['ersms not qualified to vote.
IX. That no person shall vote at any meeting while he is a salaried officer or pupil of the Institution.
X. That no general law, nor any repeal of, or alteration in, the existing laws shall be valid, unless the same shall have been passed at the Annual or Special Meeting of the Subscribers.

Conmittec of Ma. XI. The Committee of Management shall consist of the President, matnent. Ficc-Presidents, Trustees, Tyeasurcr, and Eightecn Governors or

Subscribers, to be elected annually; six to form a quorum; and they shall have power to fill up vacancies that may occur in their number during the year, subject to Rule XIV.
XII. It shall be competent at any time for the Committee of Specini Meetings Management, at which at least eight members shall be present or $^{\text {or }}$ of Subscribers. for nine or more Subscribers, by a writing under their hands, to require the Secretary to summon, at the expiration of fourteen days. a Special Meeting of Subscribers, the occasion of calling such meeting being stated in the requisition; and no business shall be transacted at such Special meeting, except that for which it shall have been summoned. Every such meeting to be called by the Secretary, by advertisement on one of the pablic newspapers published in Geelong, within three days of his receiving such requisition. Twelve Subscribers shall be necessary to form a General or Special Meeting.
XIII. That all Meetings of Subscribers be called by the Meetings of SubSecretary, by advertisement in one of the newspapers pablished in Geelong, at least one week before the day of meeting.
scribers called by Adrertisement.
XIV. In the event of any vacancy in the office of President, Honorary Oficers Vice-Presidents, Treasurer, Trustees, or Anditors, the Election of a successor shall take place at a Special Meeting of Subscribers, to be convened by the Committee of Management, which Election shall be by voting ticketa, as enjoined by Act of Council, 11 Vic., No. 59, section 9.
XV. And it shall be lawful at all Meetings of Subscribers, for vote by Proxy. any Life-Governor or Life-Subscriber who became such previous to 1861, as enjoined by Act of Council, to Vote by Proxy, such Proxy being also a Subscriber duly qualified; provided that such Proxy shall have his authority in writing, signed by the Governor or Subscriber; and such authority shall only extend to the one meeting especially named therein. Governors to have three votes; Life No. of Votes, Subscribers three votes; Annual Subscribers of $£ 10$ 10s. three votes; $£ 55 \mathrm{~s}$. two votes; of $£ 1 \mathrm{ls}$. and upwards to $£ 55 \mathrm{~s}$. one vote.

## Committee of Management.

XVI. The Committee of Management shall direct the general Committee of Mabusiness of the Institution; shall frame Bye-Laws for its internal nagement. regulation, the same not being repugnant to the General Rules; Their duties and shall have power to enter into all necessary contracts on behalf of
-mode of Election. the Institution, and direct payments to be made; and appoint and lischarge all paid officers and servants of the Institution. They shall meet at the Institution on the first Wednesday in every month,
and on such other days as they may appoint. They shall have power to admit patients, and to make regulations respecting them. The Chairman of Committee, in case of an equality of potes, to have a casting vote, but no deliberative vote.

Members ex-officio.
XVII. The President, Vice-Presidents, Trustees, and Treasurer, shall be Members ez-aficio of the Committee, provided they be qualified by subscriptions.

House Committee
XVIII. The Committee of Management shall choose, from among themselves, a House Committee of five, three to form a quorum, who shall meet on Monday and Thursday in each week, at $40^{\prime}$ Clock p.m., and oftener if necessary ; and who shall have power to admit patients, to examine and pass and pay the house accounts, to engage and discharge servants, and to regulate the internal management of the Institution, under the direction of the Committee of Management.

Annual Report.
XIX. The Committee of Management shall present a General Report of the affairs of the Institation at the Annual Meeting of the Subscribers.

Accounts when to be Audited.
XX. The Accomnts of the Institution shall be Audited once in every year, and presented at the Annual Meeting of Subscribers.

## Honorary Medical Staff.

Their qualification.
XXI. The Honorary Medical Staff shall consist of four duly qualified general practitioners, to be elected annually. No one shâll be eligible for the appointment unless he can produce a diploma from a recognised British University, or from one of the Royal Colleges of Surgeons of London, Edinburgh or Dublin, or the Faculty of Physicians of Glasgow, together with a certificate from the Medical Board of Victoria,

Clarge of $\mathrm{Pa}_{\mathrm{a}}$
XXII. The Resident Surgeon shall have the charge of all tients and visit- patients admitted; but the Honorary Medical staff may visit the
ing. Institution at any time, and in case of their observing any neglect of, or inattention to, the patients it shall be their duty to report the same to the House Committee forthwith.

Rotation of duty. - XXIII. Two of the Honorary Medical Staff shall attend in weekly rotation, on such days, and at such hours as may be most convenient, for consultation on the treatment of the patients; and they shall arrange the rotation of attendauce.
XXIV. The Honorary Medical Staff of the week shall attend for Consultation consultation on all important cases; and should any capital operation be held. be deemed necessary the whole of the Honorary Medical Staff shall be summoned for further consultation (except in cases of emergency) previous to the operation being performed, when, if then decided on, the whole of the Honorary Medical Staff shall be requested to attend.

## Admission of Patients into the Infirmary. - Patirxts.

XXV. That accidents and such cases of decided emergency only, Admission into as in the opinion of the Resident Surgeon cannot be delayed, be the Infirmary. received into the Infirmary at any time without ticket; but that the admission of patients, in ordinary cases, be restricted to Monday and Thursday in each week, or at special meeting of the House Committee, and then only on presenting a Subscriber's Ticket.

## Admisbion of paytng Patients.

XXVI. The Paying Patients be admitted on the usual days of Patients to be admission, withont ticket, at the discretion of the Committee.
XXVII. That the amount chargeable to each patient shall be at Amount to be the discretion of the Committee; and shall be paid in advance, or charged. at the discretion of the Committee.
XXVIII. That the general rules and regulations of the Institution Rules applicable shall be applicable to, and strictly observed by, all paying patients to paying Pa tients. received into the Institution.

## Persons not Admissible.

XXIX. No pregnant female for the purpose of confinement; no Persons not person insane; no one having a contagious or infectious disease; no one subject to epilepsy; nor any one who, in the opinion of the Resident, Surgeon, might receive equal benefit as an out-patient, shall be admitted; and no child under five years of age shall be admitted, except from an accident, or for a surgical operation. Provided that the House Committee or Officers of the Institution shall have discretionary power to admit such prohibited cases, and shall report upon the exercise of such power at any time to the next General Meeting of the Committee of Management.

## Admission of Inmates into the Benevolent Asylum. Brnevolznt ASYLUME.

XXX. The admission of Inmates into the Benevolent Asylum is Admission of ordinarily restricted to Monday and Thursday in each week, but a Innales.
meeting of the House Committee may be convened at any time to consider authentic cases of utter destitution.

Persons not udmissible.

Ministers of Religion.
XXXI. No pregnant female for the purpose of confinement ; no person insane ; no child under twelve years of age, no one having a contagious or infectious disease, shall be admitted.
XXXII. Ministers of Religion shall have free access to persons of their respective denominations, at such times asshall be appointed by the Committee of Management; and when a patient requests that any minister may be sent for, his wish shall be immediately complied with.
XXXIII. That the Instruction of the Patients in the Institution be left to the recognised religious teachers of the various denominations to which the patients belong ; and it shall be understood that controversial works be prohibited.

Secrbtary,
His duties.

## Secretary.

SXXIV. He shall attend all Special, General, and Committee Meetings; he shall take minutes of the proceedings, and transcribe them carefully into books to be kept for that purpose, and he shall carry out the directions of such Meetings in the particnlaus incident to his department.
XXXV. He shall conduct the correspondence and other clerical business of his department, and he shall enter and keep the accounts of the Institution, under the direction of the Committee.

## Collector.

Collect and Pry.
XXXVI. He shall be under the direction of the House Committee, and shall collectsubscriptions and donations to the Institution, and pay over the same to the Treasurer, at least once in every week, and render account of the amonnt received by him sipce the last: payment.

Alteration of Rules.

Alteration of Rules.
XXXVII. These Rulcs shall not be altered, except at a Special or General Mecting of Subscribars, due notice of any proposed aterations having been given, in accordance with Rule l2.

# - REGULATIONS <br> FOR <br> <br> THE INTERNAL MANAGEMENT <br> <br> THE INTERNAL MANAGEMENT <br> OF <br> <br> THE INSTITUTION. 

 <br> <br> THE INSTITUTION.}

## RESIDENT SURGEON.

1. No Candidate shall be eligible for the appointment of Resi- Qualifications. dent Surgeon unless he produces a diptoma from either of the Royal Colleges of Surgeons of London, Edinburgh, or Dublin, together with a Certificate from the Medical Board of Victoria.
2. He shall reside in the house, and shall not leave it except on Regulations renecessary occasions. He shall not be absent more than three hours specting absence. at one time, or after Twelve o'Clock at night, withont the express leave of the Foose Committee. In case of absence, he shall inform the House Steward and Dispenser where he may be found.
N.B.-He and the House Steward and Dispenser shall never be absent at the same time.
3. He shall have the charge of all patients admitted, and shall Charge of the Pareport to the House Committee at its next meeting any patient who may have been disorderly. He shall make a special report to the House Committee on every patient who may have been two months patients 2 months in the Institution ; and he shall also report any case that may, after in Institution consultation, be considered incurable by the Honorary Medical Staff, to be dealt with as the Committee may sce fit.
tients; rejart disorderly.

Incurable cases to be reported.
4. He shall have the general superintendence of the internal affairs of the institution, under the direction of the Eouse Committee.

Servants. He shall preserve order and sobriety, and in case of insubordination or gross default of duty on the part of any servant, he shall suspend or discharge such servant until the next meeting of the House Committee; and if necessary, he shall provisionally hire a substitute for such servant so suspended or discharged, and he shall report his having done so with the cause of such suspension or discharge, to the House Committee at their next meeting ; but he shall in no case absolutely discharge, or permanently hire, any servant of the Institution, without the sanction of the House Committee.

## 1

Medicines, medicalinstruments, furniture, \&e.; charese of them,
inventory of inventor
5. He shall have charge of, and keep the surgical instruments in proper order : and shall be accountable for the medicines, medical and surgical instruments, utensils and stores, except such as'are in charge of the House Steward and Dispenser, or Matron : and he shall prepare an inventory in the month of December in every year, and at such other times as the Committee may direct, of all furniture, utensils, medicines and stores, under his charge, and such inventory shall be recorded from year to year, in a book to be kept for that purpose.

Books to be kept.
6. He shall enter regularly, in proper books to be kept for such purposes, the names of the patients as they are admitted and discharged, and note the nature and the history of their diseases while under treatment ; the receipt, issue, and expenditure, loss or breakage, of medicines, medical Instruments, and other things in his charge, and the disbursement of petty cash ; and he shall have such books ready at all times for the inspection of the House Committee; and he shall attend the weekly meetings of the House Committee; and he shall receive all money and other property

Attend the weekIy meetings of the House Com. mittee.
Patients' money.
$V$ isit each patient -complaints. House Committee.
7. He shall visit each patient morning and evening, and shall enquire if the treatment prescribed has been attended to, and if any cause of complaint exist. Should any patient have a complaint to prefer, he shall enter it immediately in the Patient's Complaint Book, in the presence of the Wardsman or Nurse of the Ward, and he shall lay such book before the House Committee at each meeting.
8. He shall on his visits to the Wards, examine their condition

Gondition of the Wards, \&c. with respect to cleanliness, temperature, and ventilation; and he shall observe if the Wardsmen and Nurses have done their duty.

Bed-tiekets.
9. He shall affix to the bed of each patient a card, stating the patient's name, age, religion, clisease, date of admission, and diet.
10. He shall write, or cause to be written, upon every medicine Medicines, partidispensed by him, or the Dispenser, the name of the patient for $\begin{gathered}\text { culars } \\ \text { written }\end{gathered}$ on whom it is prescribed, and the time at, and the manner in, which it is to be administered, and this however frequently the same medicine may be repeated; and he shall cause the medicines to be administered as directed; and he shall keep, or cause to be kept, a proper supply
them,

Supply for aceident and emergency cases. of the necessary apparatus for cases of accident or emergency, ready for immediate ase.
11. He shall inspect the diet of the patients, and see that it is Inspect diet, etc. of good quality, and properly prepared and such as is ordered; and that the patients do not partake of food, liquor, or medicines, except that prescribed.
12. He shall procure such articles in small quantities, in his To purchase manll department, as may be required during the week; but he shall quantities of not purchase any article, or enter into any contract for the Institution, quired. exceeding $£ 2$, without the sanction of the Committee ; and he shall, on the last days of February, May, August and November, prepare and submit to the House Committee, a list of medicines, medical or surgical instruments, utensils and stores, as may be required during

List of Medicines \&ce., required to be presented to House Committee. the ensuing quarter.
13. He shall regularly consult with the Honorary Medical Staff Consultation on on any important case, in accordance with 24 of General Rules. And he shall afford them every facility for examining and for offering opinion on the treatment of all cases admitted; and shall record the result of every consultation in the Case Book.
14. He shall give due notice in writing to the Honorary Medical Notice of consulStaff, when a consultation is to be held or an operation performed, tations to be and consult their desires with regard to the performance of capital operations. operations.
15. The Committee of Management shall have the power at Private practice. any time to require the Resident Surgeon to give up private practice, should he have any.

## HOUSE STEWARD AND DISPENSER.

16. The House Steward and Dispenser shall live in the House, Regulations reand shall not leave, except on necessary occasions, and with the consent of the Resident Surgeon. He shall not be absent for more specting temporary absence. than three hours at one time, nor after ten o'clock at night, without the leave of the House Committee.
N.B.-He and the Matron shall never be absent at the same time.

Superintendence of the Matron, Nurses and Servants ${ }^{\text {any }}$ report any failure to the Resident Surgeon.
17. He shall have the immediate superintendence of the Matron, Wardsmen, Nurses, and Servants, and shall see that they do their duty ; and he shall enforce order, sobriety, personal cleanliness, neatness and obedience to orders on their part. In case of any misbehaviour, disobedience or neglect of duty, by any of them, he shall at once report the same to the Resident Surgeon or House Committee.

Wards, \&se, to be kept in a proper ness and order
18. He shall see that the Wards, and all other parts of the House, and the grounds, are kept in a proper state of cleanliness and order.

1

Things in his charge; invent. ory; list of articles in charge of Wardsmen, Nurses, \&ce.
19. He shall have the charge of, and be accountable for, the furniture, bedding, linen, glass, cutlery, cooking and kitchen utensils, medicines and stores; and he shall make an inventory of the same in a book to be kept for that purpose, in which be shall regularly enter the receipt, loss or breakage of any article ; and he shall, on the last days of June and December in each year, and at such other times as the House Committee may require, prepare and submit to the Committee an inventory of everything under his charge; and he shall prepare an inventory of everything placed under the charge of any Wardsmen, Nurse or Servant; and shall, on either of them leaving the Institution, require them to give an account of all that they may have had under their care.

## Receive Stores $\mathbb{Q}$

 supplies; and dispense the consumption, and duily enter the amount in a book, Oversight of provisions, stores and meten. sils.20. He shall receive the stores and supplies furnished by the Contractors and Tradesmen, and he shall see that they correspond in description, quality and quantity with the tenders and orders; and in case they do not, he shall report accordingly to the Honse Committee, at its next meeting; and he shall weigh and measure out the provisions and other necessaries required for the day's consumption, and he shall enter the amount regularly in a book to be kept for that purpose; and he shall attend to the cutting up and distribution of food to the patients when cooked; and he shall not suffer any of the provisions, utensils or stores, to be wasted or carried away; and he shall prepare the usual monthly returns of diets, receipt and issue of stores, \&c., and accounts as may be required by Patients' clothes the Committee ; and he shall have the clothes of all patients cleanto be cleansed, and an inventory kept. sed on admission, if requisite, and he shall make out an inventory of the same.
21. He shall dispense the Prescriptions of the Resident Surgeon, and shall carry out the instructions of the Resident Surgeon in the Surgery, and otherwise fulfil the duties of Dispenser.

## 41 <br> MATRON.

22. She shall be subject to the same regulations, respecting Absence. living in the house and absence therefrom, as the House Steward and Dispenser.
N.B.-She and the House Steward and Dispenser shall never be absent at the same time.
23. She shall see that the Nurses and Female Servants do their duty; and shall report any neglect or disobedience of orders on

Superintendence of Nurses and femaleservants their part to the House Steward and Dispenser,
24. She shall visit each Ward daily, and shall see that the beds, Visit and inspect linen, and clothes, of the patients, are clean and in good order; and the wardsdally. shall cause such of the bedding, \&c., as require it to be replaced by others, and thoroughly cleansed and repaired where necessary.
25. She shall superintend the Laundry, and shall be accountable Laundry. to the House Steward and dispenser for the return from the Laundry, of all clothes sent to be washed or cleansed, keeping an account of everything taken to the Laundry and received therefrom.

[^0]27. She shall personally superintend the Cooking of all food for To superintend the inmates; and shall generally discharge the duties of Mation as the cooking. shall be directed by the Committee.

## WARDSMEN, NURSES AND SHRVANTG.

28. The Wardsmen and Nurses shall be constantly in their sttendance of Wards, and regular in their attendance upon the patients.
29. They shall obey the Resident Surgeon, House Steward and Dispenser, and Matron. They shall behave with tenderness to all the patients, with civility and respect to strangers; they shall withdraw from the Wards when the House Committee enter them, unless particularly requested to remain; and they shall take no presents or gratuity in money or otherwise from their patients, their friends, or strangers, who may visit the Institution, on any pretence whatever. Infringement of the Rule will subject to instant dismissal,

Their deportment; when to withdraw from the Wards; not to receive presents or gratuity.

Permission for 30. No Wardsmen, Nurse, or Servant, shall leave the Institution temporary ab- without permission of the Resident Surgeon or Honse Steward and
sence. Dispenser.

Personal cleanliness; by what
time in the morning Wards to be cleansed, and dirt, \&c., removed.
31. The Wardsmen and Nurses shall be particular to observe personal cleanliness; they shall have their respective Wards swept and thoroughly cleansed, and all dirt and rubbish removed from them by $70^{\circ}$ Clock in the morning in the summer, and before 8 $0^{\prime}$ Clock in the morning in winter.

Breakfast. 32. They shall serve up Breakfast to the patients at $80^{\prime}$ 'Clock in the morning.

Details to 33. They shall have the several chamber utensils scalded every morning, and scoured as often as may be necessary, and kept out of promote the Wards during the day, unless specially required.
comfort 34. They shall pay great attention to the bedding of the patients, and have the mattrasses thoroughly aired and dried when
and
cleanliness. necessary, and the sheeta, blankets, and counterpanes renewed ss often as required.
35. They shall not allow clothes to be hung, nor dirt, or anything to be thrown out of the windows.

Medicines, diet, 36. They shall administer to the patients at the times directed, \&c. the medicines and the diet prescribed, and they shall not suffer them to take any which are not prescribed, and they shall be careful to explain to the patients the instructions of the Resident Surgeon.

Regulations re- 37. They shall not permit patients to receive from Visitors, specting visitors, \&ce. medicines, victuals or liquor of any kind; nor allow any portion of medicine or diet, or any other thing, to be removed from the wards by the patients or visitors, without an order from the Resident Surgeon.

Empty phials, 8c. Food not used; to attend at the Dispensary for Medicines.
38. They shall be careful to collect and carry to the House Steward and Dispenser, all empty phials, gallipots, bandages, \&c.; and to the Matron any article of diet not consumed by the patients; and they siall attend at the Dispensary at the time appointed to receive medicines and instractions.

Watch and report patients' state and symptoms.
39. They shall watch attentively the state and symptoms of the patients, more especially in urgent or uncommon cases, and report these distinctly to the Resident Surgeon, or in his absence to the House Steward and Dispenser ; or in case of females to the Matron.
40. They shall not admit any stranger into any ward without Admission of the permission of the Resident Surgeon or the Secretary.
41. One Wardsman or Nurse in rotation shall be on duty from $\frac{\text { Wardsmen }}{N u r s e ~ o n ~ n i ~}{ }^{\text {or }}$ it eight o'clock every night to six o'clock the following morning, and
duty. shall visit each ward once in every two hours, or more frequently if necessary, and shall pay due attention to such patients as may require it, and should there be occasion, shall communicate with the Resident Surgeon.
'42. All Wardsmen, Nurses and Servants shall be obedient to the WardsmenNurses Regolations of the Institution, and they shall report immediately to the Resident Surgeon, House Steward and Dispenser, or Matron, any impropriety of conduct or infringement of them by any patient, visitor, or other person; and if such complaint be not properly attended to, they shall report the same to the House Committee at its next meeting.

## PATIENTS.

43. Patients shall conduct themselves orderly, and shall strictly Conduct; obsecve observe all the directions of the Resident Sorgeon, House Steward direction. and Dispenser, Matron, Wardsmen, and Nurses.
44. They shall take their medicines at the time directed, and Medicines and they shall take no other medicines than those prescribed; and they diet. shall not conceal nor put away any portion of the medicine or diet administered to them.
45. They shall not play at cards or dice, nor gamble or smoke, nor spit on the floor, nor deface or injure any part of the Ward, nor and Seryants to be obedient to the Regalation; report impcopriety and infringement.


#### Abstract

45. No one shall leave his or her ward, and go into another ward or apartment, nor leave the House, nor remain out for a longer time than is granted, nor shall introduce visitors, nor receive medioines, victuals, liquors, or anything, without express leave of the Resident Surgeon or Secretary. Details respexting liberty to leaye the Wards, absence, Visitors, \&c.


 any furniture, bedding, or clothing therein, nor sing, blaspheme, or use rude or indecent language.47. No patient shall give reward or gratuity to any of the Not ta give reWardsmen, Nurses, or other Servants. ward or gratuity.
48. Any patient having any cause of complaint shall make the same known to the Resident Surgeon, whose duty it shall be to enter such complaint immediately, in the presence of the Nurse or Wardsman of the Ward, in a book kept for that purpose, which book shall be laid before the House Committee at each meeting.

Limployment of convalescent patients.
49. Patients judged by the Resident Surgeon sufficiently convalescent to be able to assist in the work of the institution shall be so employed.

## Reguiations respecting rising and sitting up.

50. Patients shall not sit up after Eight o'clock in the winter, or Nine o'clock in the summer ; and all patients considered by the Resident Surgeon able to do so, shall rise by Seven o'clock in the summer, and before Eight o'clock in the winter.

Venerial patiente. 51. No venerial patients shall be admitted a second time, having been once under treatment and cared.

Patients offending against the regulations to be discharged.
52. Every patient offending against the above Regulations will be discharged for irregularity.

## VISIIORS.

53. Visitors are admitted into the Institution on Sunday and Thursday in each week, between the hours of three and five o'clock in the afternoon, but no visitor is allowed to remain more than one hour. Not more than two visitors will be allowed to see each patient, except on special occasions, and by the leave of the Resident Surgeon, or Secretary.
54. Visitors may be admitted on special occasions by a written order from a member of the House Committee, addressed to the Resident Surgeon or Secretary.
55. Visitors will not be allowed to go into any ward without the

Regulations respecting visits. leave of the Resident Surgeon or Secretary ; and every visitor must retire when requested.
56. They will not be permitted to give to, or leave with any patient any money, medicines, food, or liquor of any kind, nor any other thing without the express sanction of the Resident Surgeon. Any one doing so will not be again admitted.
57. No Visitor shall give to any servant of the Institution any or gratuity. money or gratuity of any kind.
58. Visitors are requested not to interfere with the Wardsmen

Not to interfere, \&re., quietness. or nurses, and not to disturb the patients by lond talking or unnecessary noise.
59. Any Visitor violating any of the Regulations of the Institnpropery,
ion, or behaving with impropriety, will be compelled to retire, and will not be re-admitted withont special leave from the House Committee.

GEELONG

DIETARY.



[^0]:    26. She shall see that all patients' clothes, as they are admitted, Patients' clothes, are cleansed and pat carefully away ; and shall enter in a book a care of. list of all patient's clothes as they are received, and procure the receipt of each patient for their clothes when they leave. And shall not permit any of the patients' clothes to be removed from the store but in her presence.
