THE

SECOND ANNNUAL REPORT

OF THE

COMMITTEE OF MANAGEMENT

OF THE

GEELONG INFIRMARY

AND

BENEVOLENT ASYLUM,

WITH THE

FINANCIAL STATEMENT AND LIST OF SUBSCRIPTIONS

AND

LIST OF DISEASES, &c., TREATED DURING THE YEAR

1853:

ALSO,

THE GENERAL RULES, AND THE INTERNAL REGULA LATIONS OF THE INSTITUTION.

GEELONG:

HEATH AND CORDELL, PRINTERS, "TRADE CIRCULAR" OFFICE.

1954.

President.

HIS EXCELLENCY THE LIEUTENANT GOVERNOR.

Vice-Presidents.

THE WORSHIPFUL THE MAYOR OF GEELONG, THE POLICE MAGISTRATE OF GERLONG.

Trustees.

REV. A. LOVE, JAEES COWIE, Esq., M.L.C.

Esq., M.L.C. | *WM. Roope, Esq., Esq., M.L.C. | EDWARD WILLIS, Esq., James F. Strachan. Esq., M.L.C.

Committee of Management.

Armytage, Gro., Esq.,
Bainbridge, Dr.,
*Bright, W., Esq.,
Burrow, W., Esq.,
Carr, J. G., Esq.,
Champion, F., Esq.,
Cooke, S. J., Esq.,
Cuzens, Rev. B.,
Davis, Ebenezer, Esq.,
Deering, Henry, Esq.,
Dunne, Rev. P.,
Foster, Thomas, Esq.,

Hutchinson, A. M., Esq.,
Ibbotson, Chas., Esq.,
Lewis, Rev. F.,
Mc Kellar, W. G., Esq.,
Nantes, Geo., Esq.,
Noble, John, Esq.,
*Reed, Alfred R., Esq.,
*Ryan, Daniel, Esq.,
Sandford, Edward, Esq.,
Stretch, Rev. T. C. B.
Tait, Rev. John,
Wright, George, Esq.,

Auditors.

CHARLES IBBOTSON, Esq,

RICHARD GIBBS, Esq.

Treasurer.

*John Heath Hill, Esq.

Secretary.

MR. JOHN MIDDLEMISS,

Monorary Medical Visitors.

W. H. BAYLIE, Esq., RONALD GUNN, Esq., M.D., F. W. Towle, Esq., J. C. Hamill, Esq., M.D.

Resident Surgeon.
Dennis Rock, Esq., M.R.C.S.E.

fitation.
Mrs. M. Fricker.

^{*} House Committee.

REPORT

Of Proceedings of the Second Annual General Meeting

OF THE

Subscribers to the Geelong Infirmary and Benevolent Asylum,
Held on the 26th January, 1854,

His Worship the Mayor of Geelong, Vice-President, in the Chair.

His Worship the Mayor having been called to the Chair, it was moved by A. R. Reed, Esq., and seconded by the Rev. T. C. B. Stretch.

"That this Meeting do now adjourn till Thursday next, 2nd February, at 7 o'clock P.M."

Which was put from the Chair and carried. The Meeting then adjourned.

Proceedings of Adjourned Annual General Meeting, held on Thursday, 2nd February, 1854.

His Worship the Mayor in the Chair.

The Chairman having read the Advertisement convening the Meeting, and the Report for 1853 having been read by the Secretary, the following Resolutions were passed:—

Moved by the Rev. T. C. B. Stretch, and seconded by W. G. McKellar, Esq.

1st. That the Report now read be approved, printed, and circulated, under the direction of the Committee of Management, together with a List of the Committee of Management, and Officers of the Institution; the Financial Statement for 1853; List of Subscriptions and Donations; List of Diseases treated during the year; and the Rules and Regulations of the Institution.

Moved by D. Ryan, Esq., and seconded by Dr. Hamill.

2np. That the thanks of this Meeting are due to His Excellency the Lieutenant Governor, and the Legislative Council, for the aid afforded from the Colonial Revenue for the past year.

Moved by J. S. Hill, Esq., and seconded by the Rev. J. Potter

3np. That the thanks of this Meeting be given to J. F. Strachan, Esq., M.L.C., and the other Members of Council for the Town of Geelong, and the County of Grant, who have supported the interests of the Institution in the Legislative Council.

(His Worship the Mayor being obliged to leave, it was moved that W. H. Bonsey, Esq., P.M., take the Chair.)

Moved by John Noble, Esq., and seconded by W. Barrows, Esq.

4TH. That the thanks of this Meeting be given to the Acting Committee, who have devoted so much time to the business of the Institution, and that the following Gentlemen be appointed a Committee of Management for the year 1854, viz:—Messis. Armitage, Bright, Burrows, Carr, F. Champion, S. J. Cooke, E. Davis, H. Deering, Forster, Hutchinson, C. Ibbotson, J. Noble, McKellar, G. Nantes, Reed, Ryan, Sandford, G. Wright, Dr. Bainbridge, and Revs. T. C. B. Stretch, F. Lewis, John Tait, P. Dunne, and B. Cuzens.

Moved by the Rev. P. Dunne, and seconded by J. Pelly, Esq. 5TH. That Drs. Baylie, Gunn, Towle, and Hamill, be appointed Honorary Medical Visitors for the present year.

Moved by Wm. Bright, Esq., and seconded by J. R. Baily, Esq. 67H. That the Committee be requested to appoint some gentlemen to proceed to Ballarat, and urge on the Diggers the necessity

men to proceed to Ballarat, and urge on the Diggers the necessity of supporting an Institution whose aid so many members of their community have availed themselves of.

Moved by the Rev. Andrew Love, and seconded by the Rev. T. C. B. Stretch.

7TH. That the thanks of this Meeting be given to the Chairmen, for their valuable services in the Chair this evening.

The Chairman, W. H. Bonsey, Esq., P.M., -Vice President, returned thanks, and, in the course of his observations, stated that, provided nine other Gentlemen would do the same, he would give £50 towards extending the Buildings.

REPORT

OF THE

COMMITTEE OF MANAGEMENT

OF THE

GEELONG INFIRMARY AND BENEVOLENT ASYLUM,

For the YEAR 1853.

THE Committee of Management now beg to lay their Second Annual Report before the subscribers and the public.

Notwithstanding the difficulties with which your Committee have had to contend, arising from many causes—the want of funds—the high price of articles of consumption—the scarcity of labour, &c., &c., they consider that you have reason to feel thankful that, with the Divine blessing, your Institution has afforded so great an amount of aid to so many unfortnate individuals who have had cause to seek it.

On the first of January, 1853, there remained, under treatment, in the Institution, 34 persons. During the year, 310 have been admitted; making 344, who have been under treatment as In-patients, during the year: of which number, 245 have been discharged cured, or considerably relieved, and 55 have died: 44 remaining on the first of January, 1854. A great number of the above cases were moribund on admission, from severe accidents, lingering and incurable diseases (which, according to the Rules of most similar Institutions, would not be admissible). or exhausted frames worn out by neglect, and frequently, dissipation. 2 died within ten minutes after admission, 1 within an hour, 4 within three hours, 5 within ten hours, 7 within two days, &c., &c., and, as already remarked, many cases have lingered for a length of time, though known to be incurable when admitted.

There have been 20 Dispensary cases of Out-patients:

and 11 persons have been received into the Benevolent Asylum, 1 of whom has been discharged, and 10 remain. The number of persons who have received the benefits of the Institution, during the year, is 341. Since it was opened, 481.

It would prove tedious to enumerate the whole of the List, which will be printed, but the diseases most prevalent were—Dystentry, 23; Debility, 21 (nearly all from the Diggings); Ulcers, 21; Diseased Lungs, 18; Fractures, 16; Wounds, 10; Rheumatism, 15; Paralysis, 15; &c.

Some individuals have availed themselves of the Resolution of the subscribers, to admit paying patients; and your Committee feel, that, when it becomes more generally known, it will be of great advantage to the unfortunate sick who may have means and yet be without a home, as in your Institution they may have that medical advice and attendance which they could not easily procure in lodgings.

Your Committee regret, that on several occasions, they have been compelled, from want of room, to refuse admission to persons applying; they are glad, however, to be able to state, that this necessity will be remedied, to some extent at least, as they are now in a position to finish the out-buildings, which will give increased accommodation by one more ward, viz: that now occupied as a laundry. But your Committee foresee, that as the population increases, your Institution, unless increased in size, will be quite inadequate to afford the required accommodation. They trust, therefore, that with the amount the Government has conditionally granted for the current year, aided by more liberal and increased contributions from the public, another wing will soon be added to the present building. In addition to which there is most urgent need of a receptacle for the dead, water tanks, &c.

Your Committee have taken steps to get the Institution thoroughly cleansed and whitewashed, which, up to the present time, though urgently required, they have been unable, from pecuniary embarassment, to do; and as soon as this is done, they feel, that, under the management of the efficient officers who are now at the head of the Insti-

tution, it will bear favourable comparison, in internal arrangements, with any similar Institutions in the Colonies.

The ground belonging to the Institution should be speedily fenced in, to ensure a place for the healthy recreation of the convalescent patients, and to prevent any irregularities on the part of patients in future.

Your Committee have before alluded to the want of Funds. It has only been by the most strenuous exertions, and by resorting to measures which could not be continued, that they have been enabled to meet all the expenses. They trust, now that the merits of the Institution are fairly before the public, it will never again be left with a balance of only £13 in its favour, as has been the case during the past year.

Your Committee are glad to state, that after continued applications, by memorials and deputations (Messrs-Strachan, Willis and Carr, having proceeded to Melbourne for the purpose, at the request of your Committee) the Government placed a sum of £7000 on the estimates for the current year, which the Legislative Council have voted, subject to conditions which your liberal contributions will speedily remove.

While on this subject, your Committee cannot but express their surprise that they have obtained no support from the Digging Community; which class has received more of the benefits of your Institution than any other. They would hope for aid in future from the Diggers. And they would also point out to shepherds and others engaged in the country, the merits of such an Institution.

Your Committee have received contributions from the following Churches—Church of England, 24l. 0s. 5d.; Wesleyan, 24l. 12s. 6d.; Free Church, 18l. 17s. 8d.

Your Committee have derived an equivalent to £660, by the exertions of those who have given Musical and Theatrical Performances, for the benefit of the Institution: and to whom your Committee have felt it their duty to tender votes of thanks.

At the beginning of the year your Committee found it necessary to make a change in the internal management of the Institution. They experienced some difficulty in procuring suitable persons to fill the offices of Resident Surgeon, and of Matron; and some abuses occurred, which were remedied as soon as possible. Your Committee are greatly indebted to Dr. Baylie, for his kindness in attending the patients during the temporary vacancies which occurred. They have now every reason to be highly satisfied with the zeal and ability of the present Resident Surgeon, and of the Matron.

Your Committee consider that the acknowledgments of the Subscribers are due to the Lieutenant Governor and the Legislative Council, for the liberal amount conditionally voted for the Institution; also, to J. F. Strachan, Esq, M. L. C. (who has been indefatigable in forwarding the interests of your Institution), and to the other Members of Council for the Town of Geelong and the County of Grant, who have supported your Institution in the Legislative Council.

In conclusion, your Committee now resign the trust imposed upon them, recommending to this Meeting the adoption of the measures which will be laid before it; and that the Institution be supported with vigour for the public benefit, so that the Geelong Infirmary and Benevolent Asylum may prove a blessing to the afflicted, and an honour to the contributors.

The Financial Statement, shewing the various heads of Receipts and Expenditure, will now be read to you; and by which you will see that the Receipts, from all sources, have been 73791. 2s. 2d, and the Disbursements 64981. 5s. 5d, leaving a balance of 8801. 16s. 9d. A detailed statement of every item of expenditure lies on the table for your examination.

FINANCIAL STATEMENT. 1853.

Abstract of Receipts and Expenditure of the Geelong Infirmary and Benevolent Asylum, during the Year.

Dr.	DISBURSEMENTS.	_	Cr.
1853. Jan. 1	£ s. d. To Cash—Buildings 1,865 10 0 ,, Outfit 860 0 0	1853. By balance from last year 779 12 Cash—Government Grant 966 18 5	<i>d</i> . 8
	General Expenditure:— Provisions and Stores 1,513 9 9 Wines and Spirits 149 11 4	", Buildings 635 0 0 Police Fines Geology 1 846 9 0 2,784 9	3
to	Medicines, &c 248 12 5 Firewood 364 16 4½ Sundry Accounts 180 5 0	to { ,, ,, Colac 7 15 0 1,354 4	. 0
	Funerals 326 5 0 Salaries 851 2 6 Commission 119 0 7½ Insurance 18 15 0	,, Subscriptions 771 12 0 ,, Donations 728 8 0 ,, Building 950 16 3	3
Dec. 31	To balance carried to next year 880 16 9	Dec. 31 Petty Cash 10 0	0
	£7,379 2 2	£7,879 g	2
Exam	ined and found correct. (Signed), W. G. Mc KELLAR, Auditor.	Jan. 1. By balance brought down £880 16 E. & O. E. (Signed), JOHN S. HILL, Treasurer. Geelong, January 1854.	

LIST OF DISEASES

Treated at the Geelong Infirmary and Benevolent Asylum, From 1st January, to 31st December, 1853.

Disease.	Male.	Female.	Disease.	Male.	Female.
Abscessus - Amaurosis - Ambustio - Anemia - Anemia - Apoplexia - Asthma - A	11 1 3 2	2 1 1 1 2 - - 1 3 3 1 2 - 1 1 3 1 1	Influenza - Luxatio - Mania - Meningitis - Morbus cutis - ,, oculorum ,, cordis - Nephritis - Paralysis - ,, visicæ - Periostitis - Pericarditis - Phrenitis - Phlegmon - Phthisis - Pleuro-pneumonia Pneumonia - Punctura - Purpura - Rheumatismus Rubcola - Scorbutus - Scorbutus - Scorbutus - Spermattorrhœa Strictura - Subluxatio - Submersio - Synocha - Synochis - Synochis - Synochis - Synochis - Synochis - L'rinœ retentio Vulnus - , sclopitorum	$\begin{array}{c} 1 \\ 2 \\ -2 \\ 4 \\ 4 \\ 7 \\ 2 \\ 10 \\ -1 \\ 1 \\ 1 \\ 2 \\ 2 \\ 5 \\ -1 \\ 9 \\ 1 \\ 3 \\ 1 \\ 1 \\ 4 \\ 4 \\ -1 \\ 9 \\ 1 \\ 1 \\ 9 \\ 1 \\ 1 \\ 9 \\ 1 \\ 3 \\ 1 \\ 6 \\ 1 \\ 4 \\ -1 \\ 9 \\ 7 \\ 7 \\ \end{array}$	1 1 1 1 2 1 1 1 1 1 2 1 1 1 1 1 1 1 1 1

LIST OF SUBSCRIPTIONS

FOR

1953.

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Adams, John	25 0 0	
Adney, William	20 0	2 2 0
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Alexander, Godfrey	2 0 0	$\begin{array}{cccccccccccccccccccccccccccccccccccc$
Allen, E. G.	1 0 0	$\begin{array}{cccccccccccccccccccccccccccccccccccc$
Allen, T. W.	1 1 0	$\begin{bmatrix} 2 & 2 & 0 \\ 5 & 0 & 0 \end{bmatrix}$
Alder, James		5 0 0
Alexander, "J .Kerr" ship, Captain of	12 0 0	1
Ansell, H. S.	0 10 0	1 0 0
Anderson & Pringle	2 0 0	3 3 0
Anderson, Robert	1 10 0	1 10 0
,, per List	2 10 0	
Anderson, Alex	1 0 0	2 2 0
" per List	5 15 0	
Anderson, —	1 0 0	
Amateur Theatrical Performance .	260 13 6	!
Armytage, Geo., senior		5 0 0
Armytage, Chas., per	15 6 0	1
Armstrong, John		5 0 0
List per ditto	10 10 0	6 1 0
Ashworth, —	10 20 0	1 1 0
Austin, James	20 0 0	5 0 0
Ayrey & Nicoll	20 0 0	5 0 0
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Bainbridge, Dr	5 5 0	10 10 0
Badcock, J.		1 0 0
Barker & Hunt	1 0 0	5 0 0
Bartlett, J.	1	1 0 0
Baillie, Thos.	1 1 0	1 0 0
List per ditto		1
	6 10 0	0 0 0
Baxter, J.	1	2 0 0
Baranly, F.	1 0 0	
Barnes, Mrs.	0 10 0	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
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Baldock, Thomas		2 2 0
Bank, Union	5 0 0	
Batershell, Captain ,	4 0 0	1

	Donations.	Subscriptions.
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Baker, Mr	1 0 0	
Balding, Robert	•••	1.00
Balding, Mrs.	***	100
Backhouse, B.	•••	2 0 0
Bateman, Thomas	*** ***	1 1 0
Bell, James	8 5 0	-
Behan, William	***	1 1 0
Bell, T. and W.	1 1 0	$2 \ 2 \ 0$
Berry, A.		1 0 0
Bennet, Mr.		1 0 0
Bean, Wm.		1 0 0
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Brydon & Hedrick		1 1 0
Broughton, W	1 0 0	
Brunger, Geo.	1 0 0	
Broderick, G.	0 10 0	
Burrow, Wm.	•••	5 5 0
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Carr, Daniel		1 0 0
Carver & Dalton	5 0 0	*
Carver, J. S.	1 0 0	5 5 0
Casper & Wolff		5 5 0
Campbell, A.	0 10 0	
Champion, F.	6 0 0	3 3 0
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for brig "Traveller".	5 2 9	
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Geoghan, Rev. H		1	0	0
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Gilmour, J.	2 0 0		~	•
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Giloglie, J	•••		2 0 0
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Gosling, H. R			1 1 0
Gordon Dr			1 1 0
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Graham, Peter	***	10.00	1 0 0
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Griffin, Fred	•••		5 5 0
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Growden, Wm	***	***	1 0 0
Growden, Henry	•••		1 0 0
Grundy, Wm			1 0 0
Gunn, Dr	***]	100
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THE

GENERAL RULES,

AND

INTERNAL REGULATIONS

 \mathbf{or}

THE INSTITUTION.

GENERAL RULES.

I. That the objects of the Infirmary be to afford medical and surgical aid to poor persons requiring it, for a limited number of paying patients, and for casualities; but that no person who shall meet with casualities, and shall be found able to pay for surgical aid, shall receive further than temporary gratuitous assistance. That the object of the Benevolent Asylum be the reception of the poor and distressed, with a view to afford them consolation and assistance.

OBJECTS.

II. That a portion of the building be set apart for the purposes Appropriation of of the Infirmary; and the remainder for the purposes of the Benevolent Asylum, at the discretion of the Committee.

III. That the Institution shall consist of a President, two Vice- Institution, how Presidents, five Trustees, a Treasurer, four Honorary Medical Visitors, a Secretary, Governors, and Subscribers, as hereinafter described.

Qualifications and Privileges of Governors and Subscribers.

IV. That every Benefactor of £20 or upwards, be a Life-Governors. Governor, and every annual Contributor of £5 an Annual Governor, with liberty of having one in-patient or one out-patient always on the books of the Institution, subject to the approval of the Committee of Management hereinafter mentioned, and provided that the funds of the Institution admit of the reception of such patients.

V. That the Executor, or if more than one, the first named Executors, where Executor under any will by which a bequest of £50 or upwards bequests of 50%. shall be made to the Institution; and every Minister raising by Ministers raising one or more collections in his Church, in any one year, the sum of 201. #20 or upwards, shall have the rights and privileges of a Governor for one year only, commencing from the January following.

VI. That every Benefactor of £10 or upwards, be a Life-Sub- Subscribers. scriber, and every Contributor of £1 per annum an Annual Subscriber, with liberty of recommending six patients in every year.

VII. That the annual subscriptions must be paid in advance Subscriptions, for the current year, such year to be computed from the first day of January in each year, and no Governor or Subscriber will be entitled to any privilege until the subscription be paid, if demanded.

VIII. There shall be an annual meeting of the Subscribers in the Annual Meeting month of January of each year, at which all Honorary Officers of Subscribers, of the Institution shall be elected for the ensuing year.

Persons not qualifled to vote.

IX. That no person shall vote at any meeting while he is a salaried officer or pupil of the Institution; nor any new Subscriber, unless his subscription shall have been paid for three months preceding.

General Laws.

X. That no new general law, nor any repeal of, or alteration in, the existing laws shall be valid, unless the same shall have been passed at an annual or special meeting of the Subscribers.

Committee of Management.

XI. The Committee of Management shall consist of the President, Vice-President, Treasurer, Honorary Medical Visitors, and eighteen Subscribers, to be elected annually: six to form a quorum; and they shall have power to fill up vacancies that may occur in their number during the year, subject to Rule XIV.

Special Meetings of Subscribers.

XIL It shall be competent at any time for the Committee of Management, at which at least eight members shall be present, or for nine or more Subscribers, by a writing under their hands, to require the Secretary to summon, at the expiration of fourteen days, a special meeting of Subscribers, the occasion of calling such meeting being stated in the requisition; and no business shall be transacted at such special meeting, except that for which it shall have been summoned. Every such meeting to be called by the Secretary, by advertisement in one of the public newspapers, published in Geelong, within three days of his receiving such requisition. Twelve Subscribers shall be necessary to form a general or special meeting.

XIII. That all meetings of Subscribers, be called by the Secretary Meetings of Subscribers called by advertisement in one of the newspapers published in Geelong, by Advertiseat least one week before the day of meeting. ment.

Honorary Offices, XIV. In the event of any vacancies in one onices of Irection, mode of Election. Vice-Presidents, Treasurer, Trustees, and Auditors, the election XIV. In the event of any vacancies in the offices of President, of a successor shall take place at a special meeting of Subscribers. to be convened by the Committee of Management, which election shall be by voting-tickets, as enjoined by Act of Council, 11 Victoria, No 59, section 9.

Vote by proxy.

XV. And it shall be lawful at all meetings of Subscribers, for any Subscriber duly qualified to vote, to vote either in person or by proxy, such proxy being also a Subscriber duly qualified: provided that such proxy shall be in writing, and shall be signed by the Subscriber, and shall only extend to the one meeting especially named therein.

Committee of Management,

Committee of Management; Pewers.

XVI. The Committee of Management shall direct the general Their duties and business of the Institution; shall frame bye-laws for its internal regulation, the same not being repugnant to the General Rules; shall have power to enter into all necessary contracts on behalf of the Institution, and direct payment to be made thereof; and appoint and discharge all paid officers and servants of the Institu-They shall meet at the Institution on the first Wednesday in every month, and on such other days as they may appoint. They shall have power to admit patients, and to make regulations respecting them. The Chairman of Committee, in case of an equality of votes, to have a casting vote, but no deliberative vote.

XVII. The President, Vice-Presidents, Trustees, Treasurer, Members example Honorary Medical Visitors, shall be members, ex-officio, of the Committee.

XVIII. The Committee of Management shall choose, from among House Committee themselves, a House Committee of five, three to form a quorum, who shall meet on Wednesday in each week, and oftener if necessary; and who shall have power to admit patients, to examine and pass the house accounts, to engage and discharge servants, and to regulate the internal management of the Institution.

XIX. The Committee of Management shall present a general Annual Reportreport of the affairs of the Institution at the annual meeting of Subscribers.

XX. The accounts of the Institution shall be audited once in Accounts, when every year, and presented at the annual meeting of Subscribers.

Honorary Medical Visitors.

Honorary Medical Visitors;

XXI. The Resident Surgeon shall have the entire management of Management of the cases, but the Honorary Medical Visitor of the month may be Cases; requested to attend in all important cases.

XXII. The attendance of the Honorary Medical Visitors shall Their attendance; be once a week, for one month in rotation; and at such times as they may find at such times convenient; but in cases of emergency all may be requested to attend. The arrangements of the rotation of duty to be left to themselves.

XXIII. The Honorary Medical Visitors shall have access to the Access to Insti-Institution at all times, irrespective of the rotation of duty.

XXIV. The Honorary Medical Visitors shall not interfere with the admission or discharge of patients.

Admission of Patients into the Infirmary.

XXV. That accidents, and such cases of decided emergency, as Patients. in the opinion of the Resident Surgeon, cannot be delayed, be received into the Infirmary at any time; but that the admission of patients in ordinary cases be restricted to Wednesday in each the Infirmary.

Admission of Paying Patients.

XXVI. That no person shall be admitted as a paying patient ration to be who is able to obtain elsewhere the accommodation and attention admitted. necessary for the proper treatment of his or her complaint.

Certificate of character, and order for admission.

XXVII. That all applicants must produce a certificate of character from some known respectable person, and also an order for admission from a Subscriber of not less than two guineas per annum.

Amount to be charged.

Deposit.

Guarantee.

XXVIII. That the amount chargeable to each patient shall be at the discretion of the Committee, but in no case to exceed two guineas per week; and that any patient, on being admitted, must pay to the Treasurer the amount chargeable for one month in advance, and also give a guarantee from some responsible person to reimburse the Committee any further expense that may be incurred on behalf of such patient.

Rules applicable to paying patients. XXIX. That the general rules and regulations of the Institution shall be applicable to, and strictly observed by, all paying patients received into the Institution.

Persons not admissible.

XXX. No pregnant female, for the purpose of confinement—no person insane—no one having a contagious or infectious disease—no one subject to epilepsey—nor any one who, in the opinion of the Resident Surgeon, might receive equal benefit as an outpatient, shall be admitted; and no child under five years of age shall be admitted, except from an accident, or for a surgical operation.

Admission of Inmates into the Benevolent Asylum.

Benevolent Asylum.

Admission of Inmates. XXXI. The admission of inmates into the Benevolent Asylum is ordinarily restricted to Wednesday in each week, but a meeting of the House Committee may be convened at any time to consider authenticated cases of utter and present destitution.

Persons not admissible. XXXII. No pregnant female for the purpose of confinement—no person insane—no child under twelve years of age—no one having a contagious or infectious disease shall be admitted.

Ministers of Religion. XXXIII. Ministers of Religion shall have free access to persons of their respective denominations, at such times as shall be appointed by the Committee of Management. Any Minister may attend a a patient when requested by such patient.

Secretary and Collector.

XXXIV. He shall personally attend all special, general and secretary, &c.; Committee Meetings; he shall take minutes of the proceedings, and transcribe them carefully into books to be kept for that purpose, and he shall carry out the directions of such Meetings in the particulars incident to his department.

XXXV. He shall collect subscriptions and all monies due to the Collect and pay. Institution, and pay over the same to the Treasurer once in every week, together with an accurate account of the amount by him received since the last payment.

XXXVI. He shall conduct the correspondence and other Correspondence clerical business of his department, and he shall enter and keep the and Accounts accounts of the Institution under the directions of the Committees.

At a meeting of the Committee of Management, held on the 17th day of January, 1854, the above "General Rules" were agreed to.

JOHN MIDDLEMISS, SECRETARY.

The above "General Rules" were ratified at a meeting of Subscribers convened for that purpose, by advertisement, and held at the Masonic Hall on Thursday, the 26th day of January, 1854.

T. C. B. STRETCH,

CHAIRMAN,

REGULATIONS

FOR

MANAGEMENT THE INTERNAL

THE INSTITUTION.

Resident Surgeon.

1. The Resident-Surgeon shall live in the house, and shall Regulations renot leave it except on necessary occasions. He shall not be absent for more than three hours at one time, nor after 12 o'clock at night, without the sanction of the House-Committee. In case of absence, he shall inform the Matron, and enter in a book kept for the purpose where he may be found.

N.B.—He and the Matron shall never be absent at the same time.

- 2. He shall have the charge of the patients, and shall report Charge of the patients; report the disorderly. to the House Committee at the next meeting any patient who may have been disorderly.
- 3. He shall have the immediate superintendence of the Matron, Internal control. wardsmen, and nurses, and the general control of the servants of Servants. the Institution. He shall preserve order and sobriety, and in case of insubordination or gross default of duty on the part of any servant, he shall suspend or discharge such servant until the next meeting of the House-Committee, and, if necessary, he shall provisionally hire a substitute for such servant so suspended or discharged, and he shall report his having done so, with the cause of such suspension or discharge, to the House-Committee at their next meeting; but he shall in no case absolutely discharge, or permanently hire, any servant of the Institution without the sanction of the House-Committee.
- 4. He shall have the charge of and be accountable for the Medicines, medical instruments, utensils, and stores, except such are in the charge of the matron, and he shall make an Invenivy of them in a book to be kept for that purpose, in which he hall regularly enter the receipt, loss, or breakage of each article; them for the stall regularly enter the lest day of the months of Fahrmany. May medicines, medical instruments, utensils, and stores, except such as are in the charge of the matron, and he shall make an Inventory of them in a book to be kept for that purpose, in which he shall regularly enter the receipt, loss, or breakage of each article; and he shall, on the last day of the months of February, May, August, and November, of each year, prepare and submit to the House-Committee a list of medicines, medical instruments, uten-

ensuing quarter

- Patients' money. sils, and stores required during the ensuing quarter; and he shall receive all money and other property belonging to the patients, and account for it to the House-committee.
- Books to be kept.

 5. He shall enter regularly, in proper books to be kept for such purposes, the names of the patients as they are admitted and discharged, and note the nature and history of their diseases while under treatment; the receipt, issue, expenditure, loss, or breakage of medicines, medical instruments, and other things in his charge.
- Attend the weekly and the disbursement of petty cash; and he shall have such books meetings of the rendy at all times for the inspection of the House-Committee, and he shall attend the weekly meetings of the House-Committee.
- Visiteach patient, complaints.

 6. He shall visit each patient every morning and evening, and shall inquire if the treatment prescribed has been attended to, and if any cause of complaint exist. Should any patient have a complaint to prefer, he shall enter it immediately in the patients' Complaint-book, in the presence of the wardsman or nurse of the ward, and he shall lay such book before the House-Committee at each Meeting.
- Condition of the wards, &c.

 7. He shall, on his visits to the wards, examine their condition with respect to cleanliness, temperature, and ventilation; and he shall observe if the wardsmen and nurses have done their duty.
- 8. He shall cause to be affixed to the bed of each patient, the patient's name, age, religion, disease, the date of admission, and the name of the subscriber by whom recommended.
- 9. He shall write upon every medicine dispensed by him the culars to be written on them.

 9. He shall write upon every medicine dispensed by him the name of the patient for whom it is prescribed, and the time at and the manner in which it is to be administered, and this, however frequently the same medicine may be repeated; and he shall cause the medicines to be administered as directed; and he shall simulation are seen a proper supply of the pressary apparatus for cases of acci-
- Supply for acel-keep a proper supply of the necessary apparatus for cases of accident and emer-dent or emergency ready for immediate use.
- Inspect diet, &c. 10. He shall inspect the diet of the patients, and see that it is of good quality and properly prepared, and such as is ordered; and that the patients do not partake of any food, liquor, or medicine, except that prescribed.
- Articles purchased during the week not department in small quantities during the week not purchase for the Institution exceeding £10, nor enter into any contract on account of the Institution exceeding that sum in amount, without an order from the House-Committee.

Matron.

12. The Matron shall live in the house, and shall not leave it Regulations except on necessary occasions, and with the consent of the Resident-Surgeon. She shall not be absent for more than three hours at one time, nor after ten o'clock at night, without the leave of the House-Committee.

specting porary absence.

N.B.—She and the Resident-Surgeon shall never be absent at the same time.

13. She shall see that the nurses and servants do their duty; Superintendence and she shall enforce personal cleanliness, neatness, and obedience In case of any misbehaviour, disobeto orders on their part. dience, or neglect of duty, by any of them, she shall at once report the same to the Resident-Surgeon.

of the Nurses and Servants; report any failure to the Resident Surgeon.

14. She shall visit each ward every day, and ascertain if it and Visit and inspect the beds, bedding, and clothes of the patients be clean and neat, causing such of the beds, bedding, and clothes as require it to be replaced by others, and thoroughly cleansed.

the wards daily.

15. She shall have the charge of and be accountable for the fur- Things in her niture, bedding, linen, glass, cutlery, cooking and kitchen utensils, and she shall make an inventory of the same in a book to be kept for the purpose, in which she shall regularly enter the receipt, lcss, or breakage of each article; and she shall, on the last day of the months of February, May, August, and November, in each year, prepare and submit to the House-Committee an Inventory of everything under her charge, and a list of articles of the above description as may be required for the ensuing quarter.

invencharge, tory, lists of articles required, when to be prepared.

She shall receive the stores and supplies furnished by the Receive stores contractors and tradesmen, and she shall see that they correspond in description, quality, and quantity, with the tenders and orders, and in case they do not, she shall report accordingly to the House-Committee at its next meeting; and she shall weigh and measure out the provisions and other necessaries required for daily consumption, and she shall enter the amount regularly in a book to be kept for that purpose; and she shall not suffer any of the provisions, utensils, or stores to be wasted or carried away; and she shall have the clothes of all patients Patients' clothes cleansed on admission if requisite, and she shall make out an Inventory of the same.

and supplier, and dispense the consump-tion, and daily enter the amount in a book. Oversight of provistores, and utensils.

to be cleansed, and an inventory kept.

Wardsmen, Nurses, and Servants.

Attendance of 17. The Wardsmen and Nurses shall be constantly in their Wardsmen and wards, and regular in their attendance upon the patients.

Their deportment, when to master and mistress; they shall behave with tenderness to all the withdraw from the wards; not patients, with civility and respect to strangers; they shall withtor receive presents or gratuity.

18. They shall obey the Resident-Surgeon and Matron as their master and mistress; they shall behave with tenderness to all the patients, with civility and respect to strangers; they shall withdraw from the wards when the House-Committee enter them, unless particularly requested to remain; and they shall take no presents or gratuity, in money or otherwise, from the patients, their friends, or strangers, who may visit the Institution, on any pretence whatever.

Permission for temporary abtion without permission from the Resident-Surgeon.

Personal cleanliness; by what personal cleanliness; they shall have their respective wards swept morning wards and thoroughly cleansed, and all dirt and rubbish removed from to be cleansed them by 7 o'clock in the morning in summer, and before 8 o'clock removed.

Breakfast 21. They shall serve up breakfast to the patients at 8 o'clock in the morning.

Details 22. They shall have the several chamber-utensils scalded every morning, and scoured as often as may be necessary, and kept out to promote of the wards during the day, unless specially required.

comfort

cleanliness.

&c.

Medicines, diet,

Regulations re-

visitors, &c.

specting

and

23. They shall pay great attention to the bedding of the patients, and have the mattresses thoroughly aired and dried when necessary, and the sheets, blankets, and counterpanes renewed as often as occasion may require.

24. They shall not allow clothes to be lung, nor dirt or any thing to be thrown out of the windows.

25. They shall administer to the patients at the times directed the medicines and diet prescribed, and they shall not suffer them to take any which are not prescibed, and they shall be careful to explain to the patients the instructions of the Resident-Surgeon.

26. They shall not permit patients to receive from Visitors medicines, victuals, or liquor of any kind; nor allow any portion of medicine or diet, nor any other thing to be removed from the wards by the patients or visitors, without an order from the Resident-Surgeon.

Empty phials, &c. 27. They shall be careful to collect and carry to the Resident-to attend at the Surgeon all empty phials, gallipots, bandages, &c.; and to the Dispensary for Matron any articles of diet not consumed by the patients; and medicines.

they shall attend at the Dispensary at the time appointed to receive medicines and instructions.

28. They shall watch attentively the state and symptoms of the Watch and report patients, more especially in urgent or uncommon cases, and report these distinctly to the Resident-Surgeon, or, in his absence, to the Mairon.

patients' state and symptoms.

- 29. They shall not admit any stranger into any ward without Admission of strangers. the permission of the Resident-Surgeon or Matron.
- 30. One Wardsman or Nurse in rotation shall be on duty from Wardsman or 8 o'clock every night to 6 o'clock the following morning, and shall visit every ward once in every two hours, or more frequently if necessary, and shall pay due attention to such patients as may require it, and, should there be occasion, shall communicate with the Resident-Surgeon.

Nurse on night

31. All Wardsmen, Nurses and Servants shall be obedient to Wardsmen, Nurses and Servants shall report imme. 888 and Serthe Regulations of the Institution, and they shall report immediately to the Resident-Surgeon or Matron any impropriety of conduct or infringement of them by any patient, visitor or other person; and if such complaint be not properly attended to, they shall report the case to the House-Committee at its next meeting.

vants to be obedient to the regulations 4 report impropriety and in-fringement to the Resident-Surgeon or Matron, or finally to the finally to t mittee.

Patients.

32. Patients shall conduct themselves orderly, and shall strictly Conduct; observe observe all the directions of the Resident-Surgeon, Matron, Wardsmen, and Nurses.

33. They shall take their medicines at the time directed, and Medicines and they shall take no other medicines than those prescribed; and they shall not conceal nor put away any portion of the medicine or diet administered to them.

34. No one shall leave his or her ward, and go into another Details respecting ward or apartment, nor leave the house, nor remain out for a longer time than is granted, nor shall introduce visitors, nor receive medicines, victuals, liquors, or any thing, without the express leave of the Resident-Surgeon.

liberty to leave the wards, absence, visitors.

35. They shall not play at cards or dice, nor gamble or smoke, Details respecting nor spit on the floor, nor deface or injure any part of the ward, nor any furniture, hedding, or clothing therein, nor sing, blas-pheme, or use rude or indecent language.

conduct.

36. No patient shall give reward or gratuity to any of the Not to give re-Wardsmen, Nurses, or other Servants. ward or tuity.

Regulations respecting complaints.

37. Any patient having any cause of complaint shall make the same known to the Resident-Surgeon, whose duty it shall be to enter such complaint immediately, in the presence of the nurse or wardsman of the ward, in a book kept for that purpose, which book shall be laid before the House-Committee at each meeting

Employment of convalescent patients.

38. Patients judged by the Resident-Surgeon sufficiently convalescent to be able to assist in the work of the Institution shall be so employed.

Regulations specting rising and sitting up.

39. Patients shall not sit up after 8 o'clock in the winter, or 9 o'clock in the summer; and all patients considered by the Resident-Surgeon able to do so, shall rise by 7 o'clock in the summer and before 8 o'clock in the winter.

Venereal patients

40. No venereal patients shall be admitted a second time, having been once under treatment and cured.

Patients Regulations to be discharged,

41. Every patient offending against the above Regulations will ing against the be discharged for irregularity.

Visitors.

When admitted visits limited to one hour.

42. Visitors are admitted into the Institution on Sunday and Thursday in each week, between the hours of 3 and 5 o'clock in the afternoon, but no visitor is allowed to remain more than one hour.

Special visits.

43. Visitors may be admitted on special occasions by a written order from a member of the House-Committee, addressed to the Resident-Surgeon or Matron.

Regulations re-

- 44. Visitors will not be allowed to go into any ward without specting visits. the leave of the Resident-Surgeon, and every visitor must retire when requested.
 - 45. They will not be permitted to give to, or leave with, any patient any money, medicine, food, or liquor of any kind, nor any other thing, without the express sanction of the Resident-Surgeon.

Not to give · money or gratuity.

46. No Visitor shall give to any Servant of the Institution any money or gratuity of any kind.

Not to interfere, &c., quietness.

47. Visitors are requested not to interfere with the Wardsmen or Nurses, and not to disturb the patients by loud talking or unnecessary noise.

48. Any Visitor violating any of the Regulations of the Insti-Respecting visitution, or behave with impropriety, will be compelled to retire, the Regulations and will not be re-admitted without special leave from the or behaving House-Committee.

The above Regulations, having been attentively considered seriatim were ratified at a Meeting of the Committee of Management, held at the Institution on the 17th of January, 1854.

> ANDREW LOVE. CHAIRMAN,

HEATH AND CORDELL, PRINTERS, "TRADE CIRCULAR" OFFICE,